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|  | City Seal - B&W **Sherman Oaks Neighborhood Council**  **PO Box 5721**  **Sherman Oaks, CA 91413** |  |

**This is a BOARD RETREAT**. In accordance with the Brown Act, no issues of a specific nature within the jurisdiction of SONC will be discussed at this meeting.

**Saturday, June 21, 2014**

**Sherman Oaks Hospital**

**4929 Van Nuys Blvd.**

**Doctors’ Conference Room**

**AGENDA**

1. Arrival: **8:30 a.m.** **CONTINENTAL BREAKFAST**
2. Welcome: Jill Banks Barad, SONC President (9:00 )

* What was the vision for the neighborhood council system?
* Brief history and mission of SONC.

1. Overview of what we are going to do today
2. Introductions
3. Team Building
4. SONC Procedures and Policies (10:00).
   * Brief overview of the Brown Act, Ethics, Conflict of Interest ( *Ethics Training* *is required by DONE*, either online or in- person training): **Grayce Liu, GM DONE**
   * The Board as a governing body, role of committees, terminology.
   * SONC Bylaws and Standing Rules
5. Budget: Discussion of budget process (11:00). Howard Katchen, Treasurer

* How and when committees should submit budgets
* Most recent funding updates: Grayce Liu

1. Discussion of Committee Priorities (11:30) Ron Ziff, 1st Vice President

* The functions and responsibilities of SONC committees
* What were your committee’s accomplishments last year?
* Goals and focus for the coming year

1. Brainstorming ideas for new SONC programs and outreach ( noon through lunch)

* Receptions /”Meet & Greets” prior to SONC Board meetings
* SONC Strategic Plan 2014-2015
* Other

1. **LUNCH (noon)**
2. Adjourn (1:30 p.m.)