

**Sherman Oaks  
Neighborhood Council**

**Officers**

Lindsay Imber, President 6-R  
Howard Katchen, 1st VP  
*Vacant, 2nd VP*  
Jeffrey Hartsough, Treasurer 2-CI  
Stacey Segarra-Bohlinger, Secretary 5-R

**Board Members:**

Levon Baronian, 1-B  
*Vacant, 1-CI*  
Thelma Mericle, 1-R  
*Vacant, 2-B*  
*Vacant, 2-R*  
Arutyun "Harry" Kapukchyan, 3-B  
Avo Babian, 3-CI  
Howard Katchen, 3-R  
Joe Cappelletti, 4-B  
Lisa Cappelletti, 4-CI  
Lisa Petrus, 4-R  
Norayr Tertsaguiyan, 5-B  
Christy Adair, 5-CI  
Tom Materna, 6-B  
Harold Shapiro, 6-CI  
Neal Roden, 7-B  
Jeffrey Kalban, 7-CI  
Susan Collins, 7-R  
Caden Kang, Youth

CITY OF LOS ANGELES  
CALIFORNIA



**Sherman Oaks  
Neighborhood Council**



Sherman Oaks  
Neighborhood Council  
P.O. Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Regular Board Meeting (Virtual) Agenda:**

Monday, February 13, 2023, 6:30 pm

**How to Join the Virtual Zoom Meeting by Telephone or Online By Telephone: Dial 1-833-548-0282, Enter Webinar ID 851 4054 3942, and Press # Online: Cut and Paste <https://us02web.zoom.us/j/85140543942>, Press "Enter" Or on Zoom join meeting screen enter Webinar ID: 851 4054 3942, and press "Enter"**

*In Conformity With The September 16, 2021, Enactment Of California Assembly Bill 361 (Rivas) And Due To Concerns Over Covid-19, The Sherman Oaks Neighborhood Council Meeting Will Be Conducted Entirely With A Call-In Option Or Internet-Based Service Option.*

**Public Comment Instructions:** Every person wishing to address the Board via telephone shall dial (833) 548-0282 and enter 85140543942 and then press # to join the meeting. The meeting can also be joined, and public comment is accepted, from the Zoom computer platform using **Webinar ID: 851 4054 3942**. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting, the public will be requested to dial star-nine (\*9) if attending by phone, or to use the Raise Hand option if attending via Zoom, to address the Board on any agenda item before the Board takes an action on an item. Note that on a telephone, you can manually activate your "mute" option by pressing star-six (\*6).

**Public Comments:** Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Agenda Note:** All items containing motions, at the time of agenda posting, are listed in **blue, bold text**.

1. **Welcome, Call to Order, and Roll Call**
  - a. Welcome and Call to Order by the Presiding Officer.
  - b. Roll Call by the Secretary and the Establishment of Quorum.
2. **Comments by Council District Office, Public Agencies, Officials, and Staff**

Public officials and their representatives who wish to provide general updates.
3. **General Public Comment on Non-Agenda Items**
4. **President's Report**
5. **Administrative and Executive Initiated Motions**
  - a. **Approve the President's Appointment to Fill a Vacancy.**

**From Floor:** President Lindsay Imber. Requires a second.  
A motion to approve the President's appointment of Harold Shapiro to the vacant position of 2nd Vice President for the remainder of the present term.
  - b. **SONC Board Meeting Minutes, January 2023.**

**From Floor:** [Any Board Member]. Requires a second.  
A motion to approve, by unanimous consent, the minutes of January 2023.
6. **Electronic Virtual Governance, In-Person Meetings, Locations & Procedures**

Discussion regarding impending return to an in-person or hybrid virtual/in-person meeting format. Pilot program updates.

  - a. **Possible Motion Relative to Future SONC Board Meetings.**

**From Floor:** [Any Board Member]. Requires a second.  
A possible motion regarding the location for SONC Board meetings. Possible locations, at present, include Louis Armstrong Middle School (where SONC met in late 2019 and 2020) and the East Valley Adult Center at Van Nuys Park (where SONC met in early 2019).

Default committee meeting location is the Sherman Oaks Library; however, SONC also has access to the smaller CD4 office location on Ventura Blvd. Library meetings are subject to an 8pm curfew while CD4 meetings have no such time constraint.

***Chairs:** The Library has been reserved for your committee meetings in March based on your usual meeting dates, with default times of 6:30pm to 8pm. If you wish to change dates and/or locations, please coordinate with Lindsay so we may confirm availability and update the physical calendar.*

- b. **Consent Calendar (For NC & Local Legislative Remote/Virtual Meetings)**  
*A Consent Calendar includes multiple items considered simultaneously. Any member may request to remove an item from the calendar to be considered separately.*  
**From Floor:** Harold Shapiro. Requires a second.

[CF 23-0002-S16](#) (Los Angeles Neighborhood Council System / Remote Meetings / Ralph M. Brown Act Amendment).

[CF 23-0002-S17](#) (Local Legislative Bodies / Virtual Meetings / Ralph M. Brown Act Amendment).

The Sherman Oaks Neighborhood Council supports the Los Angeles City Council Resolutions contained in Council [CF 23-0002-S16](#) and [CF 23-0002-S17](#) addressing the 2023-2024 State of California Legislative Program, Sponsorship or Support for legislation to amend the Ralph M. Brown Act to permit the City of Los Angeles Neighborhood Council system to choose to operate remote meetings indefinitely. And for 2023-2024 State Legislative Program SUPPORT for legislative action that would amend the Ralph M. Brown Act to allow local legal legislative bodies, including appointed boards, commissions, advisory bodies, and Neighborhood Councils, to continue to conduct most meetings virtually in the absence of any special circumstances, subject to appropriate safeguards to ensure full and robust opportunities for public participation, including by persons who lack means of digital access.

7. **Motion from the Floor Not Elsewhere Classified**  
**For DONE Street Banner Program and Promotion of NC System**  
**From Floor:** President Lindsay Imber. Requires a second.

[CF 23-0133](#) (Department of Neighborhood Empowerment / Non-Event Street Banner Program / 2023-24).

The Sherman Oaks Neighborhood Council supports the Department of Neighborhood Empowerment's proposed street banner campaign to promote participation and increase awareness of neighborhood councils city-wide and supports any such installation on vacant & unreserved light poles in Sherman Oaks.

8. **Committee Reports [2 Minutes for Each Report, Unless a Motion is Presented]**

- a. Education Committee - Joe Cappelletti, Chair.  
**Meets on the 3rd Monday of the Month:** February 20.
- b. Government Affairs Committee - Lindsay Imber, Chair.  
**Meets on the 4th Tuesday of the Month:** February 28.
- c. Green & Sustainability Committee - Avo Babian, Chair.  
**Meets on the 1st Wednesday of the Month:** March 1.
- d. Human Services Committee - Pamela Harris and Sarah Manuel, Co-Chairs.  
**Meets on the 1st Monday of the Month:** March 6.

- e. Outreach Committee - Harold Shapiro, Chair.  
**Meets on the 3rd Tuesday of the Month:** February 21.
  - f. Planning & Land Use (PLUM) & Vision Committees - Jeff Kalban, Chair.  
**PLUM Meets on the 3rd Thursday of the Month:** February 16.  
**Vision Meets on the 1st Thursday of the Month:** March 2.
  - g. Public Safety Committee - Susan Collins, Chair.  
**Meets on the 2nd Tuesday of the Month:** February 16 (special date).
  - h. Traffic & Transportation Committee - Avo Babian, Chair.  
**Meets on the 3rd Wednesday of the Month:** February 15.
  - i. Budget Advocates - Howard Katchen, SONC Rep & Budget Advocate.
9. **Finance Committee** - Jeffrey Hartsough, Treasurer and Finance Committee Chair.  
**Meets on the 4th Wednesday of the Month:** February 22.
- a. Treasurer's Report
  - b. **Consent Calendar (Three Finance Motions - MER, Trees, Elections)**  
*A Consent Calendar includes multiple items considered simultaneously. Any member may request to remove an item from the calendar to be considered separately.*  
**From Committee:** Finance.
- Monthly Expenditure Report (MER), December 2022.**  
A motion to approve Sherman Oaks Neighborhood Council's (SONC).  
[\[Click here to view the December 2022 Monthly Expenditure Report\]](#)
- SONC Annual Hello Spring Tree Adoption Event.**  
A motion to approve the expenditure of up to \$1000 for SONC's Annual Hello Spring Tree Adoption event to be held on March 25, 2023 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be used for SONC branded promotional materials and event logistical support.
- SONC Election Expenses (2023 NC Elections).**  
A motion to approve the expenditure of up to \$8,000 in support of the promotion and execution of the SONC 2023 Elections. Funds will be used for items such as printing, signage, flyers, yard signs, flyer distribution, social media, and SONC branded materials. It is proposed that SONC distribute election information (10,000 flyers) to stakeholders' homes twice in support of the election effort. Each distribution is estimated to cost \$2,500.00.

10. **Adjournment**

Motions are introduced either by the Committee from which they were adopted, in which case the motion requires no second (denoted by “**from committee**”); or by an individual board member (denoted by “**from floor**”), in which case the motion requires a second.

### **The Americans With Disabilities Act**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

### **Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email the SONC Secretary: [stacey.segarrabohlinger.sonc@gmail.com](mailto:stacey.segarrabohlinger.sonc@gmail.com).

### **Public Posting of Agendas**

Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>.

### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

### **Reconsideration and Grievance Process**

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org).



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