

**Sherman Oaks  
Neighborhood Council**

**Officers**

Jeffrey Hartsough, President 2-CI  
Gil Imber, 1st VP 6-R  
Sarah Manuel, 2nd VP 2-R  
Candy Williams, Treasurer 1-CI  
Stacey Segarra-Bohlinger, Secretary 5-R

**Board Members**

Thelma Mericle, 1-R  
Levon Baronian, 1-B  
Arutyun Kapukchyan, 3-B  
Avo Babian, 3-CI  
Howard Katchen, 3-R  
Joe Cappelletti, 4-B  
Lisa Cappelletti, 4-CI  
Lisa Petrus, 4-R  
Norayr Tertsaguian, 5-B  
Christy Adair, 5-CI  
Tom Materna, 6-B  
Harold Shapiro, 6-CI  
Neal Roden, 7-B  
Jeffrey Kalban, 7-CI  
Susan Collins, 7-R  
Caden Kang, Youth

CITY OF LOS ANGELES  
CALIFORNIA



**Sherman Oaks  
Neighborhood Council**



Sherman Oaks  
Neighborhood Council P.O.  
Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Regular Board Meeting (Virtual)**

**Draft Minutes**

Monday, September 13, 2021, 6:30 pm.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1. Call to Order**

- a. Jeffrey Hartsough, President, called the meeting to order at **6:35 pm**
- b. Roll Call, Stacey Segarra-Bohlinger, Secretary, called the roll.
  - i. **Present:** Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Baronian, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (19)
  - ii. **Absent:** - Kapukchyan, Kalban (2).

**2. Administrative and Board Initiated Motions** - tabled without objection to proceed with items 3 and 5

**3. Comments by LAPD SLO's, Public Officials, and Staff**

Ryan Ahari, Field Rep, California State Assembly - (discussion followed)  
Senior Lead Officer Saldana - (discussion followed)  
Senior Lead Officer Romo - (discussion followed)

5. (moved ahead of item 4) **Guest Speaker – Jeffrey Prang, Los Angeles County Assessor**

Discussion with Q&A followed

2. (cont.) **Administrative and Board Initiated Motions**

2a. *A motion to approve the Minutes of the September 13, 2021, Regular Board Meeting.*

**Moved:** Materna **Seconded:** Imber.

**Yes:** Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Baronian, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (19)

**No:** (0). / **Absent:** Kapukchyan, Kalban (2) / **Abstain:** (0).

**Motion to adopt 2a carries (roll call vote): 19-0-2**

2b. *A motion to approve the appointments of Kathy Schaeffer as the SONC representative and David Levinson as an alternate representative to the Neighborhood Council Sustainability Alliance (NCSA) and the appointment of Caden Kang as the SONC Data Liaison to the DONE Digital Literacy Program.*

**Moved:** Katchen **Seconded:** Shapiro

**Yes:** Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Baronian, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (19)

**No:** (0). / **Abstain:** (0) / **Absent:** Kapukchyan, Kalban (2)

**Motion to adopt 2b carries (roll call vote): 19-0-0-2**

4. **Comments by Public Officials - (none)**

5. **President's Report - discussion followed**

6. **Committee Reports**

a. **Education Committee - Joe Cappelletti, Chair**

Brief discussion followed

b. **Government Affairs – Gil Imber, Chair**

i. CF 21-0899 Non-Serialized Unfinished Frames, Receivers, and Firearms / Ghost Guns / Prohibited Possession, Purchase, Sale, Receipt, and Transportation / Ordinance Motion: *The Sherman Oaks Neighborhood Council (SONC) supports Los Angeles City Council File 21-0899 seeking an ordinance to prohibit the possession, purchase, sale, receipt, and transportation of non-serialized, unfinished frames, and unfinished receivers and non-serialized firearms within the City of Los Angeles. Community Impact Statements (CIS) to be filed and Letters to CD4 and others, as appropriate.*

**Moved:** Government Affairs Committee

**Seconded:** n/a

**Aye -** Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (18) / **Nay -** (0) / **Abstain -** (0) / **Absent -** Baronian, Kapukchyan, Kalban (3)

**Motion to adopt 6b.i carries (roll call vote) 18-0-0-3**

ii. CF 21-0878 COVID-19 Vax Up LA Motion: *The Sherman Oaks Neighborhood Council (SONC), conscious of the COVID-19 pandemic and public health needs, supports Los Angeles City Council File 21-0878 and the Council's efforts to require vaccination of eligible individuals participating in or attending specific indoor events deemed as high risk for COVID-19 viral transmission. Community Impact Statements (CIS) to be filed and Letters to CD4 and others, as appropriate.*

**Moved:** Government Affairs Committee

**Seconded:** n/a

**Aye** - Hartsough, Imber, Williams, Baronian, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Materna, Shapiro, Roden, Collins, Kang (15) / **Nay** - Segarra-Bohlinger (1) / **Abstain** - Manuel, Tertsaguian, Adair (3) / **Absent** - Kapukchyan, Kalban (2)

**Motion to adopt 6b.ii carries (roll call vote) 15-1-3-2**

c. Green and Sustainability Committee – Avo Babian, Chair

i. CF 21-0683 City-Owned Buildings / Net-Zero Energy / Retrofit / Carbon Emissions Motion: *The Sherman Oaks Neighborhood Council (SONC) supports CF 21-0683 to develop a full cost-estimate, timeline, and plan to retrofit prioritized municipally-owned buildings to achieve net-zero energy. Community Impact Statements (CIS) to be filed and Letters to CD4 and others, as appropriate.*

**Moved:** Green and Sustainability Committee

**Seconded:** n/a

**Aye** - Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (19) / **Nay** - (0) / **Abstain** - (0) / **Absent** - Kapukchyan, Kalban (2)

**Motion to adopt 6c.i carries (roll call vote) 19-0-0-2**

ii. CF 21-0680 Zero-Emission First Procurement Policy / L.A. Green New Deal Motion: *The Sherman Oaks Neighborhood Council (SONC) supports CF 21-0680 to (1) develop proposed rules to meet the intent of the Zero-Emission First procurement policy and its compliance; (2) ensure that EV Charging infrastructure is installed in anticipation of future 100% zero-emission municipal fleet; and (3) the transition of LAPD and LAFD fleets to zero-emission vehicles. Community Impact Statements (CIS) to be filed and Letters to CD4 and others, as appropriate.*

**Moved:** Green and Sustainability Committee

**Seconded:** n/a

**Aye** - Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins, Kang (18) / **Nay** - (0) / **Abstain** - (0) / **Absent** - Kapukchyan, Materna, Kalban (3)

**Motion to adopt 6c.ii carries (roll call vote) 18-0-0-3**

d. Outreach Committee - Sarah Manuel, Chair

brief discussion followed

e. Planning & Land Use Committee - Jeff Kalban, Chair  
chair absent

f. Public Safety Committee – Christy Adair, Chair  
Brief discussion followed

g. Traffic and Transportation Committee - Avo Babian, Chair  
Brief discussion followed

h. Budget Advocates - Howard Katchen  
Discussion followed, budget day mentioned

7. Treasurer’s Report – Candy Williams, Treasurer

a. Treasurer’s Report - brief discussion followed

b. MER approval: *A motion to approve the Sherman Oaks Neighborhood Council’s (SONC) Monthly Expenditure Report (MER) for the period ending July 31, 2021.*

**Moved:** Finance Committee

**Seconded:** n/a

**Aye** - Hartsough, Imber, Manuel, Williams, Segarra-Bohlinger, Mericle, Babian, Katchen, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Collins (17)

**Nay** - 0 / **Abstain** -Kang (ineligible) (1) / **Absent** - Baronian, Kapukchyan, Kalban (3)

**Motion to adopt 7b carries (roll call vote) 17-0-1-3**

8. Public Comment - Comments by the public on non-agenda items within SONC’s jurisdiction.  
brief discussion followed

9. Announcements by SONC Board members - Discussion followed

11. **Adjournment** - Meeting adjourned by unanimous consent, **9:34 pm**.

Respectfully submitted

