

Committee Members:
 Sarah Manuel – Chair
 Kira Durbin
 Jeffrey Hartsough
 Gil Imber
 Neal Roden
 Harold Shapiro

Alternates
 Pamela Harris
 Alexandria Naseef
 Hayden Ranshaw
 Marcus Zimmerman

CALIFORNIA



**Sherman Oaks
 Neighborhood Council
 Outreach Committee
 Special Meeting Agenda**

**Tuesday, December 1st, 2020
 7:00 p.m.**

Virtual Meeting

SHERMAN OAKS
 NEIGHBORHOOD
 COUNCIL

P O Box 5721
 Sherman Oaks, CA
 91413
 (818) 503-2399

www.shermanoaksnc.org

OR CONTACT

Department of
 Neighborhood
 Empowerment linked
 through our website
 under "Resources"

To access this Virtual Meeting on the Zoom Platform:

Webinar ID: 836 2315 4607

Cut and Paste: <https://us02web.zoom.us/j/83623154607>

Telephone: 1-669-900-6833, enter 836 2315 4607 #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Gil Imber Gil.Imber.SONC@gmail.com o por correo electrónico www.ShermanOaksNC.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SHERMAN OAKS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) and enter "134129" and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

AGENDA

- 1. Call to Order and Welcome** Chair, Sarah Manuel
- 2. Roll Call and Introductions** Chair, Sarah Manuel, Committee Member, Gil Imber
- 3. Chair's Report: Sarah Manuel, 2 minutes**
- 4. Project Updates & Discussion, 10 minutes**
 - A. Neighbor Assistance Program - Marcus Zimmerman
 - B. Food Drive - Alexandria Naseef
 - i. Discussion
 - C. Hygiene Drive - Sarah Manuel
 - i. Assign Project Lead and working group
 - ii. Discussion
 - D. Election Promotion - Sarah Manuel
 - i. Assign Project Lead and working group
 - ii. Discussion
- 5. Public Official Comment: 2 minutes each** *Comments by public officials*
Moving on to Agenda Item 4. Do we have any public officials wishing to speak? If so, please raise hand on the attendee list or press star 9 if you are on your telephone. You will have 2 minutes each.
- 6. Public Comment: 2 minutes each** Comments by the public on non-agenda items within the SONC Outreach Committee's jurisdiction.

7. Evaluation and Discussion – Newsletter -- Harold Shapiro

1. Feedback
 - a. Length
 - b. Frequency
 - c. Review of Stats- CC, Next Door, FB, IG
2. Identify Structure
 - a. Message from the President
 - b. Board Meeting Save the Date
 - c. Public Officials
 - d. Community Listings
 - e. Committee Updates
 - f. FAQ -- based off of community inquires upon each distribution
3. What sections should be removed?
4. Other issues
5. Themes to consider for next year. (Jan-May/ June - December)
6. Call to Action to increase Subscriptions

8. Announcements on items within the SONC Outreach Committee's jurisdiction

- ☒ **Outreach Committee Regular Meeting cancelled in December**
- ☒ **Launch of Election Outreach, Jan 5th, 2021**
- ☒ **Next Outreach Meeting, January 19th, 2021**

9. Adjourn @ _____

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: Gil.Imber.SONC@gmail.com.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Martin Pollard Branch Library 14245 Moorpark St, Sherman Oaks, CA 91423
- www.ShermanOaksNC.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ShermanOaksNC.org