

Monthly Expenditure Report



Reporting Month: September 2023 Budget Fiscal Year: 2023-2024

NC Name: Sherman Oaks
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36082.25	\$1781.37	\$34300.88	\$3230.08	\$0.00	\$31070.80

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$281.37	\$19940.87	\$230.08	\$16710.79
Outreach		\$1500.00		\$3000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5277.76	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 00102	09/02/2023	Public Storage, September 2023 Rent, \$172.32 SONC Board Motion, June 12, 2023, Item 7b4, Admin Packet FY2023 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal Year Admin Packet for FY 2024.	General Operations Expenditure	Office	\$172.32
2	WESTLAKE ACE VAN NUYS#	09/07/2023	ACE Hardware Receipt 09/07/2023 \$6.55 Duplicate Keys for Storage Unit SONC Board Motion, October 17, 2023, Item 7b2 A motion to approve the expenditure of up to \$10.00 for the purchase of duplicate keys for the security lock on the Sherman Oaks Neighborhood Council's (SONC) storage unit.	General Operations Expenditure	Office	\$6.55
3	Pro Outdoor Movies	08/30/2023	Event Approval Code: SONC-2324-002 Pro Outdoor Movies, Inv pom 2063, 13Aug23, SONC MITP 26Aug23 SONC Board Motion, June 12, 2023, Item 7b3 Motion to approve up to \$4,900 for SONC&#x...	General Operations Expenditure	Outreach	\$1500.00

4	The Web Corner, Inc.	09/05/2023	Web Corner, Inv 26021, dtd 01Sep23, SONC Web maintenance September 2023 SONC Board Motion, June 12 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC)...	General Operations Expenditure	Office	\$102.50
Subtotal:						\$1781.37

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AT&T	09/29/2023	AT&T Invoice 1567481808, 01Sep23, \$15.26 SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$15.26
2	Hope of the Valley Rescue Mission	10/05/2023	Proxy Payment for payment request from FY 21-22 that was neither received nor cashed by the vendor. Motion: The Sherman Oaks Neighborhood Council (SONC) approves the expenditur...	General Operations Expenditure	Outreach	\$1500.00
3	The Web Corner, Inc.	10/11/2023	The Web Corner, Inv 266094, September 27, 2023, \$52.00, Domain Renewal SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC...	General Operations Expenditure	Office	\$52.00
4	The Web Corner, Inc.	10/11/2023	The Web Corner, Inv 26152, October 1, 2023, \$102.50, Website Maintenance SONC Board Motion June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SON...	General Operations Expenditure	Office	\$102.50
5	AT&T	10/13/2023	AT&T Inv 1283462801, dtd 01Oct23, \$15.26 SONC Board Motion, June 12, 2023, Item 7b4 Motion to approve the Sherman Oaks Neighborhood Council's (SONC) NC Fiscal ...	General Operations Expenditure	Office	\$15.26
6	Howard Katchen	10/24/2023	Ralphs Receipt, 11Sep23, \$45.06, Refreshments SONC Board Meeting, September 11, 2023 SONC Board Motion, October 17, 2023, Item 7b1 A motion to reimburse out of pocket expense of \$45....	General Operations Expenditure	Office	\$45.06
7	Pro Outdoor Movies	11/07/2023	Event Approval Code: SONC-2324-003 SONC Board Motion, September 11, 2023, Item 8a2 A motion to approve the expenditure of up to \$4,900.00 for the Sherman Oaks Neighborhood Council&r...	General Operations Expenditure	Outreach	\$1500.00
Subtotal: Outstanding						\$3230.08