

**Sherman Oaks
Neighborhood Council**

Officers

Jeffrey Hartsough, Pres 2-CI
Howard Katchen, 1st VP 3-R
Lisa Petrus, 2nd VP 4-R
Candy Williams, Tres 1-R
Gil Imber Secretary 6-R

Board Members:

Vacant, 1-CI
Levon Baronian, 1-B
Lisa Gilford, 2-R
Vacant, 2-B
Vacant, 3-CI
Fran Kerzner, 3-B
Lisa Cappelletti, 4-CI
Joe Cappelletti, 4-B
Christy Adair, 5-CI
Sarah Manuel, 5-R
Avo Babian, 5-B
Harold Shapiro, 6-CI
Christine Kim, 6-B
Jeffrey Kalban, 7-CI
Michael Binkow, 7-R
Neal Roden, 7-B
Hayden Ranshaw, Youth
Marcus Zimmerman, Youth

CITY OF LOS ANGELES
CALIFORNIA



**Sherman Oaks
Neighborhood Council**



Sherman Oaks
Neighborhood Council
P.O. Box 5721
Sherman Oaks, CA 91413

Website:
www.ShermanOaksNC.org

Regular Board Meeting (Virtual) Agenda

Monday, May 11, 2020

6:30 pm

How to Join the Virtual Zoom Meeting by Telephone or Online

By Telephone: Dial 1-669-900-6833, Enter Webinar ID 995 778 24209, and Press #

Online: Cut and Paste <https://zoom.us/j/99577824209>, Press "Enter"

Or on Zoom join meeting screen enter Webinar ID: 995 7782 4209. Press "Enter"

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020)
AND DUE TO CONCERNS OVER COVID-19, THE SHERMAN OAKS NEIGHBORHOOD
COUNCIL BOARD MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1-669-900-6833 and enter 995 778 24209 and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID: 995 778 24209. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

I. CALL TO ORDER & ROLL CALL

- a. Call to Order by Presiding Officer
- b. Roll Call

II. ADMINISTRATIVE MOTIONS

- a. Approval of the Minutes of the Monday, March 9, 2020, Board Meeting.

III. PRESIDENT'S REPORT –

IV. FUNDING MOTIONS

a. Treasurer's Report

b. Monthly Expenditure Report (MER), Action Item, Vote Required

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending February 2020. The MER for February 2020, is on the SONC website.

c. SOS Survival Products Invoice, Action Item, Vote Required

A motion to approve the payment of \$810.32 to SOS Survival Products, for CERT Basic Kits in support of CERT training sponsored by the SONC Public Safety Committee. Receipt on SONC website.

d. Board Member Reimbursement – Sarah Manuel, Action Item, Vote Required

A motion to approve a board member reimbursement totaling \$266.58 to Sarah Manuel for various purchases in support of the SONC Face Mask program. The Face Mask program was initiated during the LA City declared emergency as provided for by the Neighborhood Council Funding Program.

Details of purchases, receipts on SONC website.

Amazon	03/24/2020	\$87.56
Amazon	03/30/2020	73.96
Amazon	03/30/2020	105.06
Total		\$266.58

e. SONC Face Mask Program Purchases, Action Item, Vote Required

A motion to approve \$479.67 of various purchases in support of the SONC Face Mask program. The Face Mask program was initiated during the LA City declared emergency as provided for by the Neighborhood Council Funding Program.

Details of purchases, receipts on SONC website.

Joann	03/21/2020	\$227.25
Amazon	04/22/2020	150.01
Amazon	04/22/2020	39.36
Joann	04/22/2020	63.05
Total		\$479.67

- f. SONC Face Mask Program, Action Item, Vote Required**
A motion to approve the expenditure of up to \$2,000 for the ongoing purchase of materials and supplies to continue the work of the SONC Face Mask program.
- g. Neighborhood Purposes Grant – LA Parks Foundation, Action Item, Vote Required**
A motion to approve a Neighborhood Purposes Grant (NPG) to the LA Parks Foundation of \$2,079.54 for the purchase of an ice machine for the Van Nuys Sherman Oaks Recreation Center. NPG application on SONC website.
- h. SONC Summer Series Movies in the Park, Action Item, Vote Required**
A motion to approve the expenditure of up to \$5,000 for the SONC Summer Series Movies in the Park event for June 2020.
- i. SONC Website Upgrade, Action Item, Vote Required**
A motion to approve the expenditure of up to \$6,000 for the development of an updated SONC website.
- j. Outreach Communications Capabilities, Action Item, Vote Required**
A motion to approve the expenditure of up to \$1,000 to provide email outreach capabilities to SONC to enable routine distribution of the SONC Newsletter, surveying of the Sherman Oaks community, and other outreach capabilities.
- k. Mayor’s Fund for Los Angeles – LA Emergency COVID-19 Crisis Fund Donation, Action Item, Vote Required**
A motion to approve a donation of up to \$3,000 to the Mayor’s Fund for Los Angeles – LA Emergency COVID-19 Crisis Fund, to support city-wide efforts to provide support to those in need during the COVID-19 emergency. This expenditure is consistent with the NC Funding Program Policy 5.0 – Expenditures of NC Funds in a Declared Emergency.
- l. Los Angeles Parks Foundation Donation, Action Item, Vote Required**
A motion to approve a donation of up to \$3,000 to the Los Angeles Parks Foundation which is supporting the Department of Recreation and Parks efforts to provide shelters for those experiencing homelessness during the COVID-19 pandemic emergency. This expenditure is consistent with the NC Funding Program Policy 5.0 – Expenditures of NC Funds in a Declared Emergency.
- m. Los Angeles Regional Food Bank Donation, Action Item, Vote Required**
A motion to approve a donation of up to \$3,000 to the Los Angeles Regional Food Bank which distributes food to those facing food insecurity due to the COVID-19 pandemic emergency. This expenditure is consistent with the NC Funding Program Policy 5.0 – Expenditures of NC Funds in a Declared Emergency.
- n. Hope of the Valley Donation, Action Item, Vote Required**
A motion to approve a donation of up to \$3,000 to the Hope of the Valley which is operating a shelter for those experiencing homelessness at the Van Nuys Sherman Oaks Recreation Center due to the COVID-19 pandemic emergency. This expenditure is consistent with the NC Funding Program Policy 5.0 – Expenditures of NC Funds in a Declared Emergency.

- o. Purchase of Software Updates and Computer, Action Item, Vote Required**
A motion to approve the expenditure of up to \$4,000 for the upgrade and purchase of software for SONC equipment and the purchase of a new laptop computer. Software and equipment will be used to improve SONC outreach to stakeholders.
- p. Neighborhood Council Budget Advocates Contribution, Action Item, Vote Required**
A motion to approve a contribution of up to \$2,000 to the Neighborhood council budget Advocates to support their operation, outreach and work done on behalf of the neighborhood councils to present to the City Council and the Mayor annual priorities for the city budget.
- q. Neighborhood Purposes Grant – Valley Disaster Preparedness Foundation, Action Item, Vote Required**
A motion to approve a Neighborhood Purposes Grant to the Southern California Preparedness Foundation of up to \$850 to participate in the 13th Annual Valley Disaster Preparedness Fair on or about Saturday, October 10, 2020, sponsored by the Southern California Preparedness Foundation. NPG application of SONC website.
- r. Community Impact Statement Budget Advocates White Paper, Action Item, Vote Required**
A motion to submit a Community Impact Statement (CIS) re Council File 20-600. The Sherman Oaks Neighborhood Council (SONC) supports the work of the Neighborhood council Budget Advocates and their 2020 White Paper and its call for “radical transparency”.

V. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

VI. COMMITTEE REPORTS [2-minute summary except with motions]

- a. Southern San Fernando Valley Airport Noise Task Force (SSFVANTF) Committee - Christine Kim, Chair
- b. Planning & Land Use Committee - Jeff Kalban, Chair
- c. Homeless Outreach Committee - Michael Binkow, Chair
- d. Green & Sustainability Committee - Avo Babian, Chair
- e. Education Committee - Joe Cappelletti, Chair
- f. Outreach Committee - Sarah Manuel, Chair
- g. Public Safety Committee – Christy Adair, Interim Chair
- h. Traffic and Transportation Committee - Avo Babian & Bob Reith, Co-Chairs
- i. Animal Welfare Committee - Valarie Ianniello, Chair
- j. Budget Advocates - Howard Katchen, SONC Representative and Budget Advocate.

(continued)

VII. NEW BUSINESS

- a. Discussion on the effects of the COVID-19 pandemic on LA City and SONC participation in the next months.
- b. Discussion on use of virtual meetings and getting committee meetings back of a regular schedule
- c. Discussion regarding planning for next year, FY 2020-2021

VIII. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: gil.imber.sonc@gmail.com.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- www.ShermanOaksNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS -- For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ShermanOaksNC.org.