

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Kester Ave Elementary PTA 95-6204899 CA 5/24/1951
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 5353 Kester Ave. Sherman Oaks CA 91411
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Tara Kroeger 707-280-8671 tarakroeger21@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) Kester Avenue Elementary School Sherman Oaks CA 91411
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Kester Avenue Elementary School's PTA is seeking this grant in order to fund a mural project for our school. We are in need of several new murals throughout our campus and have chosen to prioritize three areas in particular. Of these, the most prominent mural will be located at the front entrance of our school. We had a beautiful, space-themed mural at this location before our school was repainted a year and a half ago. Our students and staff were so sad to see this and other bright and colorful murals disappear. Our entire school community will be so delighted to have our beloved mural replaced and updated. Anyone walking or driving southbound on Kester Avenue will notice and appreciate a new mural on this iconic wall. In addition to this mural, we are hoping to add murals to the lunch area and the primary play area. All of these locations get a lot of foot traffic and are in serious need of beautification. These new murals will feature imagery and messaging that are intended to promote social-emotional well being and nutrition for our students, staff, and community members. We're working with local artists Skye Amber Sweet and Katie C Shipley to design beautiful artwork that will brighten our campus and our neighborhood.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This mural project is intended to beautify our community, our school and perhaps most importantly, to welcome back our students and staff who are returning to school after the extended closures due to the Covid-19 pandemic. The reopening of schools marks the start of a new chapter for our community and the world at large and we believe these murals will help usher in this new chapter with a sense of gratitude, optimism, love, hope, and healing.

Our hope is that investing in the beautification of our community and school will have a positive and artistically therapeutic impact on community members, teachers, administrators, support staff, parents and students. Boosting student morale can have positive effects on behavior and academic performance. As community stakeholders we believe that our public schools are an essential gateway to opportunity for the youngest members of our community, who when nurtured and supported, will grow to become positive, caring, and contributing members of society.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Skye Amber Sweet - Artist Fee	\$0	\$ 3300
	Katie C Shipley - Artist Fee	\$0	\$ 2660
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Materials (provided by artists)- primer, paint, graffiti	\$2700.90	\$ 2700.90
	coating, brushes, etc.	\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Kester Avenue Elementary School PTA - fundraising	\$ 5960	\$ 5960
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2700.90

10a) Start date: 04 / 05 / 21 10b) Date Funds Required: 05 / 24 / 21 10c) Expected Completion Date: 06 / 30 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Amanda Plummer</u>	<u>PTA President</u>		<u>5/4/21</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Wendy Gordon</u>	<u>PTA Secretary</u>		<u>5/4/2021</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

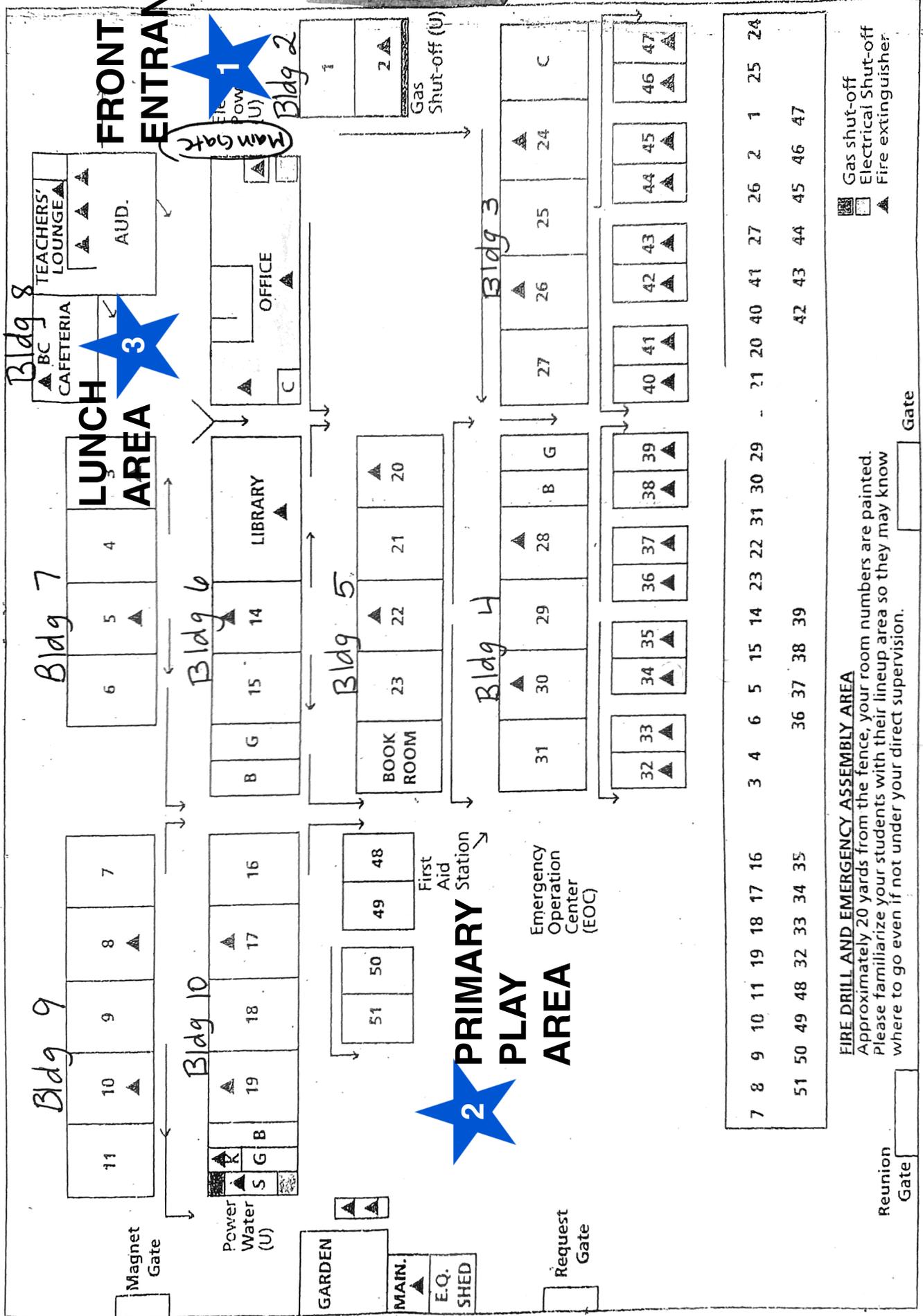
MURAL LOCATIONS

Clark

CLARK STREET

Kester

Lemona



7	8	9	10	11	19	18	17	16	3	4	5	14	23	31	30	29	21	20	40	41	27	26	2	1	25	24
51	50	49	48	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	42	43	44	45	46	47	

- Gas shut-off
- Electrical Shut-off
- Fire extinguisher

FIRE DRILL AND EMERGENCY ASSEMBLY AREA
 Approximately 20 yards from the fence, your room numbers are painted.
 Please familiarize your students with their lineup area so they may know where to go even if not under your direct supervision.

Reunion Gate Gate

Key: U = Utilities C = Custodial B = Boys' restroom G = Girls' restroom K = Kiln S = Storage room 0000 = Water barrels WEDDINGTON STREET

NPG APPLICATION
 Supporting Documents
 Kester Avenue Elementary School Mural Project

LOCATION 1: ENTRANCE WALL



KESTER ELEMENTARY ENTRANCE WALL MURAL DESIGN 1

THEMES:

SPACE - an expanded somewhat altered solar system - a nod to the previous mural
SOCIAL AND EMOTIONAL WELLBEING: Encouraging words and imagery.
 Statements included in design: *I am strong*, *I am smart*, *I am kind*, *I am loved*
 Further options *I am... curious, respectful, enough, patient...*



COLOR PALETTE

Bright, positive, eye catching
 Deeper pinks can be replaced with Kester color

STUDENT PARTICIPATION OPPORTUNITY

easy to paint sections of design

GREAT "FIRST DAY OF SCHOOL" PHOTO BACKDROP

Planets at various heights for students to stand in front of

COMPLETED MURAL



We are kind
We are strong
We are grateful
We are curious
We are respectful
We are inclusive
We are resilient
We are the future!



Receipts from Katie Shipley showing cost of materials for front mural.



SHERWIN-WILLIAMS.

NORTH HOLLYWOOD Store 708567

11305 MAGNOLIA BLVD
N HOLLYWOOD CA 91801
(818)762-1229
Fax (818) 762-4136
www.sherwin-williams.com

SALE 2:18pm
Tran # 9213-8 04/03/21
E01/18293 10
Diana

KATTY*SHIPLEY
Account XXXX-3393-2
Job 1 KATTY*SHIPLEY

Bill To:
KATTY*SHIPLEY
10742 1/2 CAMARILLO ST
NORTH HOLLYWOOD, CA 91602 1476
(323)397-2200

1005-44857 70332M QUART
M1 LATEX PT EXTENDER
1.00 @ 10.99 10.99
Discount (%15.00) -1.65

SUBTOTAL BEFORE TAX 9.34

9.500% SALES TAX:1-059160100 0.89

TOTAL \$10.23

VISA -10.23

Payment Information Standard
C/C# XXXXXXXXXXXX0100
Auth # 08090C
Keyed

STORE HOURS
SUNDAY 10:00 AM - 4:00 PM
MONDAY - FRIDAY 6:30 AM - 7:00 PM
SATURDAY 8:00 AM - 5:00 PM

Purchases are subject to Sherwin-Williams
Terms and Conditions of Sale located at
sherwin-williams.com/terms-and-conditions.

April's Color of the Month, Carnelian
SW 7580, is bold but timeless. Bring a
touch of drama home with this rich hue.

----- Thank You -----
receipt required for refund



Customer Copy

Receipts from Katie Shipley
showing cost of materials for
front mural.



**How doers
get more done.**

11600 SHERMAN WAY N. HOLLYWOOD, CA 91605
STORE MANAGER JOE GUIZAR (818)764-9600

6613 00009 28671 04/05/21 04:09 PM
SALE CASHIER MARY

082474405017 PPEXFLULWHGA <A>	32.98
BEHR PPE 4050 FLAT UPW 1280Z	
0000-999-832 GL Recyc\$ <A,U>	0.75
PAINTCARE FEE	
672288160273 6PK POCK RAG <A>	2.98
6 PAC POCKET RAGS	
030192912157 KLEAN STRIP <A>	7.98
KLEAN STRIP CA BRUSH CLEANER QT	
074887634009 60GB WIPES <A>	8.98
GRIME BOSS HEAVY DUTY WIPES-60CT	
727193800759 MINIROLTRY <A>	
6 IN PLASTIC MINI ROLLER TRAY - BEIG	
601.87	11.22

SUBTOTAL	64.89
SALES TAX	6.16
TOTAL	\$71.05

XXXXXXXXXXXX0100 VISA USD\$ 71.05
 AUTH CODE 08528C/7094718 TA
 Chip Read
 AID A0000000031010 Visa Credit

<U> - NON-DISCOUNTABLE ITEM

6613 04/05/21 04:09 PM



6613 09 28671 04/05/2021 0345

RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 A 1 90 07/04/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 64244 57640
PASSWORD: 21205 57631

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Receipts from Katie Shipley showing cost of materials for front mural.



LOWE'S HOME CENTERS, LLC
2000 W EMPIRE AVE
BURBANK, CA 91504 (818) 557-2300

- SALE -

SALES#: S1144FA1 187783 TRANS#: 26399631 04-02-21

636334 29.5-FL OZ SEASONPLUS FLA	14.98
CA PAINTCARE RECOVERY FE	0.35
936266 31.5-FL OZ DURAMAX FLAT W	17.98
CA PAINTCARE RECOVERY FE	0.35
936267 29-FL OZ DURAMAX FLAT BS	17.98
CA PAINTCARE RECOVERY FE	0.35

SUBTOTAL:	51.99
TAX:	5.33
INVOICE 08174 TOTAL:	57.32
VISA:	57.32

VISA: XXXXXXXXXXXX0100 AMOUNT:57.32 AUTHCD: 04868C

CHIP REFID:114408042830 04/02/21 14:40:32

APL: Visa Credit TUR: 8080008000

AID: A000000031010 TSI: 6800

STORE: 1144 TERMINAL: 08 04/02/21 14:40:31

OF ITEMS PURCHASED: 3

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOWES.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: RANON MONTES

LOWE'S PRICE MATCH GUARANTEE
FOR MORE DETAILS, VISIT LOWES.COM/PRICEMATCH

* SHARE YOUR FEEDBACK! *

* ENTER FOR A CHANCE TO BE *

* ONE OF FIVE \$500 WINNERS DRAWN MONTHLY! *

* ENTRE EN EL SORTEO MENSUAL *

* PARA SER UNO DE LOS CINCO GANADORES DE \$500! *

* ENTER BY COMPLETING A SHORT SURVEY *

* WITHIN ONE WEEK AT: www.lowes.com/survey *

* YOUR ID #081746 114420 929000 *

* NO PURCHASE NECESSARY TO ENTER OR WIN. *

* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. *

* OFFICIAL RULES & WINNERS AT: www.lowes.com/survey *

STORE: 1144 TERMINAL: 08 04/02/21 14:40:31

Receipts from Katie Shipley showing cost of materials for front mural.



BURBANK Store 701545
 814 N VICTORY BLVD
 BURBANK CA 91502 1630
 (818)848-6101
 Fax (818) 848-3730
 www.sherwin-williams.com

SALE
 Tran # 4977-8
 E16/19098
 Stephanie
 1:01PM
 04/02/21
 10

KATTY*SHIPLEY
 Account XXXX-3393-2
 Job 1 KATTY*SHIPLEY

Bill To:
 KATTY*SHIPLEY
 10742 1/2 CARMILLO ST
 NORTH HOLLYWOOD, CA 91602 1476

6504-27446 QUART K42T154
 RES EXT FL ULTRA 21.19
 1.00 @
 Color: S09176 DRESS BLUES
 CCE*Color Cost 02 32 64 128
 W1 White - 9 - -
 B1 Black - 11 1 1
 L1 Blue - 50 - -
 R3 Magenta - 25 - 1
 Sher-Color Formula

10 PAINT RECYCLING FEE 1.00 @ 0.35 0.35

6404-13332 QUART K42W51
 RES EXT FL EXTRA 21.19
 1.00 @
 Color: S06937 TANTALIZING TAN
 CCE*Color Cost 02 32 64 128
 G2 New Green - 16 1 -
 L1 Blue - 1 - -
 Y3 Deep Gold - - - 1
 Sher-Color Formula

10 PAINT RECYCLING FEE 1.00 @ 0.35 0.35

6404-13373 QUART K42W53
 RES EXT FL DEEP 21.19
 1.00 @
 Color: S06010 LUPINE
 CCE*Color Cost 02 32 64 128
 W1 White - 5 - -
 B1 Black - 4 - -
 L1 Blue - 29 - 1
 R3 Magenta - 25 1 1
 Sher-Color Formula

10 PAINT RECYCLING FEE 1.00 @ 0.35 0.35

6404-13332 QUART K42W51
 RES EXT FL EXTRA 21.19
 1.00 @
 Color: S09049 SKY FINK
 CCE*Color Cost 02 32 64 128
 L1 Blue - 14 1 -
 R3 Magenta - 1 - -
 R4 New Red - 2 - -
 Sher-Color Formula

10 PAINT RECYCLING FEE 1.00 @ 0.35 0.35

6404-13373 QUART K42W53
 RES EXT FL DEEP 21.19
 1.00 @
 Color: S06312 REDWOOD
 CCE*Color Cost 02 32 64 128
 W1 White - 25 1 -
 H1 Raw Umber - 1 - -
 R2 Maroon - 22 1 1
 R3 Magenta - 47 - -
 Sher-Color Formula

10 PAINT RECYCLING FEE 1.00 @ 0.35 0.35

813-8307 144380325 2 1/2"
 2.5" XL SPRIG BRUSH 16.79
 1.00 @
 Discount (X15.00) -2.52
 406-6411 129125W EACH
 12X60YD MASK PAPER 3.69
 1.00 @
 Discount (X15.00) -0.55

Order # DE0034223A701545
 SUBTOTAL BEFORE TAX 125.11

10.250% SALES TAX:1-059150200 12.82
 TOTAL \$137.93

VISA -137.93

Katie Shipley

C/C# XXXXXXXXXXXX0100
 Auth # 01415C
 Chip Read
 No PTN



SHERWIN-WILLIAMS.

NORTH HOLLYWOOD Store 708567

11305 MAGNOLIA BLVD
N HOLLYWOOD CA 91601
(818)762-1229
Fax (818) 762-4186
www.sherwin-williams.com

SALE 3:10pm
Tran # 9530-2 04/05/21
E50/18286 10
Plator

KATTY*SHIPLEY
Account XXXX-3393-2
Job 1 KATTY*SHIPLEY

Bill To:
KATTY*SHIPLEY
10742 1/2 CARRILLO ST
NORTH HOLLYWOOD, CA 91602 1476

8404-13332 QUART K42W51
RES EXT FL EXTRA 21.19
1.00 @ 21.19
Discount (%15.00) -3.18
Color: 896239 UPWARD
CCE*Color Cost 02 32 84 128
L1 Blue - 3 - 1
R4 New Red - 4 1 -
Y3 Deep Gold - 1 - -
Sher-Color Formula

Comments: Pricing Accommodation

10 PAINT RECYCLING FEE 0.35
1.00 @ 0.35

8404-13373 QUART K42W53
RES EXT FL DEEP 21.19
1.00 @ 21.19
Discount (%15.00) -3.18
Color: 896676 BUTTERFIELD
CCE*Color Cost 02 32 84 128
V1 White - 38 1 -
Y3 Deep Gold - 57 1 -
Sher-Color Formula

Comments: Pricing Accommodation

10 PAINT RECYCLING FEE 0.35
1.00 @ 0.35

8404-13332 QUART K42W51
RES EXT FL EXTRA 21.19
1.00 @ 21.19
Discount (%15.00) -3.18

Comments: Pricing Accommodation

10 PAINT RECYCLING FEE 0.35
1.00 @ 0.35

8503-57480 QUART B51M453
MP 0 VOC LTX PR DP 13.39
1.00 @ 13.39

10 PAINT RECYCLING FEE 0.35
1.00 @ 0.35

180-8447 106447400 3 INCH
KIT MINI ROLLER 13.39
1.00 @ 13.39
Discount (%15.00) -2.01

174-9845 100-00008 EACH
BIG JOB SPONGE OVAL 3.99
1.00 @ 3.99
Discount (%15.00) -0.60

6508-93740 3283 EACH
PREP & CLEANUP WIPES 10.99
*Sale Price 1.00 @ 10.99

483-3695 088010 EACH
BRUSH COMB 3.89
*Sale Price 1.00 @ 3.89

155-3494 98362800 EACH
1GL MINI RLR GRID 1.99
1.00 @ 1.99
Discount (%15.00) -0.30

8510-48748 1103-CT EACH
HANDY MINI CLIP 3PK 4.89
1.00 @ 4.89
Discount (%15.00) -0.73

8501-88182 894000550 4 INCH
4X1/2" STRIPE MINI R 10.89
1.00 @ 10.89
Discount (%15.00) -1.63

Order # DE0120591A708567

SUBTOTAL BEFORE TAX 113.58

9.500% SALES TAX:1-059180100 10.79
TOTAL \$124.37

VISA -124.37

[Handwritten Signature]

C/C# XXXXXXXXXXXX0100
Auth # 03389C
Chip Read
Inv. # 114

**TOTAL COST
OF MATERIALS
TO COMPLETE
FRONT ENTERANCE
MURAL
\$400.90**

LOCATION 2: Primary Play Area



LOCATION 3: LUNCH AREA



Skyepoet

2230 1/2 Fargo Street
Los Angeles, California 90039
949.547.2361

Estimate: Lunch Area (1LG) / Play Area (4SM)

Submitted on 05/04/2021

Invoice for Kester Street Elementary School
Payable to
Invoice #

Project Lunch Area
Due date

Description	Qty	Unit price	Total price
Lunch Area 1/1: Paint with Primer in One Acrylic	1	\$600.00	\$600.00
Lunch Area 1/1: Spray Paint / Montana	50	\$10.00	\$500.00
Lunch Area 1/1: Artist Fee	1	\$1,300.00	\$1,300.00
Play Area 1/4: Spray Paint / Montana	30	\$10.00	\$300.00
Play Area 1/4: Artist Fee	1	\$500.00	\$500.00
Play Area 2/4: Spray Paint / Montana	30	\$10.00	\$300.00
Play Area 2/4: Artist Fee	1	\$500.00	\$500.00
Play Area 3/4: Spray Paint / Montana	30	\$10.00	\$300.00
Play Area 3/4: Artist Fee	1	\$500.00	\$500.00
Play Area 4/4: Spray Paint / Montana	30	\$10.00	\$300.00
Play Area 4/4: Artist Fee	1	\$500.00	\$500.00

Notes: Discounted \$500 / School Discount
50% Deposit Required / Made to Skye Sweet

Subtotal \$5,100.00
Adjustments -\$500.00

\$4,600.00

FUNDING REQUIREMENTS

<u>Mural Location</u>	<u>Mural content</u>	<u>Artist</u>	<p style="text-align: center;"><u>Materials Cost</u></p> <p>(Primer, paint, brushes, drop cloths, clean up, graffiti coating, etc.)</p> <p>Materials are purchased by experienced, trusted, and reputable artists.</p>	<p style="text-align: center;"><u>Artist Fees</u></p> <p>Paid for by PTA through community fundraising .</p>	<p style="text-align: center;"><u>Total Cost</u></p> <p>of mural(s) in specified location</p>
Front Entrance	Space Themed with empowering "We are" statements	Katie Shipley	\$400.90* *Amount derived from receipts.	\$2660	\$3060.90
Primary Play area	Kester Cougar forest - 4 smaller murals	Skye Amber Sweet	\$1200* *Amount derived from artist invoice.	\$2000	\$3200
Lunch Area	Avocado boat with fruit and veggie characters to promote nutrition	Skye Amber Sweet	\$1100* *Amount derived from artist invoice.	\$1300	\$2400
TOTALS			\$2700.90	PTA PAYS \$5960	\$8660.90
			NPG REQUEST \$2700.90		

Letter to IRS requesting Letter of Determination

Kester Avenue Elementary School PTA
PTA California Congress of Parents Teachers
& Students Inc, Kester Avenue Elementary PTA
5353 Kester Avenue, Sherman Oaks, CA 91411
TEL: (818) 787-6751 FAX: (818) 787-5480

Nikki Fong
President

Emilie Heckel
Vice President

Tanya Sussman
Treasurer

Scott Ellefson
Recording Secretary

Katherine Swords
Financial Secretary

Internal Revenue Service
Exempt Organizations Determinations
Room 4024
P.O. Box 2508
Cincinnati, OH 45201
Fax: (855) 204-6184

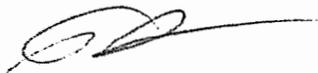
September 12, 2015

To whom it may concern:

I am writing to request an affirmation letter to confirm our tax exempt status.
Our full organization name is:
PTA California Congress of Parents Teachers & Students Inc, Kester Avenue Elementary PTA.
Our tax id number is 95-6204899.

The letter should be mailed to:
Kester Ave Elementary PTA
Attn: Tanya Sussman
5353 Kester Ave
Sherman Oaks, CA 91411

Sincerely,



Tanya Sussman, Treasurer
Kester Avenue PTA

Non Profit Tax ID #: 95-6204899
Charitable Trust #: CT0183463
Kester Avenue Elementary PTA

Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: October 1, 2015

PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC
KESTER AVENUE ELEMENTARY PTA
5353 KESTER AVE
SHERMAN OAKS, CA 91411

Person to Contact:

Mr. Flammer #0203064

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

95-6204899

Group Exemption Number:

0646

Dear Sir or Madam:

This is in response to your letter of September 14, 2015 regarding your tax-exempt status. Our records indicate that you are affiliated with a group exemption. As a subordinate of a group exemption, you should submit information about changes to your purposes, activities, method of operation, name or address to your parent organization rather than reporting such changes directly to the IRS.

The Internal Revenue Service does not issue determination letters to subordinate organizations. Therefore you should contact your parent directly for written verification of your tax exempt status.

The central organization that holds a group exemption (rather than the IRS) determines which organizations are included as subordinates under its group exemption ruling. Therefore, you can verify that an organization is a subordinate under a group exemption ruling by consulting the official subordinate listing approved by the central organization or by contacting the central organization directly. You may use either method to verify that an organization is a subordinate under a group exemption ruling.

If you have any questions, please call the phone number in the heading of this letter.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Response from IRS explaining that they do not issue letters of determination to a subordinate of a group exemption such as ours. Kester Ave. EI. PTA is a subordinate of a group exemption under the CA state PTA and we must therefore request a letter of determination from the CA state PTA instead of from the IRS.



everychild.one voice.

2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

LETTER OF DETERMINATION

October 22, 2015

Nikki Fong, Unit President
Kester Avenue Elementary PTA [2600]

Dear Nikki:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

Kester Avenue Elementary PTA is a unit in good standing. It was organized on May 24, 1951 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

Kester Avenue Elementary PTA located at 5353 Kester Avenue, Van Nuys, CA, 91411 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Kester Avenue Elementary PTA is 956204899 and the assigned Franchise Tax Board entity number is 8018449.

Sincerely,

A handwritten signature in black ink, appearing to read "KayDee Walburn", with a long horizontal flourish extending to the right.

KayDee Walburn
Accounting Assistant

cc: District President

Letter of Determination from CA State PTA providing evidence of our tax-exempt status:

A) Group ruling letter dated 11/18/1943

B) Copy of relevant PTA bylaws in CA

C) Letter from Franchise tax board confirming PTA's tax exemption dated 2/24/2010

Please see each of these pieces of evidence below.



everychild.one voice.

2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

LETTER OF DETERMINATION

January 15, 2020

Amanda Plummer, Unit President
Kester Avenue Elementary PTA [2600]

Dear Amanda:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

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Kester Avenue Elementary PTA located at 5353 Kester Avenue, Van Nuys, CA, 91411 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Kester Avenue Elementary PTA is 956204899 and the assigned Franchise Tax Board entity number is 8018449.

Sincerely,

A handwritten signature in cursive script that reads "Donna Broussard".

Donna Broussard
Tax Filing Assistant

cc: District President

Most recent Letter of Determination from CA State PTA providing evidence of our tax-exempt status:

A) Group ruling letter dated 11/18/1943

B) Copy of relevant PTA bylaws in CA

C) Letter from Franchise tax board confirming PTA's tax exemption dated 2/24/2010

Please see each of these pieces of evidence below.



TREASURY DEPARTMENT

WASHINGTON 25.

OFFICE OF
COMMISSIONER OF INTERNAL REVENUE

ADDRESSES REPLY TO
COMMISSIONER OF INTERNAL REVENUE
AND REFER TO

IT:P:11
MAP

NOV 18 1943

California Congress of Parents and Teachers, Inc.,
416 Union Building,
Second and Broadway,
San Diego 1, California.

Mesdames:

Reference is made to the evidence submitted for use in determining the status of your local associations for Federal income tax purposes.

In Bureau ruling dated February 26, 1943, it was held that you are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts as it is shown that you are organized and operated exclusively for educational purposes.

It is the opinion of this office, based upon the evidence presented, that you and the local associations appearing in your Year Book 1943-1944, California Congress of Parents and Teachers, Inc., are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts, as it is shown that you and the local associations are organized and operated exclusively for educational purposes. Accordingly, it will not be necessary for you and such associations to file returns of income unless there is a change in your organization, purposes or methods of operation.

You should furnish the Bureau annually, on the calendar year basis, lists in quadruplicate showing only the names and addresses of any new local associations and the names and addresses of any local associations which for any reason have ceased to exist. Such annual lists should be accompanied by a statement sworn to by one of your principal officers as to whether the information heretofore submitted by you on which this ruling is based is applicable in all respects to the associations appearing on the lists and should be forwarded so as to reach this office not later than February 15 of the following year.



B) Copy of relevant PTA bylaws in CA

State Bylaws

8.1 Bylaws of the California Congress of Parents, Teachers, and Students, Inc.

(As Amended, May 2002)

ARTICLE I — NAME

The name of this corporation is the California Congress of Parents, Teachers, and Students, Inc., a branch of the National Congress of Parents and Teachers. It is also known and will be referred to in these bylaws as the California State PTA.

Hereinafter in these bylaws the term "local PTA" wherever used to designate a local unit shall also designate "PTSA" where such may exist.

★ ★ ★ ARTICLE II — PURPOSES

Section 1. The purposes of the California State PTA, in common with those of the National PTA, are:

- a. To promote the welfare of children and youth in home, school, community, and place of worship.
- b. To raise the standards of home life.
- c. To secure adequate laws for the care and protection of children and youth.
- d. To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth, and
- e. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

Section 2. The purposes of the National PTA and the California State PTA are promoted through an advocacy and educational program directed toward parents and teachers and the general public; developed through conferences, committees, projects and programs; and governed and qualified by the basic policies set forth in Article III.

Section 3. The organization is organized exclusively for the charitable, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future Federal tax code (hereinafter "Internal Revenue Code").

★ ★ ★ ARTICLE III — BASIC POLICIES

THE FOLLOWING are basic policies of the California State PTA, in common with those of the National PTA:

- a. The organization shall be noncommercial, nonsectarian, and nonpartisan;
- b. The organization shall work with the schools and community to provide quality education for all children and youth and shall seek to participate in the decision-making process establishing school policy, recognizing that the legal responsibility to make decisions has been delegated by the people to boards of education, state education authorities, and local education authorities;
- c. The organization shall work to promote the health and welfare of children and youth and shall seek to promote collaboration between parents, schools and the community at large;
- d. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, directors, trustees, officers, or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof;
- e. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code, or (ii) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code;
- f. Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to one or more nonprofit funds, foundations, or organizations that have established their tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and whose purposes are in accordance with those of the National PTA;
- g. The organization or members in their official capacities shall not — directly or indirectly — participate or intervene (in any way, including the publishing or distributing of statements) in

C) Letter from Franchise tax board confirming PTA's tax exemption dated 2/24/2010



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO, CA 94257-0540

In Reply Refer To: 657RO
Date : 02/24/2010

ENTITY STATUS

Note: This letter does not reflect the entity's status with any other agency.

Entity Name : California Congress of Parents and Teachers, Inc.

Entity Number : 01038440

- 1. The above entity is in good standing with this agency.
- 2. The above entity is currently exempt from tax under Revenue and Taxation Code Section 23701d.
- 3. Our records indicate the above entity is not incorporated, qualified, organized, or registered through the Secretary of State to transact business in California.
- 4. The above entity was incorporated, qualified, organized, or registered through the Secretary of State on _____.
- 5. The above entity has an unpaid liability of \$_____ for account period(s) ending _____.
- 6. Our records do not show that the above entity filed returns for account period(s) ending _____.
- 7. The above entity was _____ effective _____.
- 8. The above entity's current address on record with this agency is:

- 9. We do not have current information about the above entity.

Comments:


REPRESENTATIVE

ASSISTANCE

Telephone assistance is available year-round from 7 a.m. until 8 p.m. Monday through Friday. From January through June, assistance is also available from 8 a.m. until 5 p.m. on Saturdays. We may modify these hours without notice to meet operational needs.

From within the United States, call (800) 852-5711
From outside the United States, call (not toll-free) (916) 845-6500

Website at: www.ftb.ca.gov

Assistance for person with disabilities: We comply with the Americans with Disabilities Act. Persons with hearing or speech impairments please call TTY/TDD (800) 822-6268.



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0540

A more recent letter from Franchise tax board confirming Kester PTA's tax exemption.

Entity Status Letter

Date: 9/1/2015

ESL ID: 4769035600

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 8018449

Entity Name: KESTER AVENUE ELEMENTARY PTA

- 1. The entity is in good standing with the Franchise Tax Board.
- 2. The entity is **not** in good standing with the Franchise Tax Board.
- 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- 4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
 - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
 - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

Internet and Telephone Assistance

Website: ftb.ca.gov

Telephone: 800.852.5711 from within the United States

916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Who are we? Kester Avenue Elementary and Kester Magnet is a diverse learning community of just under 1,000 students, kindergarten through fifth grade. We are a Title I school, meaning that over half of our students qualify for free and reduced lunches. Kester's most recent Academic Performance Index (API) score was 913 out of a possible 1,000 - the highest API of all Sherman Oaks schools. In 2019 the State Department of Education named Kester a Distinguished California School. Kester has a stellar reputation for meeting the needs of its students and community at large as evidenced by data collected through standardized testing and community surveys. (See links below)

<https://www.greatschools.org/california/van-nuys/2173-Kester-Avenue-Elementary-School/>

<https://www.schooldigger.com/go/CA/schools/2271003115/school.aspx>

Kester Elementary School's PTA is a tightly knit group of parents, educators, and administrators dedicated to serving our children, students, and the entire school community. We are highly motivated and confident in our abilities to see this project through to completion. We have a team of stakeholders working diligently on this project including PTA members, administrators, and local artists; all individuals who have experience in planning and completing complex projects such as this.

Who are the artists? Artists were selected based on several factors including affordable pricing, quality of work, professionalism, and previous experience completing works of art in public spaces in our neighborhood and beyond.

Artist candidates were invited to attend a campus walkthrough with PTA members and administrators to tour campus and discuss mural ideas. From there, artists submitted quotes detailing the cost, scope, and timeline of proposed work. Stakeholders then compared quotes in order to determine which artists would best meet our needs.

Katie C Shipley was selected to create the front entrance mural.

<http://www.kittycoles.com/>

<http://www.katiecshipley.com/>

Skye Amber Sweet was selected to complete the mural adjacent to the outdoor lunch area.

<http://www.skyepoet.com/>

Projected timeline

Work on this project is set to start as soon as possible, ideally before our school reopens for hybrid learning, which is scheduled for April 20, 2021.

Katie C Shipley can start as soon as possible. She estimates that it will take her 7-8 days to complete the front entrance mural and about the same amount of time for the smaller hand murals, depending on weather and other factors.

Skye Amber Sweet can start as soon as possible and estimates that she will need approximately three days to complete each mural, depending on weather and other factors.