

# Monthly Expenditure Report



Reporting Month: October 2023

Budget Fiscal Year: 2023-2024

NC Name: Sherman Oaks  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34300.88	\$3028.04	\$31272.84	\$3162.82	\$0.00	\$28110.02

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$396.73	\$16912.83	\$162.82	\$13750.01
Outreach		\$2631.31		\$3000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$7059.13	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 00102	10/04/2023	Public Storage, Receipt # 651C490A264191F70000, 10/03/2023, October 2023 Unit Fee SONC Board Motion, June 12, 2023, Item 7b4, Admin Packet for FY24 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2024.	General Operations Expenditure	Office	\$167.00
2	GOTPRINT.COM	10/04/2023	Got Print, Inv 28020592, 03Oct23, \$57.10, SONC Outreach Postcard SONC Board Motion, August 14, 2023, Item 9b2, Sherman Oaks Street Fair Motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks Chamber of Commerce 2023 Street Fair and the expenditure of up to \$2,000 for booth fees and SONC outreach materials.	General Operations Expenditure	Outreach	\$57.10
3	GOTPRINT.COM	10/04/2023	Got Print, Inv 28020621, 03Oct23, \$146.59, SONC Outreach Postcard SONC Board Motion, August 14, 2023, Item 9b2, Sherman Oaks Street Fair Motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks	General Operations Expenditure	Outreach	\$146.59

			Chamber of Commerce 2023 Street Fair and the expenditure of up to \$2,000 for booth fees and SONC outreach materials.			
4	GOTPRINT.COM	10/04/2023	Got Print, Inv 28020617, October 3, 2023, \$150.04, SONC Magnet Swag SONC Board Motion, August 14, 2023, Item 8b2, Sherman Oaks Street Fair A motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks Chamber of Commerce 2023 Street Fair and the expenditure of up to \$2000.00 for booth fees and SONC outreach materials.	General Operations Expenditure	Outreach	\$150.04
5	SHERMAN OAKS CHAMBER O	10/05/2023	Sherman Oaks Chamber of Commerce, Receipt 8091, 05Oct23, \$798.25, Tabling at the Sherman Oaks Street Fair on 16Oct23. SONC Board Motion, August 14, 2023, Item 9b2, Sherman Oaks Street Fair Motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks Chamber of Commerce 2023 Street Fair and the expenditure of up to \$2,000 for booth fees and SONC outreach materials.	General Operations Expenditure	Outreach	\$798.25
6	GOTPRINT.COM	10/10/2023	Got Print, Inv 28034632, 08Oct23, \$74.97, SONC Outreach Postcard SONC Board Motion, August 14, 2023, Item 9b2, Sherman Oaks Street Fair Motion to approve the Sherman Oaks Neighborhood Council's (SONC) participation in the Sherman Oaks Chamber of Commerce 2023 Street Fair and the expenditure of up to \$2,000 for booth fees and SONC outreach materials.	General Operations Expenditure	Outreach	\$74.97
7	RALPHS #0063	10/17/2023	Ralphs, Receipt, 17Oct23, \$44.71, Refreshments SONC Board Meeting 17Oct23 SONC Board Motion, June 12, 2023, Item 7b4, SONC Admin Packet FY2024 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2024.	General Operations Expenditure	Office	\$44.71
8	ANYPROMO.COM	10/19/2023	Event Approval Code: SONC2324-003 Any Promo, Inv CV31014538, 31Oct23, \$415.55, Glow Sticks SONC Board Motion, September 11, 2023, Item 8a2, Fall Community Event A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees.	General Operations Expenditure	Outreach	\$415.55

			projection services ...			
9	ANYPROMO.COM	10/19/2023	Event Approval Code: SONC-2324-003 Any Promo, Order SA4938628, 17Oct23, \$25.00, Digital Platinum Membership SONC Board Motion, September 11, 2023, Item 8a2 A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees, projection services, ...	General Operations Expenditure	Outreach	\$25.00
10	GOTPRINT.COM	10/25/2023	Event Approval Code: SONC-2324-003 Got Print, Inv 28075670, 23Oct23, \$113.03, Banners, SONC MITP 04Nov23 SONC Board Motion, September 11, 2023, Item 8ab, Fall Community Event A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees, ....	General Operations Expenditure	Outreach	\$113.03
11	SWANK MOTION PICTURES	10/31/2023	Event Approval Code: SONC-2324-003 Swank Movies, Inv BO 2121526, 20Oct23, \$480.00, Inside Out SONC Board Motion, September 11, 2023, Item 8a2, Fall Community Event A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees, projection ....	General Operations Expenditure	Outreach	\$480.00
12	AMZN MKTP US A80Q22WY3	10/31/2023	Event Approval Code: SONC-2324-003 Amazon.com, Order 111-0268105-4857068, 30Oct23, \$25.78, DVD Inside Out SONC Board Motion, September 11, 2023, Item 8a2 A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees, projection services. ....	General Operations Expenditure	Outreach	\$25.78

13	BEST BUBBLE PARTIES	10/31/2023	Event Approval Code: SONC-2324-003 Best Bubble Parties, Inv 1420611274, 21Oct23, \$345.00, MITP 04Nov23 SONC Board Motion, September 11, 2023, Item 8a2 A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council's (SONC) Fall Community Event to be held in October 2023 or November 2023 (date determined by the availability of space at the Van Nuys Sherman Oaks War Memorial Park). Funds to be used for film rental/licensing fees, projection services, pre-movie...	General Operations Expenditure	Outreach	\$345.00
14	AT&T	09/29/2023	AT&T Invoice 1567481808, 01Sep23, \$15.26 SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$15.26
15	AT&T	10/13/2023	AT&T Inv 1283462801, dtd 01Oct23, \$15.26 SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$15.26
16	The Web Corner, Inc.	10/11/2023	The Web Corner, Inv 26152, October 1, 2023, \$102.50, Website Maintenance SONC Board Motion June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$102.50
17	The Web Corner, Inc.	10/11/2023	The Web Corner, Inv 266094, September 27, 2023, \$52.00, Domain Renewal SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$52.00
<b>Subtotal:</b>						<b>\$3028.04</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Hope of the Valley Rescue Mission	10/05/2023	Proxy Payment for payment request from FY 21-22 that was neither received nor cashed by the vendor. Motion: The Sherman Oaks Neighborhood Council (SONC) approves the expenditur...	General Operations Expenditure	Outreach	\$1500.00
2	Howard Katchen	10/24/2023	Ralphs Receipt, 11Sep23, \$45.06, Refreshments SONC Board Meeting, September 11, 2023 SONC Board Motion, October 17, 2023, Item 7b1 A motion to reimburse out of pocket expense of \$45....	General Operations Expenditure	Office	\$45.06

3	Pro Outdoor Movies	11/07/2023	Event Approval Code: SONC-2324-003 SONC Board Motion, September 11, 2023, Item 8a2 A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council&r...	General Operations Expenditure	Outreach	\$1500.00
4	The Web Corner, Inc.	11/13/2023	The Web Corner, Inv 26286, dtd 01Nov23, \$102.50, Website Maintenance SONC Board Motion, June 12, 2023, Item 7b4, Admin Packet FY2024 Motion to approve the Sherman Oaks Neighborhood Council...	General Operations Expenditure	Office	\$102.50
5	AT&T	11/13/2023	AT&T, Invoice 8318513806, 01Nov23, \$15.26, Unified Messaging SONC Board Motion, June 12, 2023, Item 7b4, Admin Packet FY2024 Motion to approve the Sherman Oaks Neighborhood C...	General Operations Expenditure	Office	\$15.26
<b>Subtotal: Outstanding</b>						<b>\$3162.82</b>