

**Sherman Oaks
Neighborhood Council**

Finance Committee

Jeffrey Hartsough, Chair, CI-2
Howard M. Katchen, R-3
Lisa Petrus, Stakeholder
Cheryl Shapiro, Stakeholder

CITY OF
LOS ANGELES
CALIFORNIA



Sherman Oaks
Neighborhood Council



Sherman Oaks
Neighborhood Council
P.O. Box 5721
Sherman Oaks, CA 91413

Website:

www.ShermanOaksNC.org

Finance Committee Meeting Agenda

Wednesday, February 28, 2024, 6:30pm

In-Person Meeting

Sherman Oaks Public Library – Community Room
14245 Moorpark Street, Sherman Oaks, CA 91423

Public Comments: Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. **CALL TO ORDER & ROLL CALL**
 - a. Call to Order by Jeffrey Hartsough, Chair
 - b. Roll Call

II. ADMINISTRATIVE MOTIONS

- a. A motion to approve the Minutes of the Monday, January 29, 2024, Finance Committee Meeting.
[Minutes Finance Committee Meeting January 29, 2024](#)

III. COMMENTS BY PUBLIC OFFICIALS

IV. PUBLIC COMMENT -- Comments by the public on non-agenda items within the Finance Committee's jurisdiction.

V. TREASURER'S REPORT

- a. Individuals interested in being a member of the Finance Committee should contact the Chair, email: jeffrey.hartsough.sonc@gmail.com.
b. The next regular Finance Committee meeting is scheduled for Wednesday, May 29, 2024.
c. Begin the review of FY24 budget and development of the FY25 Admin Packet

VI. FUNDING MOTIONS

a. SONC Monthly Expenditure Report (MER) March 31, 2024

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending March 31, 2024.
[SONC MER for period ending March 31, 2024](#)

b. Purchase Business Cards and Stickers

A motion to approve the expenditure of up to \$120.00 for the purchase of board member business cards and SONC stickers.
[Got Print Invoice 28397935](#)

c. NPG – No Ho Home Alliance

A motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$2,500 to the No Ho Home Alliance in support of the operation of their Drop-In Center for People Experiencing Homelessness.
[NPG No Ho Home Alliance Application](#)

d. Constant Contact Service

A motion to approve the expenditure of \$739.50 to pay the Constant Contact for services covering the period March 8, 2024 through March 8, 2025.
[Constant Contact Invoice 6OGQTLABB7524](#)

e. Contribution to Fund the L. A. Congress of Neighborhoods

A motion to approve the expenditure of up to \$500 from the Sherman Oaks Neighborhood Council's (SONC) FY2024 budget to fund a contribution to the L.A. Congress of Neighborhoods.

f. Contribution to Fund the Neighborhood Council Budget Day

A motion to approve the expenditure of up to \$500 from the Sherman Oaks Neighborhood Council's (SONC) FY2024 budget to fund a contribution to the Neighborhood Council Budget Day.

g. SONC Get Out the Vote Placards

A motion to approve the expenditure of up to \$2000 to purchase “Get Out the Vote” placards to support SONC’s efforts to engage the Sherman Oaks community and increase voter awareness and participation.

VII. FINANCE COMMITTEE BUSINESS

- a. Discussion of training and anticipation of board funding needs
- b. Planning for the end of FY2024
- c. Admin Packet and Budget for FY2025
- d.
- e.

VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS

IX. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT (ADA)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: stacey.segarrabohlinger@gmail.com.

PUBLIC AGENDA POSTING – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- www.ShermanOaksNC.org
- Via e-mail subscription with L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NC's process for action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website, www.ShermanOaksNC.org.

***SB411 / SECTION 54953.8 DISCLAIMER FOR VIRTUAL MEETINGS**

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.