

Sherman Oaks Neighborhood Council (SONC)  
Board Meeting June 8, 2026  
Agenda Item 13.

**13. By Laws Ad Hoc Committee – Recommended Additions and Changes to SONC Standing Rules and Procedures**

- a. Alternate Seats for Committees (Standing Rule C.4.d) Committee Chairs, with concurrence from the President and approval of the Executive Committee, may appoint a SONC stakeholder(s) to serve as an alternate member of their committee.
- b. General Public Comment (New Standing Rule) To the extent practicable, the General Public Comment period shall be placed toward the start of the agenda and shall precede Comments by Elected Officials, Staff, etc. The Outreach Committee shall be charged with establishing a form on the SONC website through which to receive electronic public comment prior to each meeting of the full council. Where cumulative public comment for a particular item is no more than 10 speakers per item, public comment time offered to each speaker shall be at least one minute in length.
- c. Limit Presentations (New Standing Rule) As a guideline when crafting agendas for each regular monthly meeting of the full council, guest speakers or presentations should be limited to one per meeting. This provision shall not be applicable to board member presentations relating to motions appearing on the agenda.
- d. Vice and Co-Chairs for Committees (Standing Rule C.4.c) Committees are encouraged to have appointments for no fewer than: One Chair and One Vice Chair; or Two Co-Chairs.
- e. Outreach Committee appointments for: (Standing Rule) Newsletter Editor, Website Admin, Social Media, Photographer Standing Rule C.1.d: The Outreach Committee shall appoint from its membership an editor for the monthly newsletter, administrator for the SONC website, manager for SONC social media, and photographer/videographer or archivist to work in concert with the social media manager. The same person may serve in more than one role.