

Chandler Elementary School~A California Distinguished School

Dear Members of the Sherman Oaks Neighborhood Council,

I hope this letter finds you well. My name is Matthew Skoll, and I am writing to you on behalf of Chandler Elementary School, a vital educational institution in our community. We are seeking the support of the Sherman Oaks Neighborhood Council in securing a \$5,000 grant to fund the purchase of new carpets in our classrooms.

Chandler Elementary has been committed to providing an excellent educational environment for our students. However, many of our classrooms are in need of updated rugs to enhance both the comfort and functionality of our learning spaces. New carpets will not only create a more inviting and comfortable atmosphere for our students but will also contribute to improved acoustic quality and reduced noise levels, which are essential for effective teaching and learning.

We have conducted a thorough assessment and have identified the need for new carpets as a priority to ensure that our students can learn in a setting that supports their academic and personal growth. The funds requested will be used to purchase high-quality, durable rugs that meet safety and environmental standards.

Supporting this initiative will have a positive impact on the entire school community, enhancing the educational experience for our students and demonstrating a strong commitment to the welfare of our neighborhood's children.

We greatly appreciate your consideration of this request and would be happy to provide any additional information or attend a meeting to discuss this proposal further. Thank you for your ongoing support of our community's educational institutions.

Sincerely,

Matthew Skoll, Principal



**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks

SECTION I - APPLICANT INFORMATION

1a)	<u>Chandler Elementary School</u> <i>Organization Name</i>	<u>95-6000-248</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u></u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>14030 Weddington Street</u> <i>Organization Mailing Address</i>	<u>Sherman Oaks</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91401</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

1d) **PRIMARY CONTACT INFORMATION:**
Matthew Skoll 818-789-6173, matthew.skoll@lausd.net

<i>Name</i>	<i>Phone</i>	<i>Email</i>
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2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

Los Angeles Unified School District

3)

<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
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SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Teachers in primary grades use classroom rugs for a variety of purposes. These rugs get used daily and in no time at all they are worn down and extremely dirty. Students bring a variety of elements to the rugs, sometimes it's just dirt while other times they have accidents. The rugs have barely the life of one year, but many of them are used for many years before they are replaced. It is time for many of the rugs at Chandler to be replaced. We hope to be able to replace the rugs on a rolling basis so that they are kept up to date and in relatively good shape. The better conditions the rugs are in the healthier and safer our kids will be.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The students will benefit from the awarding of this grant as it will provide them more opportunities to move around in the classroom. Instead of being stuck at their desks the entire day, teachers will be able to have their students come to the floor at the front of the classroom and participate in a variety of different activities. These rugs can provide a comfortable space for students to sit, if students are engaged in activities that require sitting on the floor. By using rugs with specific colors or patterns, teachers can create a sense of order and structure. For example, certain colors might designate where students should sit during circle time or group activities.

