

**Sherman Oaks  
Neighborhood Council**

**CITY OF LOS ANGELES  
CALIFORNIA**



**Executive Committee**

Lindsay Imber, President (Chair)  
Howard Katchen, 1st VP  
Sarah Manuel, 2nd VP  
Jeffrey Hartsough, Treasurer  
Stacey Segarra-Bohlinger, Secretary



Sherman Oaks  
Neighborhood Council  
P.O. Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Sherman Oaks  
Neighborhood Council**

**Regular Executive Committee Meeting (Virtual) Agenda:**

Tuesday, September 6, 2022, 6:00 pm

**How to Join the Virtual Zoom Meeting by Telephone or Online By Telephone: Dial 1-833-548-0282, Enter Webinar ID 819 7371 0871, and Press # Online: Cut and Paste <https://us02web.zoom.us/j/81973710871>, Press “Enter” Or on Zoom join meeting screen enter Webinar ID: 819 7371 0871, and press “Enter”**

*In Conformity With The September 16, 2021, Enactment Of California Assembly Bill 361 (Rivas) And Due To Concerns Over Covid-19, The Sherman Oaks Neighborhood Council Meeting Will Be Conducted Entirely With A Call-In Option Or Internet-Based Service Option.*

**Public Comment Instructions:** Every person wishing to address the Board via telephone shall dial (833) 548-0282 and enter **819 7371 0871** and then press # to join the meeting. The meeting can also be joined, and public comment is accepted, from the Zoom computer platform using **Webinar ID: 819 7371 0871**.

When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting, the public will be requested to dial \*9 (if by phone) or use the Raise Hand option (if by Zoom), to address the Board on any agenda item before the Board takes an action on an item. Note that on a telephone, you can manually activate your “mute” option by pressing \*6.

**Public Comments:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Agenda Note:** All items containing motions, at the time of agenda posting, are listed in **blue, bold text**.

1. **Welcome and Call to Order** - Lindsay Imber, President
  - a. (If applicable) President's appointment of SONC Board Members to Executive Committee panel for the balance of this meeting pursuant to the Standing Rules.
2. **Roll Call** - Stacey Segarra-Bohlinger, Secretary
3. **Administrative and Board Initiated Motions**
  - a. **Approval of Executive Committee Meeting Minutes, August 2, 2022.**
4. **Comments by Public Officials and Agency Staff.**
5. **General Public Comment by Community Stakeholders.**
6. **President's Report**
7. **Finance Committee & Fiscal Business** - Jeffrey Hartsough, Treasurer
  - a. Treasurer's Report.
  - b. Proposed motions for upcoming Board meeting.
8. **Executive Committee Items**
  - a. **For City Council's SONC Street Banner Motion.**  
CF 22-0973. Sherman Oaks Neighborhood Council / Outreach and Promotion / Non-Event Street Banner Program / October 2022-23.  
*Note: If this file is adopted by the City Council prior to the 9/6/22 Executive Committee meeting, then this agenda item will be withdrawn.*
  - b. Board Member Attendance Status and Committee Participation.
    - Report from Secretary on Board Member absences since July 2021. SONC Bylaws V.7 (page 8) refers to absences and states, in part, "Any Board Member who misses four (4) regularly scheduled Neighborhood Council Board or Special Board Meetings during any twelve (12) month period will be automatically removed from the Board... Upon Board Member missing three (3) Board or Special Board Meetings during any twelve (12) month period, the Presiding Officer or a person designated by the Presiding Officer shall notify the Board Member that an additional absence within a specified time period will result in their removal from the Board... Upon a Board Member missing four (4) Board or Special Board Meetings during any twelve (12) month period, the Presiding Officer shall notify the Board Member that their seat has been declared vacant and that the Member is removed from the Board."
    - Report from First Vice President on Board Member participation on SONC Committees. Standing Rule 2 (Policy on Board Member Committee Membership) states, "To ensure full participation by all Board

members of SONC, it is the policy of SONC that all members of the Board of Directors are expected to participate on at least one committee (standing or ad hoc) of the Board.”

- c. SONC Board and Committee virtual meetings: Video recording policy.
- d. Ad Hoc Committee to be Formed: Election Committee for 2023 NC Elections.
- e. Stakeholder Contacts and Communications.  
Discussion of various methods SONC may be contacted by stakeholders (e.g., e-mail, contact form, postal box, telephone voicemail) and response measures.
- f. Transmitting Action Items from Committees to the SONC Board.  
Discussion of completeness in motions to be presented by a committee (or a Board Member from the floor) to the Board. Authority and allowance for addressing incomplete or vague motions adopted by committees.
- g. Emergency items since the posting of the agenda.  
*(if applicable)*

**9. Agenda Items for September 12, 2022 SONC Board Meeting**

- To date: Finance (2), Government (1), Traffic & Transportation (2).  
See attached document.

**10. Adjournment**

**The Americans With Disabilities Act**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email the SONC Secretary: [stacey.segarrabohlinger.sonc@gmail.com](mailto:stacey.segarrabohlinger.sonc@gmail.com).

**Public Posting of Agendas**

Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.

- [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

### **Reconsideration and Grievance Process**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org).

