

## Committee Members:

Pamela Harris - Co-Chair  
 Sarah Manuel – Co- Chair  
 Mercedes Bankston  
 Elias Fenig  
 David Gudino  
 Alexia Guevara  
 Nathan Kang  
 Kylee Pena  
 Stacey Segarra-Bohlinger

CALIFORNIA



**Sherman Oaks  
 Neighborhood Council  
 Human Services Committee  
 Regular Meeting Agenda**

**Monday, December 4, 2023  
 6:30pm  
 Sherman Oaks Library  
 14245 Moorpark St,  
 Sherman Oaks, CA 91423**

SHERMAN OAKS  
 NEIGHBORHOOD COUNCIL

P O Box 5721  
 Sherman Oaks, CA 91413  
 (818) 503-2399  
[www.shermanoaksn.org](http://www.shermanoaksn.org)

OR CONTACT

Department of  
 Neighborhood  
 Empowerment linked  
 through our website under  
 "Resources"

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Stacey Segarra-Bohlinger, Secretaria, por correo electrónico [Stacey.Segarra.Bohlinger.SONC@gmail.com](mailto:Stacey.Segarra.Bohlinger.SONC@gmail.com) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

### **AGENDA**

1. **Call to Order and Welcome** Co-Chair, Pamela Harris, Co-Chair Sarah Manuel
2. **Roll Call and Introductions** Co-Chair, Pamela Harris, Co-Chair Sarah Manuel
3. **Administrative Motions: ACTION ITEM. ROLL CALL VOTE REQUIRED.**
  - A. Approval of Prior Meeting Minutes
    - i. November 6 & November 17, 2023 - Meeting Minutes.  
**ACTION ITEM. ROLL CALL VOTE REQUIRED.**

4. **Co-Chair's Report: 5 minutes**, Co-Chair, Pamela Harris, Co-Chair Sarah Manuel
5. **Public Official Comment: 2 minutes each** *Comments by public officials*
6. **Public Comment: 2 minutes each** *Comments by the public on non-agenda items within the SONC's Human Services Committee's jurisdiction.*
7. **Service Provider Discussion: *The Circle Program* (20 minutes)**
  - Shannon Prior - Director of Alternative Response Initiatives
8. **Discussion of Human Services Outreach Calendar and Funding Requests: 5 Minutes** Co-Chair Pamela Harris, Co-Chair Sarah Manuel

● Secret Santa Letters	December 16th
● Holiday Drive	December 16th 11a - 2p
● Holiday Carolling	December 17th
● Homeless Count	January 23, 2024 8pm -12am
● Meet your Neighbor	TBD - 2024
● School Supply Drive	March 2024
● Hygiene Drive w/Library	TBD - 2024
● Senior Drive	TBD - 2024
● Holiday Drive	December 2024
● Secret Santa Letters	December 2024
● Holiday Carolling	December 2024
● Cycle Kit w/Jr League	TBD
● Drive w/Girl Scouts	TBD

9. **Discussion of Human Services Committee Duties of Co-Chairs and Members: 10 minutes** *Please see supporting documents.*
10. **Motion to Approve: ACTION ITEM. ROLL CALL VOTE REQUIRED.**  
*Mercedes Bankston - A motion to approve up to \$200 for an "April Shower" drive to collect materials for parents of babies/young children in need of basic care items. Please see the supporting document (itemized budget). ACTION ITEM. ROLL CALL VOTE REQUIRED.*
11. **Motion to Approve: ACTION ITEM. ROLL CALL VOTE REQUIRED.**  
*Pamela Harris - A motion to approve up to \$400 for two (2), double sided A-Frame signs, for the SONC Human Services Committee events (Holiday, Back to School, Senior Drive, etc.) Please see the supporting document itemized budget. ACTION ITEM. ROLL CALL VOTE REQUIRED.*

**12. New Business** – Introduction topics for consideration for the Human Services Committee at future meetings: **(5 minutes)** *Public Comment for each sub-agendized item.*

- A. Kylee Pena Proposal for Outreach
- B. Other items for consideration for next Agenda(s)

**13. Announcements** on items within the SONC Human Services Committee’s jurisdiction.

**Next Human Services Committee Meeting:**

- TBD - January 2024

**14. Adjournment**

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**please email: [stacey.segarra.bohlinger.sonc@gmail.com](mailto:stacey.segarra.bohlinger.sonc@gmail.com).**

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