

**Sherman Oaks  
Neighborhood Council**

**Officers**

Lindsay Imber President 2-CI  
Howard Katchen, 1st VP 3-R  
Jeffrey Hartsough, Treasurer, 2-CI  
Stacey Segarra-Bohlinger, Secretary 5-R

**Board Members**

Thelma Mericle, 1-T  
Levon Baronian, 1-B  
Arutyun Kapukchyan, 3-B  
Avo Babian, 3-CI  
Joe Cappelletti, 4-B  
Lisa Cappelletti, 4-CI  
Lisa Petrus, 4-R  
Norayr Tertsaguian, 5-B  
Christy Adair, 5-CI  
Tom Materna, 6-B  
Harold Shapiro, 6-CI  
Neal Roden, 7-B  
Jeffrey Kalban, 7-CI  
Susan Collins, 7-R  
Caden Kang, Y

CITY OF LOS ANGELES  
CALIFORNIA



**Sherman Oaks  
Neighborhood Council**



Sherman Oaks  
Neighborhood Council P.O.  
Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Regular Board Meeting (Virtual):**

**Minutes**

Monday, February 13, 6:30pm

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1. Welcome, Call to Order, and Roll Call**

**a. Call to Order:** Lindsay Imber, President, called the meeting to order at **6:33pm**

**b. Roll Call:** Stacey Segarra-Bohlinger, Secretary, called the roll

**i. Present:** Baronian, Kapukchyan, Babian, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Shapiro, Roden, Kalban, Collins, Kang, Imber, Katchen, Hartough, Segarra-Bohlinger  
**(17)**

**ii. Absent:** Babian, Collins **(2)**

**2. Comments by Public Officials**

Meredith McGowan, Senior Librarian, Martin Pollard Sherman Oaks Library

50 “tech-to-go bundles” available for check-out, includes chromebook, wifi hotspot, and cables

Ukuleles available for check out in three weeks, songbooks available

free tax prep at NoHo, VanNuys, others – by appointment only

Ryan Ahari, Field Deputy, Council District 4, Nithya Raman’s Office

“Homeless count” had overflow of volunteers, considered successful

illegal ads on the side of Hamburger Hamlet  
compost buckets available – compost collection in green containers through city  
New office location further East near Philz Coffee

**3. General Public Comment on Non-Agenda Items - Brief Discussion Followed**

**4. President's Report**

EVG - "Electronic Virtual Governance" [upcoming on item 6]  
waiting on communication from Dept. of Neighborhood Empowerment  
Library available for committees  
Elections, councilmembers needed for testimonials

**5. Administrative and Executive Initiated Motions**

**a. Approve the President's Appointment to Fill a Vacancy.**

*A motion to approve the President's appointment of Harold Shapiro to the vacant position of 2nd Vice President for the remainder of the present term.*

**Moved:** Imber      **Seconded:** Segarra-Bohlinger

**Yes:** Mericle, J. Cappelletti, L. Cappelletti, Adair, Materna, Shapiro, Roden, Kang, Imber, Katchen, Hartsough, Segarra-Bohlinger **(12)** / **No:** Petrus **(1)** / **Abstain:** Baronian, Kapukchyan, Tertsaguian **(3)** / **Absent:** Babian, Kalban, Collins **(3)** **Ineligible:** **(0)**

**Item 8 carries 12-1-3-3-0**

**b. SONC Board Meeting Minutes, January 2023. From Floor: Requires a second.**

*A motion to approve, by unanimous consent, the minutes of January 2023.*

**Moved:** Katchen      **Seconded:** Petrus

**Minutes approved without objection by unanimous consent**

**6. Electronic Virtual Governance, In-Person Meetings, Locations & Procedures**

*[discussion regarding logistics, rules, procedures, etc.]*

**a. Motion regarding in-person meeting location**

*The Sherman Oaks Neighborhood Council (SONC) approves holding SONC board meetings at LAUSD facility (Louis Armstrong Middle School if available or alternate LAUSD site if not available) and further approves the expenditure of up to \$2,000 dollars to pay for the use of the LAUSD facility*

**Moved:** Hartsough      **Seconded:** Katchen

**Yes:** Kapukchyan, Tertsaguian, Materna, Shapiro, Roden, Imber, Katchen, Hartsough, (8) / **No:** Mericle, Baronian, J. Cappelletti, L. Cappelletti, Petrus, Adair, Segarra-Bohlinger (7) / **Abstain:** (0) / **Absent:** Babian, Collins, Kalban (3) **Ineligible:** Kang (1)  
**Item carries 8-7-0-3-1**

#### b. Consent Calendar

*The Sherman Oaks Neighborhood Council supports the Los Angeles City Council Resolutions contained in CF 23-0002-S16 and CF 23-0002-S17 addressing the 2023-2024 State of California Legislative Program, Sponsorship or Support for legislation to amend the Ralph M. Brown Act to permit the City of Los Angeles Neighborhood Council system to choose to operate remote meetings indefinitely. And for 2023-2024 State Legislative Program SUPPORT for legislative action that would amend the Ralph M. Brown Act to allow local legal legislative bodies, including appointed boards, commissions, advisory bodies, and Neighborhood Councils, to continue to conduct most meetings virtually in the absence of any special circumstances, subject to appropriate safeguards to ensure full and robust opportunities for public participation, including by persons who lack means of digital access.*

**Moved:** Shapiro      **Seconded:** Petrus

**Yes:** Mericle, J. Cappelletti, L. Cappelletti, Petrus, Tertsaguian, Adair, Materna, Shapiro, Roden, Kalban, Kang, Imber, Katchen, Hartsough, Segarra-Bohlinger (16) / **No:** Kapukchyan (1) / **Abstain:** (0) / **Absent:** Babian, Collins (2) **Ineligible:** (0)  
**Item 6b carries 16-1-0-2-0**

#### 7. Motion from the Floor

*The Sherman Oaks Neighborhood Council supports the Department of Neighborhood Empowerment's proposed street banner campaign to promote participation and increase awareness of neighborhood councils city-wide and supports any such installation on vacant & unreserved light poles in Sherman Oaks*

**Moved:** Imber      **Seconded:** Kalban

**Yes:** Mericle, J. Cappelletti, L. Cappelletti, Adair, Materna, Shapiro, Roden, Kang, Imber, Katchen, Hartsough, Segarra-Bohlinger (12) / **No:** Petrus (1) / **Abstain:** Baronian, Kapukchyan, Tertsaguian (3) / **Absent:** Babian, Collins, Kalban (3) **Ineligible:** (0)  
**Item 7 carries 12-1-3-3-0**

#### 8. Committee Reports

a. **Education Committee** - Joe Cappelletti, Chair.

Meets on the 3rd Monday of the Month: February 20th

working with Chandler, Kester, and Riverside elementary schools

**b. Government Affairs Committee** - Lindsay Imber, Chair.

Meets on the 4th Tuesday of the Month: February 28th  
SONC rules committee, joint meeting likely

**c. Green & Sustainability Committee** - Avo Babian, Chair.

Meets on the 1st Wednesday of the Month: March 1st *-no update*

**d. Human Services Committee** - Sarah Manuel and Pamela Harris, Co-Chairs.

Meets on the 1st Monday of the Month: March 6th  
“Homeless count” was “successful”, missed outreach opportunity  
Presentation on unhoused residents  
SOHA has newly formed Human Services Committee

**e. Outreach Committee** - Harold Shapiro, Chair.

Meets on the 4th Tuesday of the Month: February 21st  
new committee members needed  
Spring Tree giveaway upcoming - March 25th, or April 22nd tentative dates  
more help needed for election

**f. Planning & Land Use (PLUM) & Vision Committees** - Jeff Kalban, Chair.

PLUM Meets on the 3rd Thursday of the Month: February 16.  
Vision Meets on the 1st Thursday of the Month: March 2  
rezoning provisions up for discussion

**g. Public Safety Committee** - Susan Collins, Chair.

Meets on the 2nd Tuesday of the Month: February 22nd (special date).  
Christy Adair provided update, speaker from *Crosstown*, detailed crime stat reports  
disaster preparedness event at Pierce College February 25th 9am-3pm

**h. Traffic & Transportation Committee** - Avo Babian, Chair.

Meets on the 3rd Wednesday of the Month: February 15  
Lisa Petrus provided update, Trolley approved with PLUM

**i. Budget Advocates-** Howard Katchen, SONC Rep & Budget Advocate

1st Monday at 7pm, 3rd Saturday at 9:30am: March 6th/March 18th  
Raquel Beltran spoke recently about DONE budget proposal

**9. Finance Committee- Jeffrey Hartsough, Treasurer and Finance Committee Chair.**

Meets on the 4th Wednesday of the Month: February 22.

**b. Consent Calendar**

**Monthly Expenditure Report (MER), December 2022.** *A motion to approve Sherman Oaks Neighborhood Council's (SONC). [Click here to view the December 2022 Monthly Expenditure Report]*

**SONC Annual Hello Spring Tree Adoption Event.** *A motion to approve the expenditure of up to \$1000 for SONC's Annual Hello Spring Tree Adoption event to be held on March 25, 2023 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for SONC branded promotional materials and event logistical support.*

**SONC Election Expenses (2023 NC Elections).** *A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support of the election effort. Each distribution is estimated to cost*

NOTE: This motion is presented by committee and does not require a second

**Moved:** Finance Cmte.      **Seconded:** n/a

**Yes:** Mericle, Baronian, Kapukchyan, Babian, J. Cappelletti, L. Cappelletti, Tertsaguian, Adair, Shapiro, Roden, Kalban, Collins, Imber, Katchen, Hartsough, Segarra-Bohlinger **(16)** / **No:** **(0)**

**/Abstain:** **(0)** / **Absent:** Babian, Collins **(2)** **Ineligible:** Kang **(1)**

**item 9b carries 16-0-2-1**

**10. Adjournment-** Motion to Adjourn approved by unanimous consent at **9:46pm**

Respectfully submitted

