

**Sherman Oaks  
Neighborhood Council**

**Finance Committee**

Jeffrey Hartsough, Chair, CI-2  
Howard M. Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

CITY OF  
LOS ANGELES  
CALIFORNIA



Sherman Oaks  
Neighborhood Council



Sherman Oaks  
Neighborhood Council  
P.O. Box 5721  
Sherman Oaks, CA 91413

Website:

[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Finance Committee Meeting Agenda**

Wednesday, March 25, 2026, 6:30pm

**Virtual Meeting**

On Zoom Join Meeting Screen -- Enter 81922159115; Press "Enter"  
Online -- Cut and Paste: <https://us02web.zoom.us/j/81922159115>  
By Telephone -- 1-669-900-6833; Enter 81922159115; Press "#"

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In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City council File 23-114, the Sherman Oaks Neighborhood Council Finance Committee meeting will be conducted virtually.

Every person wishing to address the Committee must dial 1-669-900-6833 and enter 81922159115 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council Finance Committee meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b) (3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b) (5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

**I. CALL TO ORDER & ROLL CALL**

- a. Call to Order by Jeffrey Hartsough, Chair
- b. Roll Call

**II. ADMINISTRATIVE MOTIONS**

- a. A motion to approve the minutes of the January 28, 2026 Finance Committee meeting.  
[SONC Finance Committee January 28, 2026 Meeting Minutes](#)

**III. COMMENTS BY PUBLIC OFFICIALS**

**IV. PUBLIC COMMENT -- Comments by the public on non-agenda items within the Finance Committee's jurisdiction.**

**V. TREASURER'S REPORT**

- a. Individuals interested in being a member of the Finance Committee should contact the Chair, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).
- b. The next regular Finance Committee meeting is scheduled for Wednesday, April 29, 2026.

**VI. FUNDING MOTIONS**

**a. SONC Monthly Expenditure Report (MER) February 28, 2026**

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending February 28, 2026.  
[SONC MER for period ending February 28, 2026](#)

**b. Neighborhood Purposes Grant (NPG) – Project Breaking Barriers  
Discussion and Possible Motion**

A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$2,500.00 to Project Breaking Barriers to support three 2026 IGNITE programs that provide immersive experiences in career exploration and leadership development for youth aged 13-20.  
[NPG Application – Project Breaking Barriers](#)

**c. Neighborhood Purposes Grant (NPG) – Insight Center for Community Economic Development  
Discussion and Possible Motion**

A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$400.00 to Insight Center for Community Economic Development (ICCED) to support ICCED's development of a Sherman Oaks community Assessment Quality of Life Index – A Sherman Oaks-centered comprehensive data assessment that can strengthen safety, preparedness, and civic participation.  
[NPG Application – Insight Center for Community Economic Development](#)

**d. Neighborhood Purposes Grant (NPG) – Valley Free Clinic  
Discussion and Possible Motion**

A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$5,000.00 to Valley Free Clinic in support of their mission to provide comprehensive, high-quality, and accessible medical care to individuals and families who are uninsured or underinsured, regardless of their background or ability to pay for care. The purpose of this grant would be to support immediate-term care endeavors for patients Valley Free Clinic sees in the existing clinic location.  
[NPG Application – Valley Free Clinic](#)

**e. SONC Human Services Committee Outreach Materials**

The Sherman Oaks Neighborhood Council (SONC) moves to approve funding of up to \$1590 for Human Services outreach materials. These funds will directly support the committee's ability to engage and serve our community through: Reusable SONC-branded tablecloths for visibility and professionalism at community events. Printed Resource Guide flyers for distribution at every outreach event, ensuring residents have access to vital local services. SONC-branded reusable bags filled with essential hygiene items (such as wipes, toothpaste, and toothbrushes) to provide immediate, practical support to community members in need. This motion strengthens SONC's presence at outreach events, builds trust with residents, and ensures that our Human Services Committee can both inform and assist our neighbors with dignity and care.

[Supporting Human Services committee 2026 Budget](#)

**VII. FINANCE COMMITTEE BUSINESS**

- a. Revised FY26 Admin Packet -pending
- b. SONC Retreat topic - SONC SOP regarding funding
- c.

**VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS**

**IX. ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT (ADA)**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website:

[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: [ElBethel.Debela.SONC@gmail.com](mailto:ElBethel.Debela.SONC@gmail.com).

**PUBLIC AGENDA POSTING** – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)
- Via e-mail subscription with L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the NC's process for action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website, [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org).