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| **Sherman Oaks Neighborhood Council****Executive Committee**Regular MeetingJuly 3, 20186:30PMCouncil Office14930 Ventura Blvd #210 |

**Present:** Ron Ziff, Jeffrey Hartsough, Tom Capps, Avo Babian, Sue Steinberg

**Absent:** None

**Board Member attending:** Sidonia Lax

**MINUTES**

1**. Call to order** –Ron Ziff, President, at 6:32 pm

2. Approval of SONC Executive Committee Minutes of Previous meeting - *unanimously approved*

3. **Public comment** on non-agenda items – *none*

4. **President’s Report**

*Will have a last call for potholes to be filled in August. Ventura Blvd. Street Sweeping will be heard by the Funding Task Force August 7. The board has an invitation to tour the LA Zoo. The Board has an invitation to tour the Museum of the San Fernando Valley. Our newsletter distribution increase by 414 this month and we sent to 19,017 subscribers. Ron will post the July 9 agenda on Thursday and has asked committee chairs to send all info by July 3. The city is negotiating with LAUSD to use elementary school sites as parks. Ron appointed a working group to review and opine on the proposal.*

5. **Discussion** **and Action items**

A. Action item: Approve the continued publication of the Sherman Oaks Newsletter – *approved unanimously*

B. Choice of Meeting dates for September and November: *September 17 and November 5 were chosen so as not to conflict with holidays.*

C. Board Attendance – *Jeffrey will send an email to those board members who missed board meetings.*

D. 2019 NC elections and transition of officers – *The* 2*019 Election Information Sheet will be submitted for SONC vote at July meeting.*

E. Recruiting Representatives for Together We Serve – *Avo will represent SONC; a second board member will be appointed, too.*

F. Board Self-Assessment – *Jeffrey to follow-up, bring to board*

G. DONE Survey *– Discussion whether to be filled out as a board, or individually*

H. Duties of the Treasurer and Finance Committee – *Tom to give up his position as Treasurer when term is up. He is assessing Treasurer’s role and is compiling “best practices” and making suggestions as to the duties of Treasurer.*

6. **Treasurer’s Report/Finance Committee** –Tom Capps, Treasurer

 Monthly Expense Report – *New fiscal year started July 1 with $42,000; $32,000 has been committed to Elections, Outreach and Administration. We ended last fiscal year returning $4.17 to the city.*

7. Agenda for July 9 Board meeting – *Discussion on upcoming agenda*

8. Announcements from the Executive Committee on items within SONC’s Jurisdiction

9.  **Adjourned** at 8:30

*Respectfully submitted,*

*Sue Steinberg for Avo Babian*