

Committee Members:

Pamela Harris - Co-Chair
 Sarah Adamski - Co-Chair
 Mercedes Bankston
 Kira Durbin - Alternate
 Devon Jasiukonis - Alternate
 Kylee Pena

CITY OF LOS ANGELES

CALIFORNIA



**Sherman Oaks
 Neighborhood Council
 Human Services Committee
 Regular Meeting Agenda**

**Monday, Dec 1st, 2025
 6:30pm**

VIRTUAL MEETING

To access this Virtual Meeting on the Zoom Platform:

[https://us02web.zoom.us/j/814 1778 3865](https://us02web.zoom.us/j/81417783865)

Via Telephone: Dial 1-833-548-0282, Enter Webinar ID **814 1778 3865** and **Press #**

Public Comments: Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during this General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Committee.

Making Public Comments During This Virtual Meeting: When prompted by the Presiding Officer, press "Raise Hand" (if on Zoom) or *9 (if on a telephone) to indicate a desire to address the committee. If you are on Zoom, you will see a timer graphic indicating your time remaining to speak. If you are on a telephone, you will be told when 10 seconds remain in your allotted time. Public comment for this meeting will be heard during each eligible agenda item.

SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body

SHERMAN OAKS
NEIGHBORHOOD COUNCIL

P O Box 5721
 Sherman Oaks, CA 91413
 (818) 503-2399
www.shermanoaksnsc.org

OR CONTACT

Department of
 Neighborhood
 Empowerment linked
 through our website under
 "Resources"

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from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

AGENDA

- 1. Call to Order and Welcome** Co-Chair, Pamela Harris, Co-Chair Sarah Adamski
- 2. Roll Call and Introductions** Co-Chair, Pamela Harris, Co-Chair Sarah Adamski
- 3. Administrative Motions:** **ACTION ITEM. ROLL CALL VOTE REQUIRED.**
 - A. Approval of Prior Meeting Minutes
 - i. Regular Meeting Minutes, Nov 3rd, 2025
ACTION ITEM. ROLL CALL VOTE REQUIRED.

4. Co-Chair's Report: 5 minutes, Co-Chair, Pamela Harris, Co-Chair Sarah Adamski - Re: Car seat event recap.

5. Public Official Comment: 2 minutes each *Comments by public officials*

6. Public Comment: 1 minute each *Comments by the public on non-agenda items within the SONC's Human Services Committee's jurisdiction.*

7. Service Provider Discussion:

8. DRAFT MOTION:

"The Sherman Oaks Neighborhood Council (SONC) moves to approve funding of up to \$1000 for Human Services outreach materials. These funds will directly support the committee's ability to engage and serve our community through:

- **Reusable SONC-branded tablecloths for visibility and professionalism at community events.**
- **Printed Resource Guide flyers for distribution at every outreach event, ensuring residents have access to vital local services.**
- **SONC-branded reusable bags filled with essential hygiene items (such as wipes, toothpaste, and toothbrushes) to provide immediate, practical support to community members in need.**

This motion strengthens SONC's presence at outreach events, builds trust with residents, and ensures that our Human Services Committee can both inform and assist our neighbors with dignity and care. Please see attached supporting documents."

9. Committee Membership Update: 5 Minutes, Co-Chair Pamela Harris, Co-Chair Sarah Adamski

10. Discussion of Human Services Outreach Calendar and Funding Requests: 5 Minutes Co-Chair Pamela Harris, Co-Chair Sarah Adamski

- Seniors in Need
- Plans for 2026
- Ideas for Volunteer work in the community
- Recruitment Campaign for Committee Members
- Door Knocking to get the word out about Circle

11. New Business – Introduction topics for consideration for the Human Services Committee at future meetings: **(5 minutes)** *Public Comment for each sub-agendized item.*

12. Announcements on items within the SONC Human Services Committee's jurisdiction.

Next Human Services Committee Meetings:

- Virtual Meeting, Jan 5th, 2026

13. Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: lindsay.imber.sonc@gmail.com. **PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows: ● Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423. ● www.ShermanOaksNC.org ● You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

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RECONSIDERATION AND GRIEVANCE PROCESS -- For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ShermanOaksNC.org