

**Sherman Oaks
Neighborhood Council**

Executive Committee

Lindsay Imber, President, 6-R
Howard Katchen, 1st VP 3-R
Sarah Manuel, 2nd VP 2-R
Jeffrey Hartsough, Treasurer, 2-CI
Stacey Segarra-Bohlinger, Secretary 5-R

CITY OF LOS ANGELES
CALIFORNIA



**Sherman Oaks
Neighborhood Council**



Sherman Oaks
Neighborhood Council P.O.
Box 5721
Sherman Oaks, CA 91413

Website:
www.ShermanOaksNC.org

Executive Committee Meeting (Virtual):

Minutes

Tuesday, September 6, 2022, 6:00 pm.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. Call to Order

- a. Lindsay Imber, President, called the meeting to order at **6:00pm**.

2. Roll Call

- a. Stacey Segarra-Bohlinger, Secretary, called the roll.
 - i. **Present:** Lindsay Imber, Jeffrey Hartsough, Stacey Segarra-Bohlinger **(3)**.
 - ii. **Absent:** Sarah Manuel (tardy), Howard Katchen (Tardy) **(2)**.
 - iii. **SONC Board Members:** Harold Shapiro **(1)**.

3. ADMINISTRATIVE MOTIONS

- a. *A motion to approve the Minutes of the August 2, 2022 Executive Committee Meeting.*
[brief discussion regarding correction]
moved by: Hartsough **seconded by:** Segarra-Bohlinger
yes: Imber, Hartsough Manuel, Segarra-Bohlinger, Katchen, Shapiro **(6)**
no: (0) abstain: (0) absent: (0)
item 3a carries unanimously

4. Remarks by Public Officials and Staff - none

5. Public Comments - none

6. President's Report -

upcoming speakers for board meeting: public safety/311, Dept. of Sanitation re: infrastructure upgrades

7. Finance Committee & Fiscal Business- Jeffrey Hartsough, Treasurer

- a. **Treasurer's Report -**

Movie Series and promo items for October
approx \$9,700 roll-over funds

- b. Proposed motions for upcoming Board meeting -**
Monthly Expenditure Report (MER),
SONC 20th Anniversary Celebration

8. Action Items

Executive Committee Items

- a. For City Council's SONC Street Banner**
Sherman Oaks Neighborhood Council / Outreach and Promotion /
Non-Event Street Banner Program / October 2022-23.
discussion followed re: wording/design, number of banners purchased, where they will be placed, printing costs
- b. Board Member Attendance Status and Committee Participation.**
- Report from Secretary on Board Member absences since July 2021.
 - concerns about whether tardies are considered absences
 - which board members are consistently absent/tardy/missing votes
 - Report from First Vice President on Board Member participation on SONC Committees. Standing Rule 2 (Policy on Board Member Committee Membership) states, "To ensure full participation by all Board
 - who is participating outside of regular meetings
- c. SONC Board and Committee virtual meetings: Video recording policy.**
 - whether or not all committees should record their meetings
 - chairperson is responsible for pushing record/posting link
 - posting them on SONC website or other platform
 - put link in agenda
- d. Ad Hoc Committee to be Formed: Election Committee for 2023 NC Elections.**
- e. Stakeholder Contacts and Communications.** Discussion of various methods SONC may be contacted by stakeholders (e.g., e-mail, contact form, postal box, telephone voicemail) and response measures.
- f. Transmitting Action Items from Committees to the SONC Board.** Discussion of completeness in motions to be presented by a committee (or a Board Member from the floor) to the Board. Authority and allowance for addressing incomplete or vague motions adopted by committees.

9. Agenda Items for September 12, 2022 SONC Board Meeting
Honoring late treasurer Candy Williams

10. Adjournment - meeting adjourned by unanimous consent in honor of Candy Williams at **8:22pm**

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Stacy". The signature is written in black ink and is positioned below the text "Respectfully submitted".