

Monthly Expenditure Report



Reporting Month: March 2025

Budget Fiscal Year: 2024-2025

**NC Name: Sherman Oaks
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$31857.12	\$5816.23	\$26040.89	\$117.76	\$117.76	\$25805.37

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$422.40	\$12874.61	\$117.76	\$12756.85
Outreach		\$298.59		\$0.00	
Elections		\$1295.24		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5000.00	\$3800.00	\$1200.00	\$0.00	\$1200.00
Funding Requests Under Review: \$117.76		Encumbrances: \$0.00		Previous Expenditures: \$12109.16	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 00102	03/01/2025	Public Storage, Receipt # 67C1F4B41AC8526C0000, February 28, 2025, \$256.00, SONC March 2025 Storage Unit SONC Board Motion, June 10, 2024, Item 9ai, SONC FY25 Admin Packet A motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2025.	General Operations Expenditure	Office	\$256.00
2	GOTPRINT.COM	03/05/2025	GotPrint, Invoice Order 29342894, 03Mar25, \$226.17, SONC 2025 Elections - Candidate Filing Postcard SONC Board Motion, July 8, 2024, Item 9d, SONC 2025 Election Expenses A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2025 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyer	General Operations Expenditure	Elections	\$226.17

3	RALPHS #0063	03/10/2025	Ralphs, Receipt, 10Mar25, \$9.24 - Refreshments SONC Board meeting 10Mar24 SONC Board Motion, 10Jun24, Item 9aii, SONC FY2025 Admin Packet A motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2025.	General Operations Expenditure	Office	\$9.24
4	AMECI PIZZA PASTA.	03/10/2025	Ameci Pizza, Receipt, 10Mar25, \$39.40 - Refreshments SONC Board meeting 10Feb25 SONC Board Motion, June 10, 2024, Item 9aii, SONC FY2025 Admin Packet A motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2025.	General Operations Expenditure	Office	\$39.40
5	GOTPRINT.COM	03/11/2025	GotPrint, Invoice Order 29354048, 06Mar25, \$214.16, SONC Tree Adoption Banners SONC Board Motion, 10Feb25, Item 8aiii, SONC Annual Hello Spring Tree Adoptpion event A motion to approve the expenditure of up to \$1000 to support SONC's Annual Hello Spring Tree Adoption event to be held on March 22, 2025 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for event promotional, SONC branded items, refreshments, and outreach materials.	General Operations Expenditure	Outreach	\$214.16
6	USPS PO 0581110403	03/13/2025	US Postal Service, Receipt, 13Mar25, \$842.28, SONC 2025 Elections SONC Board Motion, 08JUL24, Item 9d, SONC 2025 Elections A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2025 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support of t	General Operations Expenditure	Elections	\$842.28
7	USPS PO 0580900420	03/13/2025	US Post Office, Receipt, 13Mar25, \$226.79, EDDM, SONC 2025 Election Postcard Delivery SONC Board Motion, 08Jul24, Item 9d, SONC 2025 Elections motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2025 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes tw	General Operations Expenditure	Elections	\$226.79

8	WESTLAKE ACE VAN NUYS#	03/14/2025	Event Approval Code: SONC-2425-002 ACE Hardware, Receipt, 14Mar25, \$14.22, Cable Ties for SONC Tree Adoption Event SONC Board Motion, 10Feb25, Item 8aiii, SONC Hello Spring Tree Adoption Event A motion to approve the expenditure of up to \$1000 to support SONC's Annual Hello Spring Tree Adoption event to be held on March 22, 2025 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for event promotion, SONC branded items, refreshments, and out reach materials.	General Operations Expenditure	Outreach	\$14.22
9	PAVILIONS #2989	03/21/2025	Event Approval Code: SONC-2425-002 Pavilions, Receipt, 21Mar25, \$70.21, Refreshments for SONC Tree Adoption event SONC Board Motion, February 10, 2025, Item 8aiii, SONC Tree Adoption Event A motion to approve the expenditure of up to \$1000 to support SONC's Annual Hello Spring Tree Adoption event to be held on March 22, 2025 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for event promotion, SONC branded items, refreshments, and outreach material	General Operations Expenditure	Outreach	\$70.21
10	Los Angeles Responsible Pit Bull Owners, Inc	02/21/2025	Neighborhood Purposes Grant - Los Angeles Responsible Pit Bull Owners (LARPBO), NPG Application dtd 27Jan25, approved at the SONC Board Meeting on 10Feb25 SONC Board Motion, February...	Neighborhood Purpose Grants		\$3800.00
11	AT&T	02/25/2025	AT&T, Inv 9524018903, 01Feb25, \$15.26, February Unified Messaging SONC Board Motion, June 10, 2024, Item 9ai, FY25 SONC Admin Packet A motion to approve the Sherman Oaks Neig...	General Operations Expenditure	Office	\$15.26
12	The Web Corner, Inc.	02/24/2025	The Web Corner, Inv 28026, February 1, 2025, \$102.50, Website Maintenance SONC Board Motion, June 10, 2024, Item 9ai, SONC FY25 Admin Packet A motion to approve the Sherman Oaks Neighborh...	General Operations Expenditure	Office	\$102.50
Subtotal:						\$5816.23

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	THE WEB CORNER, INC.	03/28/2025	The Web Corner, Inv 28138, March 1, 2025, \$102.50, IT Maintenance SONC Board Motion, June 10, 2024, Item 9ai, SONC FY25 Admiin Packet A motion to approve the Sherman Oaks Neighborhood Cou...	General Operations Expenditure	Office	\$102.50
2	AT&T	03/28/2025	AT&T, Inv 1445209900, March 1, 2025, \$15.26, Unified Messaging SONC Board Motion, June 10, 2024, Item 9ai, SONC FY25 Admin Packet A motion to approve the Sherman Oaks Neighbo...	General Operations Expenditure	Office	\$15.26
Subtotal: Outstanding						\$117.76