

CITY OF LOS ANGELES

CALIFORNIA



SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721
Sherman Oaks, CA 91413
(818) 503-2399

www.shermanoakscnc.org

Committee Members:

Candy Williams – Chair

Jeffery Hartsough
Howard Katchen
Lisa Petrus

Sherman Oaks Neighborhood Council Finance Committee Meeting Agenda Wednesday, October 23, 2019, 6:30 PM 14930 Ventura Blvd. #210 Sherman Oaks 91403

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. The chair reserves the right to change the amount of time given to speakers depending on circumstances. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Requests must be made within a reasonable time to the telephone number above or to the "contact us" at the website above. Reports and other committee reference materials may be seen on our website under each committee's meeting agenda. Agendas are posted publicly in the window of the Sherman Oaks Martin Pollard Branch Library 14245 Moorpark Street, Sherman Oaks 91423. Printed copies of board and committee agendas can be obtained by sending a written public records request after the document has been published to PO Box 5721, Sherman Oaks 91413. A check for \$1 plus 10 cents per page plus 49 cents postage made out to the City of Los Angeles must be included with the request. If additional payment is required, you will be notified. For information on the process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sherman Oaks Neighborhood Council Bylaws. The Bylaws are available at our Board meetings and our website www.shermanoakscnc.org

AGENDA

1. Call to Order by Candy Williams, Chair
2. Roll Call
3. Review and approval of minutes
4. Introduction of elected officials and staff
 - Questions and answers.
5. Public forum: comments by the public on non-agenda items within the Committee's jurisdiction
6. Chair's Report

7A) New Business. Discussion and possible motion.

A motion to approve the monthly expense report for the period ending September 30, 2019;

- i) Presentation by applicant
- ii) Public comment and discussion
- iii) Committee discussion and possible motion and vote

7B) New Business. Discussion and possible motion.

A motion to approve up to \$1,000 to pay Crosstown LA to provide detailed reports of the public safety issues in the SONC District, in the adjacent neighborhoods and data visualizations of change over time during Fiscal Year 2019-2020. This information is used as a tool for engaging Senior Lead Officers in fact based discussions to improve the SONC District public safety;

- i) Presentation by applicant
- ii) Public comment and discussion
- iii) Committee discussion and possible motion and vote

8) Committee Business

9). Announcements from the Committee on subject matters within SONC's jurisdiction

10) Adjourn

Monthly Expenditure Report



Reporting Month: September 2019 Budget Fiscal Year: 2019-2020

NC Name: Sherman Oaks
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$47361.10	\$354.38	\$47006.72	\$0.00	\$0.00	\$47006.72

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$38000.00	\$210.38	\$35486.32	\$0.00	\$35486.32
Outreach		\$144.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2159.30	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOODWAY PRINT & COPY	09/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$92.62
2	SUBWAY 03018934	09/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$144.00
3	THE WEB CORNER, INC.	09/03/2019	A motion to approve the Administrative Packet for ...	General Operations Expenditure	Office	\$102.50
4	AT&T Messaging	09/04/2019	A motion to approve the Administrative Packet for ...	General Operations Expenditure	Office	\$15.26
Subtotal:						\$354.38

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sherman Oaks Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>Crosstown LA</u> <i>Organization Name</i>	<u>951642394</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>11/2/18</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>3502 Watt Way</u> <i>Organization Mailing Address</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90007</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

1d) **PRIMARY CONTACT INFORMATION:**

Gabriel Kahn (310) (310) 666-5326 gabriel.kahn@usc.edu
Name Phone Email

2) **Type of Organization- Please select one:**

- Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

University of Southern California Los Angeles CA 90089
City State Zip Code

3) *Name / Address of Affiliated Organization (if applicable) City State Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

This grant will be used to create 10 monthly reports that:

- . offer a detailed picture of public safety in the Sherman Oaks Neighborhood Council district
- . offer comparative data from adjacent neighborhoods
- . create data visualizations of change over time for public safety data

The reports will be distributed to the Sherman Oaks Neighborhood Council and their members.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

These reports provide the neighborhood council with relevant, verified data that is organized in an accessible. The council uses this data to understand how crime patterns change over time in their area. They also use this data as a tool for engaging with their Senior Lead Officer in order to have a fact-based discussion about how to improve public safety. The Sherman Oaks Neighborhood Council has already received several editions of these reports and found them useful.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Data analyst 3 hours x \$20/hr x12 reports	\$500	\$620
Designer 3 hours x \$20 x 12 reports	\$500	\$620
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Data storage fees	\$0	\$323
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Remaining costs covered by our \$120,000 annual budget	\$523	\$1523
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000

10a) Start date: 08/01/2019 10b) Date Funds Required: 10/01/2019 10c) Expected Completion Date: 06/30/2019

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filling this application?

Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

David Traczewicz Assoc Dean [Signature] 7/17/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Calvin Cao Grants Administrator [Signature] 07/17/19
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

**Crosstown is a non-profit news organization based at USC.
We compile data about key issues affecting communities in Los Angeles.**

SONC January 2019 Crime Snapshot

Total crime in Los Angeles City decreased by 9.9% in January 2019 from January 2018.

In the SONC area, the total number of reports in January 2019 dropped to **251**, a decrease of about 11% from **282** from the same month a year ago.

Top 10 crimes

<u>Rank</u>	<u>Crime</u>	<u>Jan 2019</u>	<u>Jan 2018</u>	<u>% change</u>
1	Theft from Vehicle	55	49	+12.2
2	Assorted Theft [^]	31	24	+29.2
3	Burglary	27	28	-3.6
4	Stolen Vehicle	24	24	---
5	Shoplifting	21	33	-36.4
6	Assorted Assault [*]	15	9	+66.7
7	Identity Theft	14	16	-12.5
8	Vandalism	10	32	-68.8
9	Trespassing	10	8	+25.0
10	Domestic Violence	10	11	-9.1

[^] *Assorted Theft: This category counts several crime types, including petty and grand theft, theft from a building, unspecified theft.*

^{*} *Assorted Assault: This category counts several crime types, including simple assault, battery, assault of a police officer or fireman.*

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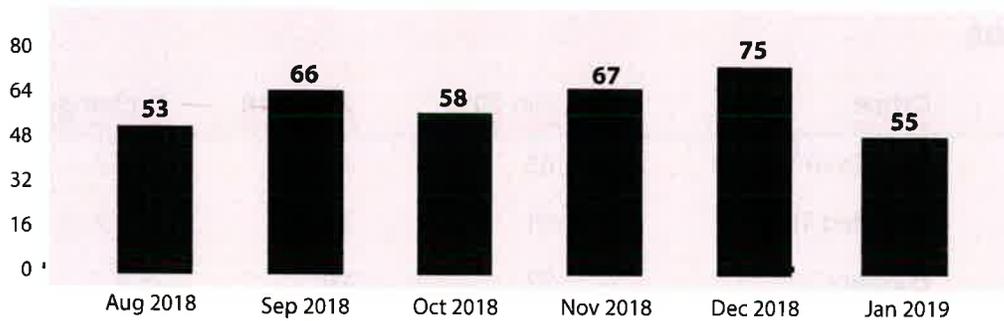
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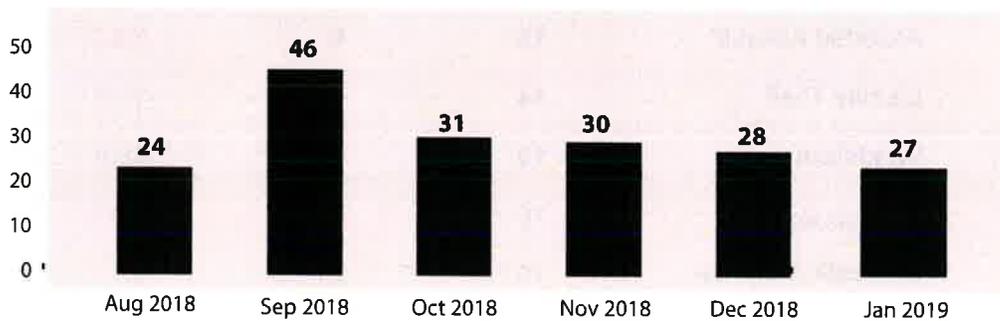
Last 6 months in **total crime** in SONC



Last 6 months in **theft from vehicle** in SONC



Last 6 months in **burglary** in SONC



January Blotter Crime

- 02 JAN** Robbery. In a parking lot, the suspect knocked an elderly or disabled victim to the ground, aimed a firearm at them, and removed their property.
- 11 JAN** Identity theft. A suspect who was a stranger to the victim, impersonated them, stole their ATM PIN number, and forged personal checks.
- 28 JAN** Brandish weapon. Multiple suspects in vehicle used profanity, brandished weapon and intimidated victim.

Adjacent Neighborhood Crime Counts

	Jan 2019	Jan 2018	% change
Van Nuys	524	522	+0.4
Studio City	193	183	+5.5
Encino	144	184	-21.7