

CITY OF LOS ANGELES

CALIFORNIA



Committee Members:

Melissa Menard, Co – Chair
Kristin Sales, Co – Chair

Barbara McDermott
Meghan Horan
Loren Naiman
Melissa Cortez (Alt.)
Brandon Pender (Alt.)
Carolyn Casavan (Alt.)
Jessica Wood (Alt.)

SHERMAN OAKS
NEIGHBORHOOD
COUNCIL

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Sherman Oaks Neighborhood Council Public Safety Committee Meeting

MINUTES

Wednesday, August 28, 2017

6:30pm

Sherman Oaks East Valley Adult Center
5056 Van Nuys Blvd
Sherman Oaks, CA 91423

1. Call to Order by Melissa Menard, Co – Chair at 6:33pm
2. Roll Call: Present- Melissa Menard, Kristin Sales, Meghan Horan
3. Approve Meeting Minutes from June 21st:
 - a. Amendment made by Melissa to update committee members listing Melissa Cortez and Brandon Pender as alternates
 - b. **Motion** to approve June minutes as amended passed unanimously
4. Introduction of Committee Members, LAPD, elected officials and staff
 - a. Crime Stats, Questions and Answers specifically directed to them
 - i. No LAPD, elected officials, and staff present
5. Public Forum: comments by the public on non-agenda items within the Committee's jurisdiction
 - a. No comments
6. Chairs Report
 - a. Strategic plan for 2017-2018 Fiscal Year
 - i. Monthly Public Safety Committee Meeting Dates & Events for 2017
 1. All upcoming public safety committee meetings will be held at the Sherman Oaks East Valley Adult Center
 2. No committee meeting scheduled for December 2017
 - b. Upcoming Calendar of Map Your Neighborhood and Neighborhood Watch Informational Meeting Series
 - i. Proposed Map Your Neighborhood information session with Neighborhood Watch information session combined
 - ii. One Map Your Neighborhood facilitator training between September and end of year 2017; two facilitator trainings between January 2018 to June 2018

- iii. Neighborhood Watch: Disconnection between how and who is responsible (i.e., Public Safety Committee, Senior Lead Officers) to provide community members with the name of their neighborhood watch and block captain when they fill out their information at a Neighborhood Watch Information Session.
 - 1. Kristin and Melissa contact Sergeant Maria Pedroza to set up a meeting to discuss a plan for how to provide residents with information on their neighborhood watch.
 - c. Summary Report of National Night Out (NNO)
 - i. 300 individuals in attendance; Councilman David Ryu present
 - ii. Tables: Emergency preparedness, Community Emergency Response Team, Neighborhood Watch, Sherman Oaks Neighborhood Council
 - iii. Raffles: Ring doorbell, fire extinguishers
 - d. Success of most recent Community Emergency Response Team (CERT) Graduation
 - i. 51 residents certified
 - ii. Public Safety Committee bought 60 emergency kits for graduates
- 7. Public Safety Committee Report from City Council by Meghan Horan
 - a. Review of items on City Council Public Safety Committee Meeting Agenda from Wednesday, August 23, 2017
 - i. Item # 12-0122: Los Angeles Fire Department to report with recommendations for implementing a false alarm fee to provide cost recovery of resources associated with responding to recurring false alarms
 - 1. Lake Balboa Neighborhood Council submitted a community impact statement (CIS) supporting the motion
 - 2. Meghan to provide the committee with language used by Lake Balboa Neighborhood Council
 - ii. Item # 09-1977-S2: Instructing Los Angeles Fire Department to report with recommendations regarding homeowners when clearing brush from their properties
 - 1. David Ryu seconded the motion
 - iii. No item number reported: Verbal report from Los Angeles Police Department relative to enforcement of the storage of personal property in public areas
 - 1. Kristin and Melissa expressed interest in learning more about the report
 - 2. Meghan to inquire about tracking number for this report with the City Council Public Safety Committee Meeting Legislative Assistant, Sharon Dickinson
 - iv. Item # 14-0953: City Administrative Officer report relative to renewal of Designation of Applicant's Agent Resolution for the Federal Emergency Management Agency (FEMA) and the State of California Governor's Office of Emergency Services (CalOES) Grants

1. Kristin asked this be added to next month's review by Meghan
8. CPAB (Community Police Advisory Board) Report by Loren Naiman
 - a. No report this month
9. Crime Map Report
 - a. No report this month
10. Discussion and possible action items:
 - a. Old business
 - b. New Business- Possible ACTION ITEMS
 - i. **MOTION** made by Kristen, seconded by Meghan, **passed unanimously:**
The Sherman Oaks Neighborhood Council Public Safety Committee will host the following 2017-2018 fiscal year Programs/Courses:
 1. Up to 4 Community Emergency Response Team (CERT) training courses
 2. Up to 7 Neighborhood Watch (NW) informational classes
 3. Up to 7 Map Your Neighborhood (MYN) Informational Classes
 - ii. CERT 1 Course- next course starts on January 9, 2018
 - iii. Map Your Neighborhood- on hold for now
 - iv. Neighborhood Watch- tentatively scheduled for October 17th from 6:30pm-8pm.
 - v. Select attendees from Committee for upcoming Public Safety Committee events
 1. Sherman Oaks Street Fair on Sunday, October 15, 2017- SONC to have a table at the fair
 2. Valley Disaster Preparedness Fair on Saturday, October 7, 2017 at the Northridge Fashion Center from 10am-2pm
 - a. Meghan volunteered to attend; additional volunteers needed
11. Announcements from the Committee on subject matters within SONC's jurisdiction
 - a. Next SONC Board Meeting: Monday, September 11, 2017 at the Sherman Oaks Elementary Auditorium
 - b. Next Public Safety Committee meeting: Monday, September 25, 2017 at the Sherman Oaks East Valley Adult Center
12. Adjourn at 8:03pm