

**Committee Members:**

Jeffrey Hartsough, Chair, CI-2  
Howard Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

**CITY OF LOS ANGELES**  
California



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**Sherman Oaks Neighborhood Council  
Finance Committee Meeting Minutes  
Wednesday, July 30, 2025, 6:30 PM  
In-Person Meeting  
Sherman Oaks Public Library – Community Room**

**Minutes of the Finance Committee**

**I. Meeting was called to order by Finance Committee Chair Jeffrey Hartsough at 6:35 PM**

SONC Committee Members Present – Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro - 4 present. Quorum achieved.

**II. ADMINISTRATIVE MOTIONS:**

Item II. a., the draft meeting minutes from June 25, 2025 were unavailable. They will be presented for review at the August 27, 2025 meeting.

**III. COMMENTS BY PUBLIC OFFICIALS:**

There were no public officials in attendance.

**IV. PUBLIC COMMENT (non-agenda items)**

There were no public comments on non-agenda items.

**V. TREASURER'S REPORT:**

Item V. a., We are still looking for community members to join the Finance Committee. Individuals interested in becoming a member of the SONC Finance Committee should contact the Chairperson, Jeffrey Hartsough, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).

Item V. b., The next SONC Finance Committee scheduled meeting will be on Wednesday, August 27, 2025.

**VI. FUNDING MOTIONS:**

There was a discussion of agenda item VI. a., the monthly expense report (MER) for the period ending June 30, 2025. A motion to approve as submitted was brought by Jeffrey Hartsough and seconded by Howard Katchen. Motion was unanimously approved with 4 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro).

There was a discussion regarding Item VI. b., a motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks Chamber of Commerce 2025 Street Fair on October 19, 2025, and the expenditure of up to \$2,000 for booth fees and outreach materials. A motion to approve as submitted was brought by Jeffrey Hartsough and seconded by Howard Katchen. Motion was unanimously approved with 4 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro).

There was one public comment submitted by Harold Shapiro. He suggested that the outreach materials that will be distributed at the event should be green/bio-degradable and environmentally friendly.

There was a discussion regarding Item VI. c., a motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the VNSO Park's Fall Festival scheduled for October 25, 2025 and the expenditure of up to \$3,500 for SONC's Fall Movie in the Park as part of the Fall Festival. Funding will go towards film rental/licensing fees, projection services, SONC's branded promotional materials, SONC's printed materials and event logistical support. A motion to approve as submitted was brought by Jeffrey Hartsough and seconded by Lisa Petrus. Motion was unanimously approved with 4 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro).

There was one comment from the public. Harold Shapiro inquired if there were enough volunteers to participate.

## **VII. FINANCE COMMITTEE BUSINESS:**

There was a discussion regarding Item VII. a., there is a need for the education of the SONC Board. New members need to participate.

Item II. b., Rollover funding detail is expected to be available August 31, 2025.

Item II. c., A review of SONC SOP regarding funding

Item II. d., there were no other items from Committee Members.

## **VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:**

There were no Finance Committee member announcements.

## **IX. Meeting was adjourned at 6:56 PM.**