

CITY OF LOS ANGELES

CALIFORNIA



SHERMAN OAKS NEIGHBORHOOD COUNCIL

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Committee Members:

Tom Capps – Chair

Jeffery Hartsough
Howard Katchen
Lisa Petrus

Sherman Oaks Neighborhood Council Finance Committee Meeting Minutes Wednesday, November 28, 2018 6:30 PM 5056 Van Nuys Blvd. Bldg C Sherman Oaks 91423

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Meeting Minutes of the Finance Committee

1. The meeting was called to order by Chair, Tom Capps at 6:05 PM.
2. Present and voting – J. Hartsough, L. Petrus, C. Williams, T. Capps, H. Katchen
3. No Minutes were presented for approval.
4. No public officials were present.
5. There were no comments from the public on non-agenda items.
6. Chair recognized Candy Williams from the neighborhood council board as voting on action items during the meeting.
7. **THE FOLLOWING ACTION ITEMS WERE TAKEN:**

A motion to approve the monthly expense report for the period ending October 31, 2018. Motion to approve by L. Petrus, second by J. Hartsough. Approved unanimously.

A motion to approve a payment of \$11.19 to board member Avo Babian for reimbursement for the purchase of bottled water for the SONC sponsored home garden event. Motion to approve by L. Petrus, seconded by H. Katchen. Approved unanimously.

A motion to approve a payment of \$47.94 to board member Deatra Yatman for reimbursement for the purchase of yard signs for the SONC sponsored home garden event. Motion to approve by L. Petrus, seconded by H. Katchen. Approved by L. Petrus, T. Capps, J. Hartsough, C. Williams – NAY – H. Katchen.

Motions A-C from the Public Safety Committee were voted on collectively as a consent calendar item:

- A. A motion from the SONC Public Safety Committee for funding of up to \$1,000 for three (3) emergency preparedness workshops. Funding shall include facility rental fees, marketing material, branded give-a-ways, refreshments and the purchase of up to six A-Frame directional signs with SONC branding.
- B. A Motion from the SONC Public Safety Committee for funding of up to \$1,000 for seven (7) CERT training classes. Funding shall include facility rental fees, marketing material, SONC branded give-a-ways, CERT kits and refreshments.
- C. A Motion from the SONC Public Safety Committee for funding of up to \$1,000 for three Neighborhood Watch forums. Funding shall include facility rental fees, marketing material, SONC branded give-a-ways and refreshments.

Motion to approve by J. Hartsough, seconded by L. Petrus. Approved unanimously.

A motion to approve a Neighborhood Purposes Grant by Hope Mill, Inc, a 501 3.C non profit corporation for up to \$2,500 for the purchase of 500 backpacks, which will then be filled with food, water, clothing, and essential personal care items, and distributed at 6 Homeless Connect events in the San Fernando Valley. Motion to approve by L. Petrus, seconded by H. Katchen. Approved unanimously.

A motion to approve \$250 to JCS Catering for refreshments at the Valley Alliance Of Neighborhood Council Annual Mixer event to be held on March 14, 2019 at CBS-Studio City. Motion to approve by L. Petrus, seconded by C. Williams. Approved unanimously.

A motion to approve the revision of the approved budget of the Sherman Oaks Neighborhood Council based on anticipated expenditures for the 2018-2019 fiscal year as follows:

Office& Administration	\$13,445
Outreach	\$12,555
Elections	\$5,000
Community Improvement	\$3,000
NPGs	\$8,000
TOTAL	\$42,000

Motion to approve by L. Petrus, seconded by H. Katchen. Approved unanimously.

As there was no other business before the committed, the meeting was adjourned at 7:30 PM.