

Monthly Expenditure Report



Reporting Month: August 2021

Budget Fiscal Year: 2021-2022

NC Name: Sherman Oaks
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41922.27	\$712.07	\$41210.20	\$117.76	\$0.00	\$41092.44

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24000.00	\$633.18	\$23210.20	\$117.76	\$23092.44
Outreach		\$78.89		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$6000.00	\$0.00	\$6000.00	\$0.00	\$6000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$77.73	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AMZN RENTAL EXTENSION	08/13/2021	Return Order Amazon charged the order of book to the wrong account. Item has been returned. Credit to be issued by Amazon	General Operations Expenditure	Office	\$12.40
2	ADOBE 800-833-6687	08/23/2021	Budget-Annual renewal of Adobe reader for SONC	General Operations Expenditure	Office	\$239.88
3	USPS PO BOXES ONLINE	08/27/2021	Budgeted renewal of Sherman Oaks Neighborhood Council SONC POBox	General Operations Expenditure	Office	\$162.00
4	AMAZON.COM/AMZN.COM/BI	08/30/2021	This receipt was for a refund from an accidental charge from Amazon against the Sherman Oaks Neighborhood Council master card. Credited amount of \$28.37	General Operations Expenditure	Office	\$28.37
5	COPY HUB LLC	08/31/2021	This receipt was for 6 copies of the Vision Committee's Equitable, Affordable Housing Study. The SONC charge was used with Jeffrey's permission.	General Operations Expenditure	Office	\$190.53
6	AMZN Mktp US 2D23M7Y81	08/23/2021	Outreach Purchase of ECO AMENITIES Transparent Tube Flip Cap Individually Wrapped 30ml Body Lotion, for SONC Carekits in the amount of \$35.91	General Operations Expenditure	Outreach	\$35.91

7	Dollar Tree, Inc.	08/25/2021	Outreach Purchase of Arm & Hammer Ultra Max Deodorant, 1 oz. Sticks for SONC Carekits	General Operations Expenditure	Outreach	\$42.98
Subtotal:						\$712.07

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	The Web Corner	09/08/2021	A motion to approve the Sherman Oaks Neighborhood Council's 2021-2022 NCFP Administrative Package	General Operations Expenditure	Office	\$102.50
2	AT&T Messaging	09/20/2021	A motion to approve the Sherman Oaks Neighborhood Council's 2021-2022 NCFP Administrative Package.	General Operations Expenditure	Office	\$15.26
Subtotal: Outstanding						\$117.76