

**Sherman Oaks
Neighborhood Council**

Finance Committee

Candy Williams, Chair 1-R

Jeffrey Hartsough, 2-CI
Howard Katchen, 3-R
Lisa Petrus, 4-R
Michael Binkow 7-R
Cheryl Shapiro

CITY OF LOS ANGELES
CALIFORNIA



Sherman Oaks
Neighborhood Council
P.O. Box 5721
Sherman Oaks, CA 91413

Website:
www.ShermanOaksNC.org

Sherman Oaks Neighborhood Council

Regular Finance Committee Meeting (Virtual) Agenda Wednesday, May 26, 2021 6:30 pm

How to Join the Virtual Zoom Meeting by Telephone or Online

By Telephone: Dial 1-833-548-0282, Enter Webinar ID 845 1811 9643 and Press #

Online: Cut and Paste <https://us02web.zoom.us/j/84518119643>, Press "Enter"

Or on Zoom join meeting screen enter Webinar ID: 845 1811 9643 Press "Enter"

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE SHERMAN OAKS NEIGHBORHOOD COUNCIL BOARD MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial toll free number 1-833-548-0282 and enter **84518119643** and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID: **84518119643**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested dial *9, when prompted by the presiding officer, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. CALL TO ORDER & ROLL CALL

- a. Call to Order by Presiding Officer, Candy Williams
- b. Roll Call

2. ADMINISTRATIVE MOTIONS

- a. A motion to approval of the Minutes of the Wednesday, April 28, 2021, Finance Committee Meeting.

3. COMMENTS BY PUBLIC OFFICIALS

4. TREASURER'S REPORT

- a. **Current Status of The FY 20-21 Budget**

5. FUNDING MOTIONS

- a. **Monthly Expenditure Report (MER), Action Item, Vote Required**

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending April 30, 2021. *The MER for April 30, 2021, can be found on the SONC website.*

- b. **Neighborhood Purposes Grant (NPG) for Help Our Hood. Action Item, Vote Required.**

A motion to approve a Neighborhood Purpose Grant (NPG) in the amount of \$5,000.00 to Help Our Hood provide further initiative and devote 100% of the grant to changing more lives to those who aspire to give back to their community. *A copy of the NPG for Help Our Hood can be found on the SONC website.*

- c. **Neighborhood Purposes Grant (NPG) for New Musicals Inc. Action Item, Vote Required.**

A motion to approve a Neighborhood Purpose Grant (NPG) in the amount of \$5,000.00 to New Musicals Inc. Funds will be directed to a project that will feature the creation of a 7-12 minute film-theater piece on a digital platform which honors a resident of Sherman Oaks. *A copy of the NPG for New Musicals Inc. can be found on the SONC website.*

- d. **Neighborhood Purposes Grant (NPG) for Community Disaster Preparedness Foundation. Action Item, Vote Required.**

A motion to approve a Neighborhood Purpose Grant (NPG) in the amount of \$5,000.00 to the Community Disaster Preparedness Foundation. The CERT Staging Area is the starting point for the community-based disaster response for the Sherman Oaks area. *A copy of the NPG for Community Disaster Preparedness Foundation can be found on the website.*

e. Purchase License For Hauptwerk Software. Action Item, Vote Required.

A motion to approve the expenditure of up to \$700.00 for the purchase of a perpetual license for Hauptwerk software to be used for outreach events.

f. Renewal of Constant Contact subscription. Action Item, Vote Required.

A motion to approve the expenditure of up to \$700.00 for the renewal of the Constant Contact subscription used for the SONC newsletter and other outreach efforts.

6. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

7. FINANCE COMMITTEE BUSINESS

a. Discussion and Possible Action

1. Fiscal Year 2020-21 Reallocation Of Funds. Action Item, Vote Required.

A motion to reallocate funds among categories within the SONC's FY2020-21 NCFP budget to reflect the necessary changes to support SONC's expenditures during the pandemic year.

2. 2021 Election Status

3. Discussion on end of FY 2020-2021 projects

8. FINANCE COMMITTEE ANNOUNCEMENTS

9. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: gil.imber.sonc@gmail.com.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark Street, Sherman Oaks, CA 91423
- www.ShermanOaksNC.org
- You can also receive our agenda via email by subscribing to LA. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS -- For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ShermanOaksNC.org.

Committee Members:

Candy Williams – Chair
Jeffrey Hartsough
Howard Katchen
Lisa Petrus
Cheryl Shapiro

**CITY OF LOS ANGELES
California**



**Sherman Oaks Neighborhood Council
Finance Committee Meeting Minutes
Wednesday, April 28, 2021 6:30 PM
Virtual Meeting**



**SHERMAN OAKS
NEIGHBORHOOD
COUNCIL**
P O Box 5721
Sherman Oaks, CA 91413
(818) 503-2399

Website:
www.shermanoaksnsc.org

Minutes of the Finance Committee

I. Meeting called to order by Chair, Candy Williams at 6:35 PM

Committee Members Present – Candy Williams, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus and Michael Binkow
Quorum Achieved

II. THE FOLLOWING ADMINISTRATIVE MOTION, March 24TH, 2021 MINUTES, WAS REVIEWED AND ACTED UPON:

A motion was brought to approve and accept as presented the minutes for the March 24, 2021 moved by Cheryl Shapiro, seconded by Howard Katchen. The vote to approve was unanimous 6 yes – 0 no (Hartsough, Shapiro, Petrus, Williams, Katchen, Binkow).

III. COMMENTS BY PUBLIC OFFICIALS

There were no public officials present.

IV. TREASURERS REPORT

Notice on next Finance Committee meeting which will be held May 26th

V. THE FOLLOWING FUNDING MOTIONS WERE REVIEWED & ACTED UPON :

b. Discussion of agenda item V. a, the monthly expense report (MER) for the period ending March 31, 2021 was reviewed. A motion to approve as submitted was brought by Jeffrey Hartsough, seconded by Howard Katchen. Motion was unanimously approved by SONC Finance Committee members 6 yes, 0 no (Hartsough, Katchen, Petrus, Williams, Shapiro, Binkow).

- c. Discussion of agenda item V.c, Neighborhood Purpose Grant (NPG) for Kester Ave. Elementary PTA was presented by a parent volunteer, Tara Kroeger. Motion to Amend by Katchen to amend completion date 6/30/21 and requested amount to \$3,000. Second by Hartsough.
Public Comments Follow:
Yeas: Binkow, Hartsough, Katchen, Williams
No: Petrus/ NV: Sha9piro, (Amendment Agreed To)
Motion as Amended (\$3,000). Discussion followed
Yeas: Binkow, Hartsough, Katchen, Williams
No: Petrus / NV: Sha9piro, (ADOPTED as AMENDED)
- d. NPG for Sherman Oaks Chamber Foundation, moved by Petrus, seconded by Katchen (\$2,762.50 & 6/30/21). Presentation by applicant. Public comment follow. Discussion followed.
Motion to Amend by Hartsough to amend completion date to 6/30/21. Seconded by Katchen.
Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (AMENDMENT AGREED TO)
Motion as Amended (\$2,762.50 & 6/30/21).
Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (ADOPTED AS AMENDED)
- e. NPG for Armenian Cultural Foundation, moved by Petrus, seconded by Binkow (\$4,800). Presentation by applicant. Public comment followed. Discussion followed.
Motion to Continue Indefinitely by Hartsough, seconded by Williams.
Yeas: Hartsough, Katchen, Petrus, Shapiro, Williams.
No: Binkow (CONTINUED)

VI. GENERAL PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment followed.
There were no public comments

VII. FINANCE COMMITTEE BUSINESS DISCUSSION AND POSSIBLE ACTION.

Discussion followed.

- a.1. A motion to approve the Sherman Oaks Neighborhood Council's (SONC) expenditure of \$750 to sponsor the painting of a Utility Box at the corner of Ventura Boulevard and Van Nuys Boulevard as part of SONC's outreach and beautification of our Sherman Oaks community and support of the Sherman Oaks Chamber Foundation's #LETSPAINTSHERMANOAKS program. Moved by Petrus, seconded by Shapiro.
Public comment followed. Discussion followed.
Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (ADOPTED)
- a.2. Motion to continue indefinitely Loaves and Fishes NPG by Hartsough, seconded by Williams.
Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (CONTINUED)
- a.3. Motion for SONC donation to LA Regional Food Bank of up to \$4,000 by Petrus, seconded by Katchen.
Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (ADOPTED)
- a.4. Motion for SONC donation to North Hollywood Interfaith Food Pantry of up to \$4,000 by

Hartsough, seconded by Katchen. Discussion followed.

Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (ADOPTED)

- a.5. Motion for SONC sponsorship of SONC Outreach Committee donation to LA Family Housing in the amount of \$250 by Hartsough, seconded by Katchen. Presentation by Outreach Committee. Discussion followed.

Motion to Amend by Hartsough for SONC, in support of SONC Outreach Committee's virtual film series, and in lieu of licensing fees, make a donation to the Family Housing organization in the amount of \$250, in Marsha Hunt's name. Seconded by Petrus.

Discussion followed.

Yea: Binkow.

Nos: Hartsough, Katchen, Petrus, Shapiro, Williams (AMENDMENT NOT AGREED TO)

Motion to Amend by Hartsough for Sherman Oaks Neighborhood Council to donate \$1,000 to LA Family Housing in recognition of Marsha Hunt's waiver of licensing fees for the movie "Marsha Hunt's Sweet Adversity" to be shown at the initial SONC virtual movie series event. Seconded by Petrus. Discussion followed.

Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams (AMENDMENT AGREED TO)

Motion as Amended. Sherman Oaks Neighborhood Council to donate \$1,000 to LA Family Housing in recognition of Marsha Hunt's waiver of licensing fees for the movie "Marsha Hunt's Sweet Adversity" to be shown at the initial SONC virtual movie series event.

Yeas: Binkow, Hartsough, Katchen, Petrus, Shapiro, Williams. (ADOPTED)

- a.6. 2021 Election Status. Discussion followed.

- a.7. Help Our Hood NPG to be presented during May Finance Committee meeting.

VIII. NON AGENDA ITEMS

Finance Committee Announcements.

VIII. ADJOURNMENT

Adjourned by Williams via general consent at 8:54pm.

Minutes done b:

Gil Imber

gil.imber.sonc@gmail.com

Secretary

Area 6 - Residential

[Sherman Oaks Neighborhood Council](#)

Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Sherman Oaks
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$31807.68 | \$2805.56 | \$29002.12 | \$5493.92 | \$0.00 | \$23508.20 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$36445.00 | \$30.52 | \$24262.12 | \$30.52 | \$24231.60 |
| Outreach | | \$497.20 | | \$0.00 | |
| Elections | | \$2277.84 | | \$0.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$14440.00 | \$0.00 | \$4740.00 | \$5463.40 | \$-723.40 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$19077.32 | |

| Expenditures | | | | | | |
|--------------|---------------------|------------|---|--------------------------------|--------------|-----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | SIGNSONTHECHEAP.COM | 04/01/2021 | SignsOnTheCheap.com ordered from the upcoming election Your Order Number is 78007734 | General Operations Expenditure | Elections | \$952.84 |
| 2 | GOTPRINT.COM | 04/22/2021 | A motion to approve the expenditure of up to \$4,000.00 for the purchase of election materials and social media/digital content to promote the Sherman Oaks community of the 2021 SONC election. | General Operations Expenditure | Outreach | \$497.20 |
| 3 | SQ FLYER COMPANY | 04/30/2021 | A motion to approve and provide to the City Clerk details regarding vendors and funds expended under the approved Sherman Oaks Neighborhood Council's (SONC) March 8, 2021 motion to expend up to \$4000 funding for election outreach, that information being: Flyer Companv. \$1325.00: | General Operations Expenditure | Elections | \$1325.00 |

Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Sherman Oaks
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$31807.68 | \$2805.56 | \$29002.12 | \$5493.92 | \$0.00 | \$23508.20 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$36445.00 | \$30.52 | \$24262.12 | \$30.52 | \$24231.60 |
| Outreach | | \$497.20 | | \$0.00 | |
| Elections | | \$2277.84 | | \$0.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$14440.00 | \$0.00 | \$4740.00 | \$5463.40 | \$-723.40 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$19077.32 | |

| Expenditures | | | | | | |
|--------------|---------------------|------------|---|--------------------------------|--------------|-----------|
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| 1 | SIGNSONTHECHEAP.COM | 04/01/2021 | SignsOnTheCheap.com ordered from the upcoming election Your Order Number is 78007734 | General Operations Expenditure | Elections | \$952.84 |
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| 3 | SQ FLYER COMPANY | 04/30/2021 | A motion to approve and provide to the City Clerk details regarding vendors and funds expended under the approved Sherman Oaks Neighborhood Council's (SONC) March 8, 2021 motion to expend up to \$4000 funding for election outreach, that information being: Flyer Companv. \$1325.00: | General Operations Expenditure | Elections | \$1325.00 |

| | | | | | | |
|------------------|----------------|------------|--|--------------------------------|--------|------------------|
| | | | Got Print, \$497.20; Signs On The Cheap, \$952.84. | | | |
| 4 | AT&T Messaging | 02/16/2021 | A motion to approve the Sherman Oaks Neighborhood Councils (SONG) Annual Budget for Fiscal Year 2020-2021 as amended. Note: The amended SONC FY2021 budget includes the rollover ... | General Operations Expenditure | Office | \$15.26 |
| 5 | AT&T Messaging | 03/16/2021 | A motion to approve the Sherman Oaks Neighborhood Councils (SONG) Annual Budget for Fiscal Year 2020-2021 as amended. Note: The amended SONC FY2021 budget includes the rollover ... | General Operations Expenditure | Office | \$15.26 |
| Subtotal: | | | | | | \$2805.56 |

| Outstanding Expenditures | | | | | | |
|---------------------------------|---------------------------------|-------------|--|--------------------------------|---------------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | AT&T Messaging | 04/14/2021 | A motion to approve the Sherman Oaks Neighborhood Council (SONC) annual budget for the Fiscal Year 2020-2021 as amended. Note: The amended SONC FY 2021 budget includes the rollo... | General Operations Expenditure | Office | \$15.26 |
| 2 | AT&T Messaging | 05/14/2021 | A motion to approve the Sherman Oaks Neighborhood Council (SONC) annual budget for the fiscal year 2020-2021 as amended. Note: The amended SONC FY 2021 budget includes the rollo... | General Operations Expenditure | Office | \$15.26 |
| 3 | Sherman Oaks Chamber Foundation | 05/18/2021 | A motion to approve a Neighborhood Purposes Grant (NPG) of \$2762.50 to the Sherman Oaks Chamber Foundation to graffiti proof the painted utility boxes in Sherman Oaks. | Neighborhood Purpose Grants | | \$2762.50 |
| 4 | Kester Avenue Elementary PTA | 05/20/2021 | A motion to approve a Neighborhood Purposes Grant (NPG) of \$2700.90 to the Kester Elementary PTA to support the school mural project. | Neighborhood Purpose Grants | | \$2700.90 |
| Subtotal: Outstanding | | | | | | \$5493.92 |

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks referred by Council Woman Nithya

SECTION I - APPLICANT INFORMATION

| | | | |
|--|--|-------------------------------|---|
| Help Our Hood | | 86-2180043 | CA |
| 1a) _____ | <i>Federal I.D. # (EIN#)</i> | <i>State of Incorporation</i> | <i>Date of 501(c)(3) Status (if applicable)</i> |
| 1b) 15135 Encanto Drive | Sherman Oaks | CA | 91403 |
| _____ | <i>City</i> | <i>State</i> | <i>Zip Code</i> |
| 1c) _____ | <i>City</i> | <i>State</i> | <i>Zip Code</i> |
| 1d) PRIMARY CONTACT INFORMATION: Jolie Salter | | +1 (818) 699-2922 | helpourhood@gmail.com |
| _____ | <i>Name</i> | <i>Phone</i> | <i>Email</i> |
| 2) Type of Organization- Please select one: | | | |
| <input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead | | or | <input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter |
| 3) _____ | <i>Name / Address of Affiliated Organization (if applicable)</i> | <i>City</i> | <i>State</i> <i>Zip Code</i> |

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Our organization, Help Our Hood, facilitates the collective efforts from our neighbors to bring meaningful, impactful change to our community.

The ideology we abide by is highly bespoke - taking on one case at a time & bringing on truly meaningful change for that individual or business within our community. Our first initiative raised \$13K+ from neighbors and we were able to provide permanent housing & a business to a beloved member of our community who was suffering from circumstance.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 We identify an individual within our community that is on the brink of a better life and have been using donations from neighbors to facilitate that transition.

Our first case went from street living to now having housing & serving our community of Sherman Oaks by having a registered handyman business, is performing work for his customers, and will be paying any due taxes by year's end.

Any grant dollars given to us will help further this initiative and will allow us to devote 100% of the grant to changing more lives to those who aspire to give back to their community.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Sherman Oaks NC

SECTION I - APPLICANT INFORMATION

1a) New Musicals Inc. 01-0745909 California 10/01/02
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 5628 Vineland Ave. North Hollywood CA 91601
Organization Mailing Address **City** **State** **Zip Code**

1c) _____ _____ _____ _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Scott Guy (818) 506-8500 philanthropy@nmi.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(If applicable)

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Our project will feature the creation of a 7-12 minute film which honors a resident of Sherman Oaks. The resident will be partnered with a creative team comprised of a composer, lyricist, director, and dramaturg to dramatize and musicalize events in their life. New Musicals Inc. develops musicals for the live and digital platform. Our team will help shape the honoree's story into a 7-12 minute musical theatre piece on a digital platform. This program focuses on "ordinary heroes" whose perspective on life is interesting and enlightening. Some examples that we are considering for this project are: the inspiring patience of the elderly gentleman who paints and re-paints the often-graffiti-targeted circus artwork at Circus Liquors in North Hollywood; the librarian(s) whose work has become as much social work as education; sewer workers; paramedics and "front-liners," recent immigrants, et cetera. The series is as diverse as our fellow citizens.

Stipends would go to the honoree, and all the writers and artists associated with the program would receive compensation. Additional funds would offset the cost of cameras, lights, greenscreen studios, editing, etc. (Plus an additional costs for health/safety.)

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Our series will focus on ordinary people. Our goal is to show someone else's perspective. We think it's important to stand back every once in a while and walk in someone else's shoes. In these extraordinary times, many of our neighbors have shown astonishing resilience, tenacity, and determination to stay true to their personal pathways. Empathizing with our neighbors through the form of musical theatre will bring the community closer because we will better understand one another. Our 10- minute films celebrate the life choices someone has made, for better or worse, and perhaps along the way we learn from someone else's triumphs and/or failures. We have been awarded a grant from the Northeast North Hollywood and will be featuring a member from their community. We are requesting a grant from the Sherman Oaks Neighborhood Council in order to feature a member from your community. The start date for the Sherman Oaks honoree is open, since this episode would depend upon the Neighborhood Grant funding.

SubTotal 9.5% Tax Total

Staging Area Equipment:

| | | | | | | | |
|--------------------------------|---|----------|---|-----------------|------------|---------|------------|
| Staging Area Secure Storage | KNAACK Jobmaster Chest - 4' W x 2.5' D x 2.5' H | \$800.00 | 1 | \$800.00 Amazon | | | |
| Staging Area Storage Lock | Good Combination Lock for Jobsite Box | \$35.00 | 1 | \$35.00 Amazon | | | |
| Staging Area Map Stand | 66" Reinforced Artist Easel Stand | \$30.00 | 1 | \$30.00 Amazon | | | |
| Staging Area Dry Erase Board | Magnetic Dry Erase Board 24"x36" | \$35.00 | 1 | \$35.00 Amazon | | | |
| Staging Area Dry Erase Markers | Dry Erase Parkers - 6 pack and eraser | \$7.00 | 1 | \$7.00 Amazon | | | |
| Staging Area Maps | Maps - Laminated | \$50.00 | 1 | \$50.00 Amazon | | | |
| Staging Area Team Forms Kit | Expanding File Folder - 13 Pocket | \$20.00 | 1 | \$20.00 Amazon | | | |
| Staging Area Team Clipboards | Black Plastic Clip Boards - 12 Pack | \$25.00 | 1 | \$25.00 Amazon | | | |
| Staging Area Team Pens | Pens - 20 Pack | \$15.00 | 1 | \$15.00 Amazon | | | |
| | | | | | \$1,017.00 | \$96.62 | \$1,113.62 |

Commercial Radios:

| | | | | | | | |
|-----------------------------|---|---------|----|---------------|--|--------|----------|
| Staging Area Communications | 10x 20 channel, 2 watt, Part 90, CDPF license | \$60.00 | 10 | \$600.00 CPDF | Staging Area, DAT 1, 2, 3, 4, IRT 1, 2, Command Ch, Spare 1, 2 | | |
| Staging Area Communications | Field Box for Radios | \$9.98 | 1 | \$9.98 Amazon | | | |
| | | | | | \$609.98 | \$0.95 | \$610.93 |

Medical Resupply:

| | | | | | | | |
|-----------------------------------|---|----------|---|-----------------------|------------|---------|------------|
| Medical Resupply - Bag | Arsenal 5216 Responder Gear Bag | \$155.00 | 1 | \$155.00 SOS Products | | | |
| Medical Resupply - Dressing | Gauze Pads Sterile - 4x4 - 100 Box | \$10.00 | 5 | \$50.00 SOS Products | | | |
| Medical Resupply - Dressing | Non-aderent Pads Sterile - 4x3 - 100 Box | \$10.00 | 5 | \$50.00 SOS Products | | | |
| Medical Resupply - Dressing | Krinkle Gauze Roll 4 1/2" Sterile - 100 Pack | \$190.00 | 1 | \$190.00 SOS Products | | | |
| Medical Resupply - Dressing | Gauze Pads Non-Sterile - 4x4 - 200-Pack | \$7.00 | 3 | \$21.00 SOS Products | | | |
| Medical Resupply - Bandages | Stretch Gauze Bandage Roll 2" - 12-Pack | \$7.50 | 5 | \$37.50 SOS Products | | | |
| Medical Resupply - Bandages | Stretch Gauze Bandage Roll 3" - 12-Pack | \$8.50 | 5 | \$42.50 SOS Products | | | |
| Medical Resupply - Bandages | Sensi-wrap self adherent bandage 2"x5yd - 36-pack | \$60.00 | 2 | \$120.00 SOS Products | | | |
| Medical Resupply - Bandages | Triangular Bandage 40" - 12-pack | \$10.50 | 5 | \$52.50 SOS Products | | | |
| Medical Resupply - Wound Clean | BZK Antiseptic Towelettes - 1000 pack | \$26.00 | 1 | \$26.00 SOS Products | | | |
| Medical Resupply - Antiboitic Oin | Triple Antibiotic Ointment .5gm - 144-Pack | \$15.00 | 2 | \$30.00 SOS Products | | | |
| Medical Resupply - Hand Wipes | Wet Wipe Cleansing Towelettes - 1000 case | \$25.00 | 1 | \$25.00 SOS Products | | | |
| Medical Resupply - Gloves | Nitrile Gloves Medium, Large, X-Large - 100 case | \$20.00 | 3 | \$60.00 SOS Products | | | |
| | | | | | \$859.50 | \$81.65 | \$941.15 |
| | | | | | \$2,486.48 | | \$2,665.70 |

Staging Area Support Items (Optional):

| | | | | | |
|-----------------------------|--|----------|---|----------|---------|
| Staging Area Shelter | 10x10 with 4 removable zippered walls | \$160.00 | 1 | \$160.00 | Amazon |
| Staging Area Table | 6' Folding Table | \$60.00 | 1 | \$60.00 | Costco |
| Staging Area Chairs | Folding Chair | \$45.00 | 2 | \$90.00 | Costco |
| Staging Area Lighting | LED Lantern AA powered - 2 Pack | \$17.00 | 1 | \$17.00 | Amazon |
| Staging Area Drinking Water | 4.22 oz pouch - 64 Pack - 5yr shelf life | \$28.00 | 1 | \$28.00 | Amazon |
| Staging Area Team Lighting | Lightsticks 12hr - 20 Pack | \$20.00 | 1 | \$20.00 | Amazon |
| Staging Area Team Lighting | Mini flashlight 1 AA - 300 lm - 10 Pack | \$30.00 | 1 | \$30.00 | Amazon |
| Staging Area Team Batteries | AA Batteries - 100ct | \$25.00 | 1 | \$25.00 | Amazon |
| Staging Area Team PPE | Leather Gloves - large - 5pack | \$15.00 | 1 | \$15.00 | Amazon |
| Staging Area Team PPE | Safety Goggles | \$2.00 | 5 | \$10.00 | Amazon |
| Staging Area Radio Charger | Six Way Multi-Charger | \$80.00 | 1 | \$80.00 | Amazon |
| Staging Area Battery | 12V, 30Ah LFP Battery | \$300.00 | 1 | \$300.00 | Bioenno |
| Staging Area Solar Panel | 120 Watt Foldable Solar Panel | \$250.00 | 1 | \$250.00 | Bioenno |
| Staging Area Solar Charger | 12V/24V, 20A Solar Charge Controller for LFP Batteries | \$75.00 | 1 | \$75.00 | Bioenno |

\$1,160.00 \$110.20 \$1,270.20

\$3,935.90

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 15 2016

MONTEREY HILLS FOUNDATION
PO BOX 32164
LOS ANGELES, CA 90032-0000

Employer Identification Number:
81-2808902
DLN:
26053560002746
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
May 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 2, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

MONTEREY HILLS FOUNDATION

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey I. Cooper". The signature is stylized and cursive.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

May 10th, 2021

To SONC Neighborhood Council Members:



We are requesting a Neighborhood Purpose Grant in the amount, not to exceed, \$5000 to purchase 2x Community Emergency Response Team (CERT) Staging Area Kits to be placed within the SONC boundaries.

The CERT Staging Area is the location where trained volunteer community responders and members of the Neighborhood Emergency Team will go to after a disaster such as an earthquake. From here, they will form Damage Assessment Teams and assess the neighborhood surrounding the Staging Area (approximately 1 mile or 10 blocks) and communicate any incidents back to the Staging Area using two-way radios so that a coordinated response can be made. CERT Liaison Teams will establish two-way radio communications with the CERT Staging Areas and the LAFD response.

The CERT Staging Area Kit gives responders everything they need to get the response operational for the first 3 hours including providing tested, reliable radio communications instead of relying on volunteers to bring their own, and maps of the area. Yearly exercises will be planned out of this Staging Area to give CERT volunteers a chance to practice the plan, and to test and maintain the equipment.

During a disaster, when professional first responders are not available, you and your neighbors become the volunteer disaster responders who will save lives in the community. History has shown that communities that organize and train regularly, for community disaster response, recover faster and are less impacted than communities that do not. Logistically, in a city the size of Los Angeles, this organization and training must come from community by the community.

The Community Emergency Response Team (CERT) training is taught for free by the Los Angeles Fire Department, but does not have the resources to organize the community. Neighborhood Emergency Teams are truly grass roots in origin, organized and made up of volunteers who have taken training and have chosen to step up, often investing their own money into equipment, supplies, and additional training and certifications.

The Community Disaster Preparedness Foundation 501(c)(3) (CDPF) was founded by volunteer CERT Coordinators from all over the City of Los Angeles to help organize and support Neighborhood Emergency Teams where, due to logistics, the Fire Department and the City cannot.

The Neighborhood Team Program (NTP) is managed by the CDPF and focuses on creating step-by-step guides and how-to-guides to help create, organize, and train Neighborhood Emergency Teams, identifying the location for and arranging the setup of CERT Staging Areas, and providing training and guidance to Neighborhood Emergency Teams on how to organize and respond to disasters.

The Neighborhood Team Program combines the following leading programs:

Community Emergency Response Team (CERT) Disaster Response and Preparedness Training
Ready Your LA Neighborhood (RYLAN) / Map Your Neighborhood (MYN) Block Organization
Neighborhood Watch (NW) Community Observation Public Safety

Funding Item Requests:

CERT Staging Area Kit: \$5000.00

Proposed Funding: \$5000.00 – Sherman Oaks Neighborhood Council

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Botz-Forbes". The signature is stylized and somewhat cursive.

Patrick Botz-Forbes

patrick@disasterprep.org

Executive Director,

Community Disaster Preparedness Foundation

3756 W. Ave 40

Ste. K #449

Los Angeles, CA, 90065

<https://www.disasterprep.org>

SECTION III - PROJECT BUDGET OUTLINE

| 6a) Personnel Related Expenses | Requested of NC | Total Projected Cost |
|--|-----------------|----------------------|
| Honoree | \$ 1,000.00 | \$ 1,000.00 |
| Composer, writer, dramaturg, producer, music director | \$ 2,700.00 | \$ 2,200.00 |
| Director, actor, editor, sound/camera crew; soundtrack/score | \$ 1,350.00 | \$ 1,350.00 |

| 6b) Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
|---------------------------------------|-----------------|----------------------|
| Room Rental | \$ 0.00 | \$ 500.00 |
| Food, craft services | \$ 0.00 | \$ 100.00 |
| Cameras, costumes, props, microphones | \$ 0.00 | \$ 1,100.00 |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes, please list names of NCs: Northeast North Hollywood Neighborhood Council

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|--|-------------|----------------------|
| Los Angeles County Arts Commission OGPII grant | \$ 1,100.00 | \$ 1,100.00 |
| General Operating Fund | \$ 600.00 | \$ 600.00 |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000.00

10a) Start date: 08/02/21 10b) Date Funds Required: 09/15/21

10c) Expected completion date: 04/22/22 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Scott Guy Executive Director Scott Guy 5.9.21
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 John Mitchell President/Secretary [Signature] 5.9.21
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

| | Project budget | per episode | no. episodes |
|---------------------------------------|----------------------------|-------------|--------------|
| | | | 1 |
| Development | | | |
| Honoree | 1000 | 1000 | |
| Composer | 250 | 250 | |
| Producer | 500 | 500 | |
| Dramaturg | 500 | 500 | |
| Admin Assistant | 200 | 200 | |
| Music Director | 500 | 500 | |
| Writer | 500 | 500 | |
| | subtotal | | 2200 |
| Production | | | |
| Directors | 200 | 200 | |
| Editors | 200 | 200 | |
| Actor | 250 | 250 | |
| Editors | 200 | 200 | |
| Costume and prop | 50 | 50 | |
| Sound crew | 100 | 100 | |
| Camera crew | 100 | 100 | |
| Composer/tracks | 250 | 250 | |
| | subtotal | | 1350 |
| Room Rental | 500 | 500 | |
| Food, craft services | 100 | 100 | |
| Cameras, costumes, props, microphones | 500 | 500 | |
| Overhead | 500 | 500 | |
| | subtotal | | 1600 |
| | Total expenses per episode | | 6150 |
| | Number of episodes | 1 | |
| | Total project cost | 6150 | |
| INCOME | | | |
| LACAC grant | 9100 | | |
| General Fund | 5000 | | |
| LA County Relief Fund | 5000 | | |
| LA Arts Recovery Fund (pending) | 10000 | | |
| Still to be raised | -22950 | | |
| | Total income | 6150 | |

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 2 2007**

ACADEMY FOR NEW MUSICAL THEATRE INC
5628 VINELAND
NORTH HOLLYWOOD, CA 91601-0000

Employer Identification Number:
01-0745909
DLN:
17053202703007
Contact Person:
THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
509(a)(2)

Dear Applicant:

Our letter dated JUNE 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

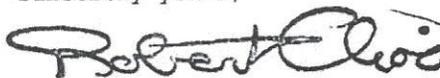
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

NCTO

A0763712



2471993

November 19, 2014

FILED
Secretary of State
State of California

SW
JCS

NOV 25 2014

lee

Certificate of Amendment of Articles of Incorporation

The undersigned certify that:

- 1. They are the **president** and the **secretary**, respectively, of Academy for New Musical Theatre, Inc., a California corporation.

Article One of the Articles of Incorporation of this corporation is amended to read as follows:

- 1. Name. The name of the corporation is New Musicals Inc.

The foregoing amendment of Articles of Incorporation has been duly approved by the Board of Directors.

The corporation has no members.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

DATE: November 19, 2014

Michael Blaha, President

Noelle Donfeld, Secretary



new musicals inc.

New Musicals Inc. Board of Directors 2020/21

John Mitchell, NMI President/Secretary
National Sales Manager Coloronix, Inc.

Mr. Mitchell's love for musical theatre began as a teenager while working a summer job at the box office at *Music Circus* (now *California Musical Theatre*). Throughout the years, he has been involved in every aspect of musical theatre; as well as owning his own theatre company in Northern California. Mr. Mitchell is currently an Independent Theatre Producer, with his productions appearing throughout California and in New York.

Tina Johnson-Marcel, NMI Vice President
Capital One, Vice President of Design

Ms. Marcel is a devoted patron of the arts; and regularly attends the theatre in her hometown of Washington DC. She travels regularly to New York City to take in every new show before Tony season and has seen at least one show in 39 of the 41 official Broadway theatres.

Paula Brand, NMI Treasurer
NBCUniversal, Sr. Director of Special Projects and Financial Systems

Paula Brand is an avid theatre buff and long-time supporter of CTG, Pasadena Playhouse, Geffen, LATW and Broadway LA (Pantages) among others. Ms. Brand is also a CPA.

TaNisha Burnett
NBCUniversal, Vice President & Assistant Controller of Universal Studio Group

TaNisha Burnett is a graduate of Monmouth University where she majored in Accounting and minored in Information Technology. In 2005, she started her career at PricewaterhouseCoopers then moved to NBCUniversal in 2011. Ms. Burnett oversees financial reporting and consolidation, revenue, participation and residuals as well as technical accounting operations. Outside of work, Ms. Burnett is an avid world traveler. Prior to COVID bringing her adventures to a halt, she had visited 40 countries solo over a 10 year period and has enjoyed going to the theatre all over the world.

Michael Blaha
Attorney, Fringe Management LLC

Michael Blaha is an entertainment lawyer and has produced several musicals in Los Angeles, New York & Edinburgh. Mr. Blaha has been on the board since 1995.

Elise Dewsberry
Artistic Director

Elise Dewsberry has been involved in the development of new works for over forty years: as an actor/singer, as a director, as a dramaturge, and as a writer. She served as the Assistant Artistic Director of the Muskoka Festival; the coordinator of the festival's annual Musical Theatre Writer's Colony, the Associate Dramaturge of the Canadian Stage Company; the Resident Dramaturge of the Smile Theatre Company; and was the co-founder of Toronto's Script Lab. Ms. Dewsberry is currently a Los Angeles Ovation Award Voter.



Karole Foreman

Writer, Actor, Director

Karole Foreman became involved in theatre arts early in life. After graduation from high school, she sang and danced with *Up With People* and toured throughout the US, Canada, Mexico, and Europe. Karol performs in regional theatre; in straight plays, classical, and musical theatre as well as acting in commercials, television, film, and performs as a voice-over artist. She has written and produced award-winning shows and teaches a summer arts program at The Asian University for Women.

David Gorshein

Writer, Professor

David Gorshein holds a Ph.D. in theater and performance studies from UCLA. Throughout Southern California, he has developed performance theory and history classes, on-campus and online. Mr. Gorshein teaches at Loyola Marymount University, UCLA, and California State University, Long Beach. He previously taught at the American Musical and Dramatic Academy in Hollywood. Mr. Gorshein blogs for The Huffington Post and his writing appears in peer-reviewed anthologies and journals. His research has earned awards from the Mellon Foundation and from the Association for Theatre in Higher Education. With his husband, costume designer Scott Cronick, Mr. Gorshein was nominated for a GLAAD Media Award in 2012, for the first same-sex wedding aired on late-night TV, officiated by Conan O'Brien.

John Sparks, NMI Founding Director

Director/Producer

Mr. Sparks was the founder/co-Director of the Lehman Engel Musical Theatre Workshop, Inc. (1979-2002) and has been the Artistic Director of NMI from 2002 to the present. He founded the Writers' Workshop at Theatre Building Chicago in 1987 and also served TBC as Artistic Director from 1999 through 2009. John has mentored the work of over 250 writers, including Mark Hollmann, composer/lyricist of *Urinetown*; George Gorham and Dan Sticco, *A Change in the Heir*; Susan DiLallo and Ken Stone (both Kleban Award winners); and several Richard Rodgers Award winners. Musicals for which John wrote the music, lyrics or book have been produced in Los Angeles and Chicago, including *Buddy's Plane Is Down*; *Babes In Barns*, *Hans Brinker*, *On The Brink* and *Wanting Miss Julie*.

Michael Shapiro

Freelance composer

Michael Gordon Shapiro is an award-winning composer, lyricist, and bookwriter of musical theatre.

Larry Verbit

Entertainment Attorney, Law Offices of Larry Verbit

Larry Verbit has an Undergraduate Degree in Theatre-Directing and a Master's Degree in Theatre Administration. Mr. Verbit served as manager at the North Shore Music Theatre in Beverly, MA. and also served as Executive Director of the Strand-Capitol Performing Arts Center in York, PA, booking, producing and promoting musicals.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| | | | |
|-----|-----------------------------------|------------------------|-----------------------------|
| 6a) | Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

| | | | |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6b) | Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 5 / 15 / 21 10b) Date Funds Required: 6 / 15 / 21 10c) Expected Completion Date: 8 / 15 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |
| | |

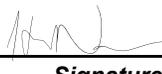
11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Jolie Salter Founder  4/27/21

 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Huong Lien Nguyen Secretary  4/27/21

 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form