

Committee Members:

Pamela Harris - Co-Chair
 Sarah Adamski - Co-Chair
 Mercedes Bankston
 Kira Durbin - Alternate
 Devon Jasiukonis - Alternate
 Kylee Pena

CITY OF LOS ANGELES

CALIFORNIA



**Sherman Oaks
 Neighborhood Council
 Human Services Committee
 Regular Meeting Agenda
 MEETING MINUTES**

**Monday, February 2nd, 2026
 6:30pm**

VIRTUAL MEETING

To access this Virtual Meeting on the Zoom Platform:

<https://us02web.zoom.us/j/81417783865>

Via Telephone: Dial 1-833-548-0282, Enter Webinar ID **814 1778 3865** and **Press #**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte (*Secretary Contact Phone Number*), Secretaria, al (*Insert Zoom Dial-in Phone Number*) o por correo electrónico XXXX@NeighborhoodCouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE _____ NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (*Insert Zoom Dial-in Phone Number*), and enter (*Zoom Webinar ID Number*) and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on

SHERMAN OAKS
NEIGHBORHOOD COUNCIL

P O Box 5721
 Sherman Oaks, CA 91413
 (818) 503-2399
www.shermanoaksncl.org

OR CONTACT

Department of
 Neighborhood
 Empowerment linked
 through our website under
 "Resources"

any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to ____ minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as

required by the third-party internet website or online platform to participate.
California Government Code Section 54953.8(b)(5),

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

AGENDA

1. **Call to Order and Welcome** Co-Chair, Pamela Harris, Co-Chair Sarah Adamski
6:33pm
2. **Roll Call and Introductions** Co-Chair, Pamela Harris, Co-Chair Sarah Adamski *Quorum of 3 present PH, KD and SA.*
3. **Administrative Motions:** **ACTION ITEM. ROLL CALL VOTE REQUIRED.**
 - A. Approval of Prior Meeting Minutes
 - i. Regular Meeting Minutes, January 5th, 2026
ACTION ITEM. ROLL CALL VOTE REQUIRED.
Approved unanimously.
4. **Co-Chair's Report: 5 minutes**, Co-Chair, Pamela Harris, Co-Chair Sarah Adamski -
Re: LAHSA Homeless Count
5. **Public Official Comment: 2 minutes each** *Comments by public officials*
N/A

6. **Public Comment: 1 minute each** *Comments by the public on non-agenda items within the SONC's Human Services Committee's jurisdiction.*
1 comment.
7. **Service Provider Discussion: TBD**
8. **ACTION ITEM. ROLL CALL VOTE REQUIRED.** The Sherman Oaks Neighborhood Council (SONC) moves to approve funding of up to \$1000 for Human Services outreach materials. These funds will directly support the committee's ability to engage and serve our community through: Reusable SONC-branded tablecloths for visibility and professionalism at community events. Printed Resource Guide flyers for distribution at every outreach event, ensuring residents have access to vital local services. SONC-branded reusable bags filled with essential hygiene items (such as wipes, toothpaste, and toothbrushes) to provide immediate, practical support to community members in need. This motion strengthens SONC's presence at outreach events, builds trust with residents, and ensures that our Human Services Committee can both inform and assist our neighbors with dignity and care. Please see attached supporting documents. *Deferred as supporting documents will be presented with motion on 3.2.2026*
9. **Committee Membership Update: 5 Minutes**, Co-Chair Pamela Harris, Co-Chair Sarah Adamski
10. **Discussion of Human Services Outreach Calendar and Funding Requests: 5 Minutes** Co-Chair Pamela Harris, Co-Chair Sarah Adamski
 - Plans for 2026 - Seniors/ Veterans in Need
 - Ideas for Volunteer work in the community
 - Door Knocking to get the word out about Circle
11. **New Business** – Introduction topics for consideration for the Human Services Committee at future meetings: **(5 minutes)** *Public Comment for each sub-agendized item.*
12. **Announcements** on items within the SONC Human Services Committee's jurisdiction.
Next Human Services Committee Meetings:
 - Virtual Meeting, March 2nd, 2026
13. **Adjournment 7:36pm**
Minutes recorded by Sarah Adamski

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **(Secretary Name)**, Secretary, at **(Insert Secretary Contact Phone Number)** or email at: XXXX@NeighborhoodCouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- ADD PHYSICAL AGENDA POSTING LOCATION
- www.NeighborhoodCouncilWebsite.com
 - You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please **consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org**