

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks

SECTION I - APPLICANT INFORMATION

- 1a) Shero Comics via Creative Visions 39-1902814 CA
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 18820 Pacific Coast Hwy, Ste. 201 Malibu CA 90265
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Shequeta L. Smith 818.455.7044 shequeta@sherocomics.com
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* **or** ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) Creative Visions Malibu CA 90265
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

The purpose of this grant is to support SheroCon 2026, a free community event taking place at Westfield Fashion Square in celebration of Women's History Month. SheroCon is designed as a family-friendly convention that highlights women and girls in comics, gaming, and creative technology—fields where they are often underrepresented. By combining entertainment with education, the event provides an inclusive space where youth and families can discover stories, workshops, and role models that reflect diverse experiences. Grant funds will be used to cover essential event expenses such as venue costs, workshop facilitation, and community outreach.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)

This grant will ensure SheroCon 2026 remains free and accessible to the public during Women's History Month at Westfield Fashion Square. Funds will support venue costs, workshops, materials, and outreach—keeping the event open to all and eliminating financial barriers.

SheroCon benefits the public by offering literacy-based comic workshops, youth panels, a community gaming tournament, and STEM-focused sessions with panelists from the gaming industry. Hosting the event at Westfield Fashion Square, allows youth from underserved communities across Los Angeles to attend, ensuring wide and equitable participation.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 03 / 07 / 26 10b) Date Funds Required: 01 / 05 / 26 10c) Expected Completion Date: 03 / 07 / 26
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Pat Chandler</u>	<u>CEO</u>	<u></u>	<u>10 / 14 / 2025</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Debra Koffler</u>	<u>Senior Manager</u>	<u></u>	<u>01 / 20 / 2026</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Title	SheroCon Grant Application for Neighborhood Council Funding...
File name	SheroCon_2026_NCF..._Sherman_Oaks.pdf
Document ID	4b51a23c422d05c482bcaeb166c6dc54471ca71e
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

10 / 13 / 2025

15:48:30 UTC

Sent for signature to Pat Chandler
(pat.chandler@creativevisions.org) from
debra.koffler@creativevisions.org
IP: 74.254.4.42



VIEWED

10 / 13 / 2025

16:12:17 UTC

Viewed by Pat Chandler (pat.chandler@creativevisions.org)
IP: 172.59.155.138



SIGNED

10 / 15 / 2025

00:12:54 UTC

Signed by Pat Chandler (pat.chandler@creativevisions.org)
IP: 12.200.201.51



COMPLETED

10 / 15 / 2025

00:12:54 UTC

The document has been completed.



Department of the Treasury
Internal Revenue Service

AUSC Mail Stop 6579
AUSTIN TX 73301-0038

In reply refer to: 0752794940
Apr. 25, 2023 LTR 4168C 0
39-1902814 000000 00

00015058

BODC: TE

CREATIVE VISIONS FOUNDATION
% KATHY ELDON
18820 PACIFIC COAST HWY STE 201
MALIBU CA 90265-5535

Employer ID number: 39-1902814
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Apr. 14, 2023, about your tax-exempt status.

We issued you a determination letter in March 1999, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

076376

0752794940
Apr. 25, 2023 LTR 4168C 0
39-1902814 000000 00
00015059

CREATIVE VISIONS FOUNDATION
% KATHY ELDON
18820 PACIFIC COAST HWY STE 201
MALIBU CA 90265-5535

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Sheralyn C. Hanks

Sheralyn C. Hanks
Ops. Manager, AM Ops. 3005