

CITY OF LOS ANGELES
California



**SHERMAN OAKS
NEIGHBORHOOD
COUNCIL**

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Website:
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Committee Members:
Jeffrey Hartsough, Chair,
CI-2
Howard Katchen, R-3
Lisa Petrus, Stakeholder
Cheryl Shapiro, Stakeholder

**Sherman Oaks Neighborhood Council
Finance Committee Meeting Minutes
Monday, January 29, 2024, 6:30 PM
In-Person Meeting
Sherman Oaks Public Library – Community Room**

Minutes of the Finance Committee

I. Meeting was called to order by Jeffrey Hartsough at 6:30 PM

Committee Members Present – Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro

II. ADMINISTRATIVE MOTIONS:

Item II. a, A motion to approve Finance Committee draft minutes dated Wednesday, March 29, 2023 as submitted was brought by Cheryl and seconded by Lisa Petrus. Motion was approved by Finance Committee members, Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro, 4 yes – 0 no.

III. COMMENTS BY PUBLIC OFFICIALS:

There were no public officials in attendance.

IV. PUBLIC COMMENT

Former SONC Board Member, Harold Shapiro, asked about the status of the banners created. He also inquired whether or not the vendor, Mr. Gold, had been paid for his services.

V. TREASURER'S REPORT:

Item V.a, Individuals interested in becoming a member of the Finance Committee should contact the Chair, Jeffrey Hartsough, email: jeffrey.hartsough.sonc@gmail.com.

Item V.b, The next Finance Committee scheduled meeting will be February 28, 2024.

VI. FUNDING MOTIONS:

ACTED UPON:

There was a discussion of agenda item VI. a, the monthly expense report (MER) for the period ending December 31, 2023, was reviewed. A motion to approve as submitted was brought by Howard Katchen and seconded, by Lisa Petrus. Motion was unanimously approved by SONC Finance Committee members in attendance, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus). There were no public comments.

A discussion of agenda item VI. b, a motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$1,500.00 to the Friends of the Sherman Oaks Library (SOFOTL) was brought by Lisa Petrus and seconded by Cheryl Shapiro. Funds will be used in support of their community outreach efforts to provide information and services to the unhoused and others through the distribution of hygiene kits. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

There was a discussion of agenda item VI. c, a motion to approve an expenditure for up to the amount of \$1,000.00 for SONC's annual Hello Spring Tree Adoption. This event has a targeted date to be held on March 23, 2024, at the Van Nuys Sherman Oaks War Memorial Park. The funds will be utilized for SONC's promotional materials and the event's logistical support. The motion to approve was brought by Lisa Petrus and seconded by Howard Katchen. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. d, a motion to approve an expenditure for up to the amount of \$4,900.00 for SONC's Summer Series Movies in the Park. This event is to be held in June, 2024 with a targeted date of Saturday, June 22, 2024 at the Van Nuys Sherman Oaks War Memorial Park. Funds will go towards film rentals/licensing fees, projection services, children's activities such as face painting and bubble blowing services, as well as other family friendly activities. Funds will also be used for SONC's promotional materials and the event's logistical support. Additionally, there was a suggestion to possibly use postcards to advise the public about the upcoming summer series movie events. The motion to approve was brought by Howard Katchen and seconded by Lisa Petrus. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. e, a motion to approve an expenditure for up to the amount of \$3,000.00 to purchase Sherman Oaks Neighborhood Council (SONC) branded items for outreach efforts. Some of the promotional materials that were suggested were a gas turn off tool for earthquakes and small flashlights. The motion to approve was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro).

There was a public comment made by Harold Shapiro to suggest that SONC offer flashlights instead of glow sticks.

There was a discussion of agenda item VI. f, of SONC's Sponsorship of the Valley Cultural Foundation Event. A motion to approve the expenditure of up to \$1,000.00 to sponsor and participate/table at the Valley Cultural Foundation's Sunday, April 4, 2024, community music concert at the Van Nuys Sherman Oaks War Memorial Park. The motion was brought by

Howard Katchen and seconded, by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members in attendance, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus). There were no public comments.

VII. FINANCE COMMITTEE BUSINESS:

Finance Committee Business, Item VII, a. (i) SONC Human Services Committee's request for Cycle Kits. The Finance Committee would like Outreach Committee to come up with a specific plan.

Finance Committee Business, Item VII, a. (ii) SONC Human Services Committee to come up with a specific plan for a Meet Your Neighbor Event.

Finance Committee Business, Item VII, a. (iii) East Valley Animal Shelter is in great need of monies and food.

Finance Committee Business, Items VII, b. (I, ii, iii, iv). There are other anticipated funding needs for 2024 Hello Spring Tree Adoption, 2024 SONC Summer Series MITP, Valley Cultural Foundation and possibly other needs.

VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:

None

IX. Meeting was adjourned at 7:38 PM.