

SONC Bylaws

(Note: These have been voted on by the full board once and need a second vote to be adopted. The committee may make additional changes before sending back to the full board.)

“Article V, Section 7: Absences

- A. There are no excused absences. Any Board Member who misses four (4) regularly scheduled Neighborhood Council Board or Special Meetings during any twelve (12) month period will be automatically removed from the Board. Each Council Board Member absence shall be recorded in the Council’s Meeting Minutes or other manner of Council record keeping.

Upon Board Member missing three (3) Board or Special Meetings during any twelve (12) month period, the Presiding Officer or their designee shall notify the Board Member that an additional absence within a specified time period will result in their removal from the Board. The notice shall be made in any manner reasonably expected to result in the Board Member receiving notice, but at a minimum the notice shall be mailed to the Board Member’s last known address on file with the Council or the Department of Neighborhood Empowerment. Notice shall be given as soon as is reasonably possible after the Board member’s third absence.

Upon a Board Member missing four (4) Board or Special Meetings during any twelve (12) month period, the Presiding Officer shall notify the Board Member that their seat has been declared vacant and that the Member is removed from the Board. Notice shall be made per the process described above.

Any meeting of the Neighborhood Council Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance. If removed from the Board per this Section, the former Board Member may seek reinstatement by following the Reinstatement process.

- B. Reinstatement Process - If requesting reinstatement, the former Board Member must within ten (10) days of the fourth absence notify the Presiding Officer in writing of their intent to request reinstatement.

The Presiding Officer or their designee will schedule the request to be heard at the next regularly scheduled Executive Committee meeting.

Upon hearing the former Board Member's request, the Executive Committee will make a recommendation as to reinstatement.

At the next regularly scheduled Board meeting, the former Board Member's request shall be heard along with the recommendation of the Executive Committee, and shall be voted upon by the Board."

"C. Executive Officer Attendance at Executive Committee Meetings - Any Board Officer who misses four (4) regularly scheduled Executive Committee Meetings during any twelve (12) month period will be automatically removed from their position as a Board officer. Each Board Officer absence shall be recorded in the Executive Committee Meeting Minutes or other manner of Board record keeping.

Upon a Board Officer missing three (3) Executive Committee Meetings during any twelve (12) month period, the Presiding Officer or their designee shall notify the Board Officer that an additional absence within a specified time period will result in their removal from their position as a Board Officer. The notice shall be made in any manner reasonably expected to result in the Board officer receiving the notice, but at a minimum the notice shall be mailed to the Board Officer's last known address on file with the Board or the Department of Neighborhood Empowerment. Notice shall be given as soon as is reasonably possible after the Board Officer's third absence.

Upon a Board Officer missing four (4) Executive Committee meetings during any twelve (12) month period, the Presiding Officer shall notify the Board Officer that the Officer is removed from their position as a Board Officer. Notice shall be made per the process described above.

Any meeting of the Executive Committee, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Officer attendance."