

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks

**SECTION I - APPLICANT INFORMATION**

1a)	Community Disaster Preparedness Foundation <i>Organization Name</i>	81-2808902 <i>Federal I.D. # (EIN#)</i>	California <i>State of Incorporation</i>	06/15/16 <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	3756 W. Ave 40, Ste. K #449 <i>Organization Mailing Address</i>	Los Angeles <i>City</i>	CA <i>State</i>	90065 <i>Zip Code</i>
1c)	 <i>Business Address (if different)</i>	 <i>City</i>	 <i>State</i>	 <i>Zip Code</i>
1d)	<b>PRIMARY CONTACT INFORMATION:</b>			
	Patrick Botz-Forbes <i>Name</i>	323-309-3332 <i>Phone</i>	patrick@disasterprep.org <i>Email</i>	
2)	<b>Type of Organization- Please select one:</b> <input type="checkbox"/> Public School <i>(not to include private schools)</i> <b>or</b> <input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> <b>Attach Signed letter on School Letterhead</b> <b>Attach IRS Determination Letter</b>			
3)	 <i>Name / Address of Affiliated Organization (if applicable)</i>	 <i>City</i>	 <i>State</i>	 <i>Zip Code</i>

**SECTION II - PROJECT DESCRIPTION**

**4) Please describe the purpose and intent of the grant.**

During a disaster, when professional first responders are not available, you and your neighbors become the volunteer first responders who are available to save lives in the community until the professionals are able to respond. Regular training and practice by the community for the community shows us what to do and how to do it safely.

The purpose of this grant is to provide funds to purchase disaster response equipment, tools, and communication gear used to build out kits at 2x Neighborhood Disaster Response Staging Areas where trained and untrained Community Emergency Response Team (CERT) and Neighborhood Team Program (NTP) community members will go and respond out of right after a disaster such as an earthquake.

Responding members will bring their own personal supplies but burn through them quickly helping their neighbors and need to restock at the Staging Area in order to continue helping. Additional grant money will go towards maintaining a stock of these supplies.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The Neighborhood Disaster Response Staging Area is the starting point for the community-based disaster response for the Sherman Oaks area.

It is expected that single-family home neighborhoods will be on their own for days, if not weeks, after a region-wide disaster. Normal 9-1-1, and Fire and EMS response will be limited and delayed. Electricity, natural gas, clean water, markets, and gas stations will all be impaired, non-functional, or otherwise unavailable. People will have to rely on what emergency supplies they have on-hand and will need to working together with their neighbors to survive the disaster. Those who are on their own and unprepared will have more difficult challenges and problems.

Most people will not be prepared for a major earthquake, nor will have even thought about what they will do when the market shelves are empty, their cell phones don't work, or if 9-1-1 rings busy. They will panic.

CERT Volunteers and NTP members should be visible presence and reassurance in the neighborhood that trained help is present and available to assist, aid, and educate fellow local residents who need support, help, and hope.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Neighborhood Team Staging Area Equipment	\$ 3700	\$ 3750
	Two-Way Radio Communications Kit	\$ 1000	\$ 1225
	Medical Resupply Kit	\$ 300	\$ 1000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 4 / 15 / 22 10b) Date Funds Required: 4 / 15 / 22 10c) Expected Completion Date: 6 / 30 / 22  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

<u>Patrick Botz-Forbes</u> <i>PRINT Name</i>	<u>Executive Director</u> <i>Title</i>	<u>Patrick Botz-Forbes</u> <i>Signature</i>	<u>3/17/22</u> <i>Date</i>
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Digitally signed by Patrick Botz-Forbes  
Date: 2022.03.17 23:04:57 -07'00'

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

<u>Glenn Dollar</u> <i>PRINT Name</i>	<u>Secretary</u> <i>Title</i>	<u>Glenn Dollar</u> <i>Signature</i>	<u>2022-03-24</u> <i>Date</i>
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Digitally signed by Glenn Dollar  
Date: 2022.03.24 23:41:12 -07'00'

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 15 2016

MONTEREY HILLS FOUNDATION  
PO BOX 32164  
LOS ANGELES, CA 90032-0000

Employer Identification Number:  
81-2808902  
DLN:  
26053560002746  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
May 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
May 2, 2016  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

MONTEREY HILLS FOUNDATION

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey I. Cooper". The signature is stylized and cursive.

Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements

2040

A0822347



Secretary of State  
Certificate of Amendment of  
Articles of Incorporation  
Name Change Only - Nonprofit

AMDT-  
NP-NA

FILED *KLM*  
Secretary of State  
State of California  
DEC 17 2018 *(S)*

IMPORTANT — Read Instructions before completing this form.

Filing Fee — \$30.00

Copy Fees — First Page \$1.00 & .50 for each attachment page;  
Certification Fee — \$5.00

*IPC*

This Space For Office Use Only

1. Corporation Name (Enter the exact name of the corporation as it is currently recorded with the California Secretary of State)

Monterey Hills Foundation

2. 7-Digit Secretary of State File Number

C3903114

3. New Corporation Name

Item 3a: Enter the number, letter, or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "I," "First," or "A"). See Instructions if the provision in the Articles of Incorporation being amended does not include a number, letter, or other designation. Any attachment is made part of this document.

Item 3b: Enter the new corporate name.

3a. Article 1 of the Articles of Incorporation is amended to read as shown in Item 3b below:

3b. The name of the corporation is Community Disaster Preparedness Foundation

4. Approval Statements

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Member approval was (check one):

By the required vote of the members in accordance with California Corporations Code section 5812, 7812, or 12502.

Not required because the corporation has no members.

5. Read, sign and date below (See instructions for signature requirements. Note: Both lines must be signed.)

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

7/10/2018  
Date

*Patrick Botz-Forbes*  
Signature

Patrick Botz-Forbes  
Type or Print Name of President

7/11/2018  
Date

*Glenn Dollar*  
Signature

Glenn Dollar  
Type or Print Name of Secretary

Neighborhood Staging Area Kit	Neighborhood Team Program - Los Angeles	Last Updated:	1/23/2022		SubTotal	9.5% Tax	Total	\$5,910.69		
	Staging Area Equipment:									
Staging Area Secure Storage	KNAACK Jobsite Chest w/ Drawer - 4' W x 2.5' D x 2.5' H	\$1,500.00	2	\$3,000.00	Amazon					
Staging Area Storage Lock	Good Combination Lock for Jobsite Box	\$17.00	4	\$68.00	Amazon					
Staging Area Map Stand	70" Aluminum Telescoping Display Easel	\$40.00	2	\$80.00	Amazon					
Staging Area Dry Erase Board	Magnetic Dry Erase Board 24"x36"	\$35.00	2	\$70.00	Amazon					
Staging Area Dry Erase Markers	Dry Erase Parkers - 6 pack and eraser	\$8.00	2	\$16.00	Amazon					
Staging Area Maps	Plastic Panel 24"x36" for map	\$40.00	2	\$80.00	Amazon					
Staging Area Team Forms Kit	Expanding File Folder - 13 Pocket	\$8.00	2	\$16.00	Amazon					
Staging Area Team Clipboards	Legal Sized Clip Boards - 12 Pack	\$29.00	2	\$58.00	Amazon					
Staging Area Team Pens	Pens - 18 Pack	\$7.00	2	\$14.00	Amazon					
						\$3,402.00	\$323.19	\$3,725.19		
	Radio Kit:									
Staging Area Communications	10x 20 channel, 2 watt, Part 90, CDPF license	\$60.00	20	\$1,200.00	CPDF	Staging Area, DAT 1, 2, 3, 4, IRT 1, 2, Command Ch, Spare 1, 2				
Staging Area Communications	Field Box for Radios	\$9.98	2	\$10.00	Amazon					
						\$1,210.00	\$0.95	\$1,210.95		
									\$4,936.14	
	Medical Resupply Kit:									
Medical Resupply - Bag	Arsenal 5216 Responder Gear Bag	\$140.00	2	\$280.00	SOS Products					
Medical Resupply - Dressing	Gauze Pads Sterile - 4x4 - 100 Box	\$9.00	4	\$36.00	SOS Products					
Medical Resupply - Dressing	Non-aderent Pads Sterile - 4x3 - 100 Box	\$9.00	4	\$36.00	SOS Products					
Medical Resupply - Dressing	Krinkle Gauze Roll 4 1/2" Sterile - 100 Pack	\$170.00	1	\$170.00	SOS Products					
Medical Resupply - Dressing	Gauze Pads Non-Sterile - 4x4 - 200-Pack	\$6.00	2	\$12.00	SOS Products					
Medical Resupply - Dressing	Abdominal Pads Sterile - 5x9 - 20 Count	\$0.40	40	\$16.00	SOS Products					
Medical Resupply - Bandages	Stretch Gauze Bandage Roll 2" - 12-Pack	\$7.00	4	\$28.00	SOS Products					
Medical Resupply - Bandages	Stretch Gauze Bandage Roll 3" - 12-Pack	\$8.00	4	\$32.00	SOS Products					
Medical Resupply - Bandages	Sensi-wrap self adherent bandage 2"x5yd - 36-pack	\$50.00	2	\$100.00	SOS Products					
Medical Resupply - Bandages	Triangular Bandage 40" - 12-pack	\$10.00	6	\$60.00	SOS Products					
Medical Resupply - Wound Clean	BZK Antiseptic Towelettes - 1000 pack	\$24.00	1	\$24.00	SOS Products					
Medical Resupply - Antibiotic Ointment	Triple Antibiotic Ointment .5gm - 144-Pack	\$14.00	2	\$28.00	SOS Products					
Medical Resupply - Hand Wipes	Wet Wipe Cleansing Towelettes - 1000 case	\$22.00	1	\$22.00	SOS Products					
Medical Resupply - Gloves	Nitrile Gloves Medium - 100 case	\$23.00	2	\$46.00	SOS Products					
Medical Resupply - Gloves	Nitrile Gloves Large - 100 case	\$23.00	2	\$46.00	SOS Products					
Medical Resupply - Gloves	Nitrile Gloves X-Large - 100 case	\$23.00	2	\$46.00	SOS Products					
Medical Resupply - Blankets	Mylar Blankets - 84"x52" indiv sealed - 100 Count	\$50.00	1	\$50.00	Amazon					
						\$890.00	\$84.55	\$974.55		
				\$5,644.00		\$5,502.00		\$5,910.69		
					Sub Total	Sales Tax		Total w/Tax		
	Nice n' Clean Anti-Bacterial Hand Wipes - 20x20 40ct	\$26.00	2	\$52.00	Amazon					

	Staging Area Support Items (Optional):												
Staging Area Shelter	10x10 with 4 removable zippered walls	\$160.00	2	\$320.00	Amazon								
Staging Area Table	6' Folding Table	\$60.00	2	\$120.00	Costco								
Staging Area Chairs	Folding Chair	\$45.00	4	\$180.00	Costco								
Staging Area Lighting	LED Lantern AA powered - 2 Pack	\$17.00	2	\$34.00	Amazon								
Staging Area Drinking Water	4.22 oz pouch - 64 Pack - 5yr shelf life	\$28.00	2	\$56.00	Amazon								
Staging Area Team Lighting	Lightsticks 12hr - 20 Pack	\$20.00	2	\$40.00	Amazon								
Staging Area Team Lighting	Mini flashlight 1 AA - 300 lm - 10 Pack	\$30.00	2	\$60.00	Amazon								
Staging Area Team Batteries	AA Batteries - 100ct	\$25.00	2	\$50.00	Amazon								
Staging Area Team PPE	Leather Gloves - large - 5pack	\$15.00	2	\$30.00	Amazon								
Staging Area Team PPE	Safety Goggles	\$2.00	10	\$20.00	Amazon								
Staging Area Radio Charger	Six Way Multi-Charger	\$80.00	2	\$160.00	Amazon								
Staging Area Battery	12V, 30Ah LFP Battery	\$300.00	2	\$600.00	Bioenno								
Staging Area Solar Panel	120 Watt Foldable Solar Panel	\$250.00	2	\$500.00	Bioenno								
Staging Area Solar Charger	12V/24V, 20A Solar Charge Controller for LFP Batteries	\$75.00	2	\$150.00	Bioenno								
								\$2,320.00	\$220.40	\$2,540.40			
											\$8,451.09		