

CITY OF LOS ANGELES

CALIFORNIA



SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721
Sherman Oaks, CA 91413
(818) 503-2399

www.shermanoaksnc.org

Committee Members:

Tom Capps – Chair

Jeffery Hartsough

Lisa Petrus

Howard Katchen

Canyon Moody

Sherman Oaks Neighborhood Council Finance Committee Meeting Minutes Thursday, June 29, 2017, 2016 6:30 p.m. Sherman Oaks Neighborhood Council Offices 13907 Ventura Blvd, Suite 104 - Upstairs

1. Meeting called to order by Chair Tom Capps at 6:30 PM.

Present: Chair T. Capps, J.Hartsough, H.Katchen, C.Moody

2. Minutes were not presented from the last meeting.

3. Introduction of Public Officials

No Public Officials were present;

4. No public comments on non-agenda items.

5. Chair's Report

There was not Chair's Report

6. THE FOLLOWING ACTION ITEMS WERE APPROVED:

- a. Approval of the Monthly Expense Report for the month ending June 30, 2017; Motion by Howard Katchen, Seconded by Canyon Moody, Approved Unanimously
- b. Approve and adopt SONC annual budget for Fiscal Year 2017-2018 for \$42,000; Seconded by Canyon Moody, Approved Unanimously
- c. Approve and adopt SONC strategic plan for Fiscal Year 2017-2018 Seconded by Canyon Moody, Approved Unanimously
- d. Approve a payment of \$44.00 to City of Los Angeles Dept. of Recreation and Parks for room rental fees (Staff time) for the July 10, 2017 SONC Board Meeting; Seconded by Canyon Moody, Approved Unanimously
- e. Approve up to \$1,400.00 to pay The Web Corner for SONC website hosting and maintenance and one extra SONC domain email during Fiscal Year 2017-2018; Seconded by Canyon Moody, Approved Unanimously
- f. Approve up to \$200.00 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2017-2018 Seconded by Canyon Moody, Approved Unanimously
- g. Approve up to \$1,500.00 to pay for SONC Board and Committee printing and copying services during Fiscal Year 2017-2018; Seconded by Canyon Moody, Approved Unanimously

CITY OF LOS ANGELES

CALIFORNIA



SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721
Sherman Oaks, CA 91413
(818) 503-2399

www.shermanoaksnc.org

Committee Members:

Tom Capps – Chair

Jeffery Hartsough

Lisa Petrus

Howard Katchen

Canyon Moody

Sherman Oaks Neighborhood Council Finance Committee Meeting Minutes Thursday, June 29, 2017, 2016 6:30 p.m. Sherman Oaks Neighborhood Council Offices 13907 Ventura Blvd, Suite 104 - Upstairs

- h. Approve up to \$1,020.00 to pay Los Angeles Unified School District for SONC Board Meeting & PLUM space rental during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- i. Approve up to \$1,080.00 to pay Los Angeles Public Library for Land Use Committee Meetings overtime security during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- j. Approve up to \$4,500.00 to pay Lloyd's Staffing for SONC Administrative Assistant hours worked during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- k. Approve up to \$1,500 to pay for refreshments at SONC Board, Committees meetings during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- l. Approve up to \$750.00 to pay JCS Catering at CBS Studios toward refreshments for two Valley Alliance of Neighborhood Council events (Planning Forum and Anniversary Mixer - \$325.00 each event) during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- m. Approve up to \$150.00 to pay United States Postal Service for postage and SONC post office box annual renewal fee during Fiscal Year 2017-2018
Seconded by Canyon Moody, Approved Unanimously
- n. Approve up to \$1,000.00 to pay Sherman Oaks Chamber of Commerce for a space, canopy, table and chairs and Outreach Material or SONC participation in the annual Sherman Oaks Street Fair on Sunday, October 15, 2017 from 10:00 a.m. – 6:00 p.m.
Seconded by Canyon Moody, Approved Unanimously
- o. Approve \$1,500 for a Neighborhood Purposes Grant to Enrich LA for a Garden Ranger program at Kester Elementary, Van Nuys Middle and Riverside Charter schools;
Seconded by Canyon Moody, Approved Unanimously
- p. Re-certify the funding request for up to \$5,000 for the Summer Series events at VNSO Park on July 29 and August 26, 2017;
Seconded by Canyon Moody, Approved Unanimously

CITY OF LOS ANGELES

CALIFORNIA



SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721
Sherman Oaks, CA 91413
(818) 503-2399

www.shermanoaksnc.org

Committee Members:

Tom Capps – Chair

Jeffery Hartsough

Lisa Petrus

Howard Katchen

Canyon Moody

Sherman Oaks Neighborhood Council Finance Committee Meeting Minutes Thursday, June 29, 2017, 2016 6:30 p.m. Sherman Oaks Neighborhood Council Offices 13907 Ventura Blvd, Suite 104 - Upstairs

- q. Approve an additional \$1,000 to the previously approved \$5,000 for the Summer Series Movie events to be held at Van Nuys-Sherman Oaks Park on July 29 and August 26, 2017; Seconded by Canyon Moody, Approved Unanimously
- r. Approve up to \$450 for the PLUM – Vision subcommittee for printing and mounting of presentation materials to the board and committees Seconded by Canyon Moody, Approved Unanimously
- s. Approve up to \$2,500 for outreach material and to co-sponsor a Sherman Oaks 90th Birthday event at the Annual Street Fair on October 15 and other celebration events that may take place between Oct – December 2017; Seconded by Canyon Moody, Approved Unanimously
- t. Approve up to \$750 for refreshments, materials and copies for the annual board retreat Seconded by Canyon Moody, Approved Unanimously
- u. Approve up to \$1600 for the Annual Spring Tree Give-A-Way held in Spring 2018 at VNSO Park; Seconded by Canyon Moody, Approved Unanimously
- v. Approve \$750 to Budget Advocates 2017-18 Budget; Seconded by Canyon Moody, Approved Unanimously
- w. Approve \$750 for the annual 2018 Annual LA Congress of Neighborhood event. Seconded by Canyon Moody, Approved Unanimously

There was no committee business or announcements by the committee. Meeting was adjourned at 8:05 PM