

Committee Members:

Jeffrey Hartsough, Chair,
CI-2
Howard Katchen, R-3
Lisa Petrus, Stakeholder
Cheryl Shapiro, Stakeholder

CITY OF LOS ANGELES
California



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**Sherman Oaks Neighborhood Council
Finance Committee Meeting Minutes
Friday, October 10, 2025, 8:00 PM
Virtual Meeting via ZOOM**

Minutes of the Finance Committee

I. Meeting was called to order by Jeffrey Hartsough at 8:13 PM

SONC Committee Members Present – Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro (3 present 1 absent – Lisa Petrus). Quorum achieved.

II. ADMINISTRATIVE MOTIONS:

Item II. a., A motion to approve SONC Finance Committee draft minutes for August 27, 2025, as submitted, was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion was unanimously approved with 3 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro).

III. COMMENTS BY PUBLIC OFFICIALS:

There were no public officials in attendance.

IV. PUBLIC COMMENT (non-agenda items)

There were no public comments.

V. TREASURER'S REPORT:

Item V.a., We are still looking for community members to join the Finance Committee. Individuals interested in becoming a member of the SONC Finance Committee should contact the Chairperson, Jeffrey Hartsough, email: jeffrey.hartsough.sonc@gmail.com.

Item V.b., The next SONC Finance Committee scheduled meeting will be on Wednesday, October 22, 2025 at 6:30 PM.

Item V.c., A new FY26 Admin Packet will be generated based on the FY25 funds rollover. The admin packet will be available for review at the next Finance Committee meeting.

**VI. FUNDING MOTIONS:
ACTED UPON:**

There was a discussion of agenda item VI. a., the monthly expense report (MER) for the period ending August 31, 2025. A motion to approve as submitted was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion was unanimously approved with 3 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro). There were no public comments.

There was a discussion of agenda item VI. b., regarding an NPG Application that was submitted by the Southern California Preparedness Foundation in the amount of \$2,000. in support of the Community Emergency Response Team (CERT) and funding for the CERT backpacks containing emergency response supplies which are presented to individuals that successfully complete the CERT training. A motion to approve was brought by Howard Katchen and seconded by Cheryl Shapiro. The motion was unanimously approved with 3 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro). There were no public comments.

VII. FINANCE COMMITTEE BUSINESS:

There was a discussion of Item VII. a., regarding a Neighborhood Purposes Grant (NPG) application that was submitted by San Jose HGC Booster Club on July 14, 2025. This NPG is pending further review for the 3rd quarter, Jan – Mar, of FY2026.

There was a public comment submitted by Emerson Boxhill. He wanted to know how SONC handled the funding of NPGs. He was directed to the LA City Clerk's website as well as the Sherman Oaks Neighborhood Council's website.

Item VII. b., Rollover funds have been received-new admin packet, as per earlier discussion.

Item VII. c., A review was conducted of SONC SOP funding. There needs to be better communication. The chairperson of each of the Sherman Oaks Neighborhood Council Committees must bring their request for funds to the Finance Committee and then to the whole Council.

Item VII. d., LA Charter reform will be approved by next year.

Item VII. e., SONC By-Laws are currently under review.

Item VII. f., The SONC Retreat will probably be held in December 2025.

Item VII. g., other items discussed by the committee:

*The Sherman Oaks Street Fair will be held on Sunday, October 19th. The Sherman Oaks Neighborhood Council will have a booth/tent there.

*The Fall Festival will be held on October 25th starting at 4 PM at the Van Nuys Sherman Oaks Park. There will be games for the children and a screening of the movie *Hotel Transylvania*.

VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:

None

IX. Meeting was adjourned at 8:45 PM.