

Monthly Expenditure Report



Reporting Month: July 2017

Budget Fiscal Year: 2017-2018

NC Name: Sherman Oaks

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42000.00	\$1803.66	\$40196.34	\$1661.76	\$0.00	\$38534.58

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$33750.00	\$273.85	\$31946.34	\$59.26	\$31784.58
Outreach		\$1529.81		\$102.50	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3500.00	\$0.00	\$3500.00	\$0.00	\$3500.00
Neighborhood Purpose Grants	\$4750.00	\$0.00	\$4750.00	\$1500.00	\$3250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOODWAY PRINT & COPY	07/14/2017	(Credit card transaction)	General Operations Expenditure	Office	\$27.85
2	BEST BUBBLE PARTIES	07/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$550.00
3	SHERMAN OAKS CHAMBER O	07/18/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$450.00
4	GOODWAY PRINT & COPY	07/21/2017	(Credit card transaction)	General Operations Expenditure	Office	\$14.74
5	OTC BRANDS, INC.	07/21/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$46.98
6	PAYPAL PRINCESSMEP	07/26/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$295.00
7	LA PUBLIC LIBRARY	07/26/2017	(Credit card transaction)	General Operations Expenditure	Office	\$216.00
8	RALPHS # 0222	07/28/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$100.72

9	RALPHS # 0222	07/28/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$22.25
10	RALPHS # 0222	07/28/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$-37.64
11	The Web Corner, inc.	07/13/2017	Approve up to \$1,400 to pay the Web Corner fo...	General Operations Expenditure	Outreach	\$102.50
12	AT&T Messaging	07/13/2017	Approve up to \$200 to pay AT&T for SONC V...	General Operations Expenditure	Office	\$15.26
Subtotal:						\$1803.66

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of Los Angeles Department of Recreation and Parks	07/13/2017	Approve a payment of \$44 to City of Los Angel...	General Operations Expenditure	Office	\$44.00
2	EnrichLA	07/21/2017	The Garden Ranger Program offered by EnrichLA pos...	Neighborhood Purpose Grants		\$1500.00
3	AT&T Messaging	08/03/2017	Approve up to \$200 to pay AT&T for SONC V...	General Operations Expenditure	Office	\$15.26
4	The Web Corner, inc.	08/03/2017	Approve up to \$1,400 to pay the Web Corner fo...	General Operations Expenditure	Outreach	\$102.50
Subtotal: Outstanding						\$1661.76



INVOICE LF

15121 Ventura Boulevard
 Sherman Oaks, California 91403

VOICE: (818) 783-5172 • FAX: (818) 783-8649
 EMAIL: goodway@goodwayprintcopy.com

No. **39190**

Date **7/13/2017**

Customer P.O. No.

SHERMAN OAKS
 NEIGHBORHOOD COUNCIL/Tom
 Capps
 P.O. Box 5721
 Sherman Oaks Ca 91413

Tom Capps

QUANTITY	DESCRIPTION	AMOUNT
13	B&W_(07/10), 8.5 x 11 White 20# B-KP Copy Multipurpose SMOOTH, 12 sheets, copied on 2 sides 13 Copy Machine Stapling <i>Paid Credit Card</i>	25.61
Taken by: Account Type: Charge Account PLEASE PAY FROM THIS INVOICE. THANK YOU!		25.61 2.24 27.85 27.85

Goodway Print & Copy
 15121 Ventura Blvd.
 Sherman Oaks, CA 91403
 Phone: (818) 783-5172
 Fax: (818) 783-8649
 www.goodwayprintcopy.com

Transaction : Sale
 Date : 7/13/2017
 Time : 2:29:39 PM(EST)
 Invoice # : 39190
 Customer # : 1434
 PO / Order # : na

 Card Type : Master Card
 Card Number : XXXXXXXXXXXX5650
 Entry Method : Keyed
 Total Amount : 27.85
 Authorization : Approved - 009592

Ship Via:

Ref Note:

Signature

X _____

I Agree to pay the above amount according to the card issuer agreement

Thank You !



Best Bubble Parties
 13654 Victory Blvd #545
 Van Nuys, CA 91401
 (818) 350-2825
 info@bestbubbleparties.com

Bill to:
 Tom Capps
 14201 Huston St.
 Sherman Oaks, CA 91423

Party Location (if different):

INVOICE / CONTRACT

Account Number 14206
Invoice Number 142066645
Issue Date 7/14/2017
Due Date On or before day of event

Date	Service	QTY	Price	Total
7/29/2017	Festibubble Program - 2 hours Festibubble Outdoor Hands-on bubble play Everyone gets to make their own amazing bubbles! 7/29/2017 6:00 PM	1 Each	275.00/Each	275.00
8/26/2017	Festibubble Program - 2 hours Festibubble Outdoor Hands-on bubble play Everyone gets to make their own amazing bubbles! 8/26/2017 6:00 PM	1 Each	275.00/Each	275.00

Sub-Total:	\$550.00
Total:	\$550.00
Total Payments:	\$0.00
Balance Due:	\$550.00

******Important******

All balances due on the day of your event are due in cash, company check (payable to "Best Bubble Parties"), credit card, or PayPal. Your bubblist can 'swipe' your credit card on site.

For PayPal, you can pay right on your phone by going to paypal.me/bubblefun

Please note that our performers are on a very specific schedule. Please make sure the start time works for you. If it is possible for us to stay longer at your request, additional time is billed at \$25/15 minutes.

**Parking must be provided. Please reimburse your performer directly for any parking payments. Thank you.

[Rain & Refund Policy](#)

Please note that you may take all the still photographs you want, but video recording bubble show is not allowed. Thank you for your cooperation.

Gratuities for your performers are never required, but always appreciated!

Order Confirmation

Your Event Registration purchase request has been received.

[Add to Calendar](#)

Order Confirmation:

Order Number: e.550.6285.18144

Order Amount: \$450.00

Event Name: 27th Annual Sherman Oaks Street Fair

Registrant: Tom Capps (*Sherman Oaks Neighborhood Council*)

Payment Type: Credit Card

Purchase Summary			
Fee Name	Description	Quantity	Total Amt
Non Member Booth-Nonprofit	Registrant: [Tom Capps]	1	600.00
Non Member Booth-Nonprofit	Promo Code: Special - Tom Capps	1	-300.00
Canopy Package	Includes 10 by 10 canopy (no sides), one 8' table and two folding chairs.	1	150.00
Total:			450.00 PAID

27th Annual Sherman Oaks Street Fair

Join us for the 27th Annual [Sherman Oaks Street Fair](#)—the largest single day event in the San Fernando Valley!

Billed as a celebration of Southern California heritage and culture, the fair features over 200 vendors displays, and exhibits, food courts, food truck zone, and a craft beer & cocktail garden. Major attractions include a Classic Car and Hot Rod Show, a Pet Zone sponsored by IMT Residential, a Carnival & Fun Zone, Community Performing Arts Stage

Visit www.shermanoaksstreetfair.org for info & registration

*More details to come

Date: October 15, 2017

Time: 10:00 AM - 06:00 PM PDT

Location: Located on Ventura Blvd. in Sherman Oaks, California, the fair stretches from Van Nuys Blvd. to Kester Ave.

Date/Time Details: Sunday, October 15 from 10am to 6pm

[Click Here for More Information](#)

[Add to Calendar](#)

Thank you!

Sherman Oaks Chamber of Commerce

Print

Close



INVOICE LF

15121 Ventura Boulevard
 Sherman Oaks, California 91403

VOICE: (818) 783-5172 • FAX: (818) 783-8649
 EMAIL: goodway@goodwayprintcopy.com

No. **39250**

Date **7/19/2017**

Customer P.O. No.

SHERMAN OAKS
 NEIGHBORHOOD COUNCIL/Tom
 Capps
 P.O. Box 5721
 Sherman Oaks Ca 91413

Jeff Kalban
 818 990 4002
 818 990 4066

QUANTITY	DESCRIPTION	AMOUNT
50	Agenda, 8.5 x 11 White 20# B-KP Copy Multipu	8.00
15	Minutes, 8.5 x 11 White 20# B-KP Copy Multipu	5.55
	2 sides 15 Copy Machine Stapling	
	<p><i>Paid Credit Card</i></p>	
		<p>Goodway Print & Copy 15121 Ventura Blvd. Sherman Oaks, CA 91403 Phone: (818) 783-5172 Fax: (818) 783-8649 www.goodwayprintcopy.com</p>
	<p>Transaction : Sale Date : 7/20/2017 Time : 12:34:44 PM(EST) Invoice # : 39250 Customer # : 1434 PO / Order # : na Card Type : Master Card Card Number : XXXXXXXXXXXX5650 Entry Method : Keyed Total Amount : 14.74 Authorization : Approved - 047728</p>	
<p>Taken by: Account Type: Charge Account PLEASE PAY FROM THIS INVOICE. THANK YOU!</p>	<p>Ship Via:</p> <p>Ref Note: Signature X _____ I Agree to pay the above amount according to the card issuer agreement Thank You !</p>	<p>13.55 1.19 14.74 14.74</p>

Order Number: 684795837

Placed On: 7/20/17

Shipping

Tom Capps
c/o Sherman Oaks Neighborhood Cou

5101 MAMMOTH AVE
SHERMAN OAKS, CA 91423
United States
818-601-7971

EXPRESS 3-4 BUSINESS DAYS:
\$16.99

Estimated Delivery Date:
Jul 26, 2017

In order to deliver your order as soon as possible,
your order may be shipped in multiple packages.

Payment

Tom Capps
200 N SPRING ST
LOS ANGELES, CA 90012
United States
818-601-7971

tom.capps.sonc@gmail.com

Master Card
XXXX-XXXX-XXXX-5650
06/20



Your credit card will be billed as **OTC Brands, Inc.**

Order Summary

Subtotal:	\$29.99
Shipping:	\$16.99
Sales Tax:	\$0.00
ORDER TOTAL:	\$46.98

Cart

1 Item(s)

ITEM	QTY	PRICE	TOTAL
 <p>200 Piece Mega Lei Assortment 14/1699 200 Piece(s) Est Delivery: Jul 26, 2017 SHOW ALL DETAILS</p>	1	\$29.99	\$29.99



INVOICE

Paid

Princess and Me Parties

Ali Williams

princessandmepartieslosangeles@gmail.com

Invoice #: 0015
Invoice Date: Jul 26, 2017
Due date: Jul 26, 2017

Amount due:
\$0.00

Bill To:

garett.ross.sonc@gmail.com

Description	Quantity	Price	Amount
Sonc Summer Series Voyager Princess 2 Hours 6:15-8:15pm Saturday July 29th	1	\$295.00	\$295.00
		Subtotal	\$295.00
		Total	\$295.00
		Amount paid	-\$295.00
		Amount due	\$0.00 USD

Notes

Thank you

SECURITY STAFF REQUEST FORM

This form is to be used by applicants whose events or meetings will be held outside of normal Library hours of operation. The role of the Security Officer assigned is to ensure the protection of City property and secure the facility after the meeting/event is over.

Your Name: _____

Organization Name: _____

Daytime Phone No: _____ Evening Phone No: _____

Branch Library: _____

Day and Date of Event: _____

Event Purpose: _____

Time of Event: From _____ To _____ (include set-up time)

No. People Attending: _____

The cost of security is \$216.00 for a period of up to 4 hours and \$54.00 each additional hour, or part thereof.

Library Use Only

Officer Assigned: _____

Date Confirmed: _____



14049 Ventura Blvd.
(747) 233-6100
Your cashier was BIANCA

3 @ 5.99	DASANI WATER	RC	14.97 F
3 @ 1.20	CA REDEM VAL		3.60 F
SC	RALPHS SAVED YOU	3.00	
	SPRITE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	SPRITE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	SPRITE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	SPRITE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	DIET COKE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	DIET COKE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	DIET COKE 12PK		6.29 B
	CA REDEM VAL		0.60 B
SC	Soda \$2.77 (290)		3.52-B
	DIET COKE 12PK		6.29 B
	CA REDEM VAL		0.60 B
	DIET COKE 12PK		6.29 B
	CA REDEM VAL		0.60 B
	COKE CLASSIC 12PK		6.29 B
	CA REDEM VAL		0.60 B
	COKE CLASSIC 12PK		6.29 B
	CA REDEM VAL		0.60 B
	COKE CLASSIC 12PK		6.29 B
	CA REDEM VAL		0.60 B
	COKE CLASSIC 12PK		6.29 B
	CA REDEM VAL		0.60 B
	COKE CLASSIC 12PK		6.29 B
	CA REDEM VAL		0.60 B
4 @ 0.00	Green Bag points	NP	0.00 F
DB	Green Bag Pts		5
DB	Green Bag Pts		5
DB	Green Bag Pts		5
DB	Green Bag Pts		5
	RALPHS rewards CUSTOMER	*****6147	
	TAX		6.96
	**** BALANCE		100.72
	Sherman Oaks CA 91423		
	MASTERCARD Purchase		
	*****5650 - C		
	REF#: 021429 TOTAL: 100.72		
	AID: A0000000041010		
	TC: 3FE3B9F399C10CC4		
	VERIFIED BY PIN		
	MASTERCARD		100.72
	CHANGE		0.00
	TOTAL NUMBER OF ITEMS SOLD =		40
	RALPHS rewards SAVINGS		\$ 31.
	TOTAL COUPONS		\$ 31.16

07/28/17 03:52pm 222 3 178 307



14049 Ventura Blvd.
(747) 233-6100
Your cashier was BIANCA

	COKE CLASSIC 12PK	6.29 B
	CA REDEM VAL	0.60 B
SC	Soda \$2.77 (290)	3.52-B
	COKE CLASSIC 12PK	6.29 B
	CA REDEM VAL	0.60 B
SC	Soda \$2.77 (290)	3.52-B
	COKE CLASSIC 12PK	6.29 B
	CA REDEM VAL	0.60 B
SC	Soda \$2.77 (290)	3.52-B
	COKE CLASSIC 12PK	6.29 B
	CA REDEM VAL	0.60 B
SC	Soda \$2.77 (290)	3.52-B
	COKE CLASSIC 12PK	6.29 B
	CA REDEM VAL	0.60 B
	RALPHS rewards CUSTOMER *****1058	
	TAX	1.88
	**** BALANCE	22.25

Sherman Oaks CA 91423
MASTERCARD Purchase
*****5650 - C
REF#: 092093 TOTAL: 22.25
AID: A000000041010
TC: C51930F4B9077A2E
VERIFIED BY PIN

	MASTERCARD	22.25
	CHANGE	0.00
	TOTAL NUMBER OF ITEMS SOLD =	10
	RALPHS rewards SAVINGS	\$ 14.
	TOTAL COUPONS	\$ 14.08

07/28/17 03:55pm 222 3 180 307

Tell Us How We Are Doing!
Earn 50 BONUS FUEL POINTS!

Plus, enter our monthly Sweepstakes:
for ONE OF 100 - \$100 gift cards and



14049 Ventura Blvd.
(747) 233-6100
Your cashier was BIANCA

RF PR	COKE CLASSIC 12PK	6.29-B
RF	CA REDEM VAL	0.60-B
RF PR	COKE CLASSIC 12PK	6.29-B
RF	CA REDEM VAL	0.60-B
RF PR	COKE CLASSIC 12PK	6.29-B
RF	CA REDEM VAL	0.60-B
RF PR	COKE CLASSIC 12PK	6.29-B
RF	CA REDEM VAL	0.60-B
RF PR	COKE CLASSIC 12PK	6.29-B
RF	CA REDEM VAL	0.60-B
RALPHS	rewards CUSTOMER *****6147	
	TAX	3.19-
****	BALANCE	37.64-

Sherman Oaks CA 91423
MASTERCARD Refund
*****5650 - C
REF#: 402320 TOTAL: 37.64-
AID: A000000041010
TC: 8453AC29BCB32241

VERIFIED BY PIN
RF MASTERCARD 37.64-
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 0
07/28/17 03:54pm 222 3 179 307

Tell Us How We Are Doing!
Earn 50 BONUS FUEL POINTS!

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Sherman Oaks
 Budget Fiscal Year: 2017-18
 Request Date: 10-Jul-17
 Meeting Date: 7/10/2017
 Agenda Item: Item 8E

Requestor: Tom Capps Treasurer
 Vendor: The Web Corner
 Address: _____
 City: _____ State: _____
 Zip Code: _____ Phone: _____
 Amount: \$ _____ Up to \$1,400.00
 # of payments

- Operations Outreach NC Sponsored Event Neighborhood Purpose Grant
 Contract / Lease Board Member Reimbursement Community Improvement Project
 Out of State 1099 Expense One Time Expense Monthly Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit
Description

Approve up to \$1,400 to pay The Web Corner for SONC website hosting and maintenance and one extra SONC domain email during Fiscal Year 2017-2018

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Babian, Avo	Area 5 Business	✓					
Banks Barad, Jill	Area 6 Residential	✓					
Baronian, Levon	Area 1 Business	✓					
Binkow, Michael	Area 7 Residential	✓					
Capps, Tom	Area 2 Residential	✓					
Harsough, Jeff	Area 2 Community Interest	✓					
Kalban, Jeff	Area 7 Community Interes	✓					
Katchen, Howard	Area 3 Residential	✓					
Lax, Sidonia	Area 4 Community Interest	✓					
Ross, Garrett	Area 1 Residential	✓					
Marciniak, Richard	Area 3 Community Interest	✓				X	
Menard, Melissa	Area 6 Community Interest	✓					
Morozov, Rafael	Area 3 Business	✓					
Petrus, Lisa	Area 4 Residential	✓					
Revord, Sherri	Area 5 Community Interest	✓					
Roden, Neal	Area 7 Business	✓			X		
Sales, Kristin	Area 1 Community Interest	✓					
Lawrence, Tish	Area 2 Business						X
Steinberg, Sue	Area 4 Business						X
Ziff, Ron	Area 6 Business	✓					
NC Quorum: <u>11</u>	Grand Total (including page 2):	<u>16</u>		<u>1</u>		<u>3</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Tom Capps</u>	Signer's Signature: <u>Jeff Harsough</u>
Print/Type name: <u>Tom Capps</u>	Print/Type name: <u>Jeff Harsough</u>
Date (mm/dd/yy): <u>7.10.17</u>	Date (mm/dd/yy): <u>07-10-2017</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
7/1/2017	15144	7/1/2017

Bill To
 Sherman Oaks NC
 Tom Capps
 PO Box 5721
 Sherman Oaks, CA 91413

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustments	99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org	3.50	3.50

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$102.50
	Payments/Credits	\$0.00
	Balance Due	\$102.50

Department of Neighborhood Empowerment

Funding Request Form



NC NAME: Sherman Oaks
 Budget Fiscal Year: 2017-18
 Request Date: 10-Jul-17
 Meeting Date: 7/10/2017

Requestor: Tom Capps Treasurer
 Vendor: A.T.&T.
 Address: _____
 City: _____ State: CA
 Zip Code: _____ Phone: _____
 Amount: \$ _____ Up to \$200.00
 # of payments: _____

Agenda Item: Item 8F

Operations
 Outreach
 NC Sponsored Event
 Neighborhood Purpose Grant
 Contract / Lease
 Board Member Reimbursement
 Community Improvement Project
 Out of State
 1099 Expense
 One Time Expense
 Monthly
 Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Approve up to \$200 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2017-2018

Vote Count (Continued on page 2 if more than 20 Board Members)

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Harsough, Jeff	Area 2 Community Interest	✓					
Kalban, Jeff	Area 7 Community Interest	✓					
Katchen, Howard	Area 3 Residential	✓					
Lax, Sidonia	Area 4 Community Interest	✓					
Ross, Garrett	Area 1 Residential	✓					
Marciniak, Richard	Area 3 Community Interest					X	
Menard, Melissa	Area 6 Community Interest	✓					
Morozov, Rafael	Area 3 Business	✓					
Petrus, Lisa	Area 4 Residential	✓					
Revord, Sherri	Area 5 Community Interest	✓					
Roden, Neal	Area 7 Business			X			
Sales, Kristin	Area 1 Community Interest	✓					
Lawrence, Tish	Area 2 Business					X	
Steinberg, Sue	Area 4 Business					X	
Ziff, Ron	Area 6 Business	✓					
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Print/Type name: Tom Capps	Print/Type name: Jeff Harsough
Date (mm/dd/yy): <u>7.10.17</u>	Date (mm/dd/yy): <u>07-10-2017</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____



AT&T MESSAGING
 PO BOX 480010
 CHARLOTTE, NC 28269-5300

CUSTOMER NUMBER
8607823
INVOICE DATE
06/01/2017

Bill-To Customer:

 SHERMAN OAKS NC 475
 PO BOX 5721
 SHERMAN OAKS, CA 91413-5721 T3 P1



Customer Number	Billing Period	Date Due	Previous Balance	Payments	Credits	Current Charges	TOTAL DUE
8607823	06/01/2017 06/30/2017	06/30/2017	\$15.26	\$15.26	\$0.00	\$15.26	\$15.26

Payments - Thank You

05/15/2017 \$15.26

Description of Current Charges & Credits

Description	Qty	Unit Price	Ext. Price
UM Standard-Discout Rate 8185032399	1	\$14.00	\$14.00
City Utility Users Tax			\$1.26

Please detach & enclose with payment



CUSTOMER NUMBER	
8607823	
INVOICE NUMBER	
7284902	
DUE DATE	AMOUNT PAID
06/30/2017	

REMIT TO:

SHERMAN OAKS NC
 PO BOX 5721
 SHERMAN OAKS, CA 91413-5721

AT&T MESSAGING
 PO BOX 840486
 DALLAS, TX 75284-0486

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Sherman Oaks
 Budget Fiscal Year: 2017-18
 Request Date: 10-Jul-17
 Meeting Date: 7/10/2017
 Agenda Item: Item 8E

Requestor: Tom Capps Treasurer
 Vendor: The Web Corner
 Address: _____
 City: _____ State: _____
 Zip Code: _____ Phone: _____
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 Contract / Lease Board Member Reimbursement Community Improvement Project
 Out of State 1099 Expense One Time Expense Monthly Multiple

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Babian, Avo	Area 5 Business	✓					
Banks Barad, Jill	Area 6 Residential	✓					
Baronian, Levon	Area 1 Business	✓					
Binkow, Michael	Area 7 Residential	✓					
Capps, Tom	Area 2 Residential	✓					
Harsough, Jeff	Area 2 Community Interest	✓					
Kalban, Jeff	Area 7 Community Interes	✓					
Katchen, Howard	Area 3 Residential	✓					
Lax, Sidonia	Area 4 Community Interest	✓					
Ross, Garrett	Area 1 Residential	✓					
Marciniak, Richard	Area 3 Community Interest	✓				X	
Menard, Melissa	Area 6 Community Interest	✓					
Morozov, Rafael	Area 3 Business	✓					
Petrus, Lisa	Area 4 Residential	✓					
Revord, Sherri	Area 5 Community Interest	✓					
Roden, Neal	Area 7 Business	✓			X		
Sales, Kristin	Area 1 Community Interest	✓					
Lawrence, Tish	Area 2 Business						X
Steinberg, Sue	Area 4 Business						X
Ziff, Ron	Area 6 Business	✓					
NC Quorum: <u>11</u>	Grand Total (including page 2):	<u>16</u>		<u>1</u>		<u>3</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Tom Capps</u>	Signer's Signature: <u>Jeff Harsough</u>
Print/Type name: Tom Capps	Print/Type name: Jeff Harsough
Date (mm/dd/yy): <u>7.10.17</u>	Date (mm/dd/yy): <u>07-10-2017</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
7/1/2017	15144	7/1/2017

Bill To
 Sherman Oaks NC
 Tom Capps
 PO Box 5721
 Sherman Oaks, CA 91413

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustments	99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org	3.50	3.50

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$102.50
	Payments/Credits	\$0.00
	Balance Due	\$102.50

Department of Neighborhood Empowerment

Funding Request Form



NC NAME: Sherman Oaks
 Budget Fiscal Year: 2017-18
 Request Date: 10-Jul-17
 Meeting Date: 7/10/2017

Requestor: Tom Capps Treasurer
 Vendor: A.T.&T.
 Address: _____
 City: _____ State: CA
 Zip Code: _____ Phone: _____
 Amount: \$ _____ Up to \$200.00
 # of payments: _____

Agenda Item: Item 8F

Operations
 Outreach
 NC Sponsored Event
 Neighborhood Purpose Grant
 Contract / Lease
 Board Member Reimbursement
 Community Improvement Project
 Out of State
 1099 Expense
 One Time Expense
 Monthly
 Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Approve up to \$200 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2017-2018

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Babian, Avo	Area 5 Business	✓					
Banks Barad, Jill	Area 6 Residential	✓					
Baronian, Levon	Area 1 Business	✓					
Binkow, Michael	Area 7 Residential	✓					
Capps, Tom	Area 2 Residential	✓					
Harsough, Jeff	Area 2 Community Interest	✓					
Kalban, Jeff	Area 7 Community Interest	✓					
Katchen, Howard	Area 3 Residential	✓					
Lax, Sidonia	Area 4 Community Interest	✓					
Ross, Garrett	Area 1 Residential	✓					
Marciniak, Richard	Area 3 Community Interest					X	
Menard, Melissa	Area 6 Community Interest	✓					
Morozov, Rafael	Area 3 Business	✓					
Petrus, Lisa	Area 4 Residential	✓					
Revord, Sherri	Area 5 Community Interest	✓					
Roden, Neal	Area 7 Business			X			
Sales, Kristin	Area 1 Community Interest	✓					
Lawrence, Tish	Area 2 Business					X	
Steinberg, Sue	Area 4 Business					X	
Ziff, Ron	Area 6 Business	✓					
NC Quorum: 11	Grand Total (including page 2):	16		1		3	

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Print/Type name: Tom Capps	Print/Type name: Jeff Harsough
Date (mm/dd/yy): <u>7.10.17</u>	Date (mm/dd/yy): <u>07-10-2017</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____



AT&T MESSAGING
 PO BOX 480010
 CHARLOTTE, NC 28269-5300

CUSTOMER NUMBER
8607823
INVOICE DATE
06/01/2017

Bill-To Customer:

 SHERMAN OAKS NC 475
 PO BOX 5721 T3 P1
 SHERMAN OAKS, CA 91413-5721



Customer Number	Billing Period	Date Due	Previous Balance	Payments	Credits	Current Charges	TOTAL DUE
8607823	06/01/2017 06/30/2017	06/30/2017	\$15.26	\$15.26	\$0.00	\$15.26	\$15.26

Payments - Thank You

05/15/2017 \$15.26

Description of Current Charges & Credits

Description	Qty	Unit Price	Ext. Price
UM Standard-Discount Rate 8185032399	1	\$14.00	\$14.00
City Utility Users Tax			\$1.26

Please detach & enclose with payment



CUSTOMER NUMBER	
8607823	
INVOICE NUMBER	
7284902	
DUE DATE	AMOUNT PAID
06/30/2017	

REMIT TO:

SHERMAN OAKS NC
 PO BOX 5721
 SHERMAN OAKS, CA 91413-5721

AT&T MESSAGING
 PO BOX 840486
 DALLAS, TX 75284-0486