

**Committee Members:**

Jeffrey Hartsough, Chair,  
CI-2  
Howard Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

**CITY OF LOS ANGELES**  
California



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**Sherman Oaks Neighborhood Council  
Finance Committee Meeting Minutes  
Wednesday, November 26, 2025, 6:30 PM  
Virtual Meeting via Zoom**

**Minutes of the Finance Committee**

**I. Meeting was called to order by Jeffrey Hartsough at 6:37 PM**

SONC Committee Members Present – Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro 4 present. Quorum achieved.

**II. ADMINISTRATIVE MOTIONS:**

Item II. a., A motion to approve SONC Finance Committee draft minutes for October 10, 2025, as submitted, was brought by Howard Katchen and 2nd by Lisa Petrus. Motion was unanimously approved with 4 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro).

**III. COMMENTS BY PUBLIC OFFICIALS:**

There were no public officials in attendance.

**IV. PUBLIC COMMENT (non-agenda items)**

There was 1 public comment by Lionel Mares.

**V. TREASURER'S REPORT:**

Item V.a., We are still looking for community members to join the Finance Committee. Individuals interested in becoming a member of the SONC Finance Committee should contact the Chairperson, Jeffrey Hartsough, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).

Item V.b., The next regular SONC Finance Committee meeting is tentatively scheduled for Wednesday, December 24, 2025. Meeting may need to be rescheduled.

**VI. FUNDING MOTIONS:**

There was a discussion of agenda item VI. a., the monthly expense report (MER) for the period ending September 30, 2025. A motion to approve as submitted was brought by Lisa Petrus and seconded by Cheryl Shapiro. Motion was unanimously approved with 4 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

**VII. FINANCE COMMITTEE BUSINESS:**

There was a discussion regarding Item VII. a., the revised FY26 Admin Packet is targeted for review at the December Finance Committee meeting. The revised Admin Packet will be distributed before the December meeting.

Item V II. b., the review of SONC SOP, regarding funding, will be addressed at the SONC retreat. The SONC ad hoc committee advised that the SONC Retreat will take place sometime January 2026. The targeted date is the 10<sup>th</sup> or 24<sup>th</sup>.

Item V II. c., Harold Shapiro, SONC Board Member, requested an hour to present/train SONC Board and Committee Members at the SONC Retreat.

**VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:**

Jessica Barker from Los Angeles World Airport Van Nuys, will be presenting at the next Sherman Oaks Neighborhood Council meeting Monday, December 8, 2025.

**IX. Meeting was adjourned at 7:15 PM.**