

# CITY OF LOS ANGELES

CALIFORNIA



## SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721  
Sherman Oaks, CA 91413  
(818) 503-2399

[www.shermanoaksnsc.org](http://www.shermanoaksnsc.org)

### Committee Members:

Tom Capps – Chair

Howard Katchen  
Canyon Mooney  
Lisa Petrus  
Jeff Hartsough

Alternate:

Carolyn Casavan

### **Sherman Oaks Neighborhood Council Finance Committee Meeting Agenda Thursday, May 25, 2017 6:30 p.m. Sherman Oaks Neighborhood Council Offices 13907 Ventura Blvd, Suite 104 - Upstairs**

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Reports and other committee reference materials may be seen on our website under each committee's meeting agenda. Printed copies of board and committee agendas can be obtained by sending a written public records request after the document has been published to PO Box 5721, Sherman Oaks 91413. A check for \$1 plus 10 cents per page plus 49 cents postage made out to the City of Los Angeles must be included with the request. If additional payment is required, you will be notified. For information on the process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sherman Oaks Neighborhood Bylaws. The Bylaws are available at our Board meeting and our website [www.shermanoaksnsc.org](http://www.shermanoaksnsc.org)

## AGENDA

1. Call to Order by Tom Capps, Chair
2. Roll Call
3. Review and approval of minutes
4. Introduction of elected officials and staff
5. Public forum: comments by the public on non-agenda items within the Committee's jurisdiction
6. Chair's Report
7. New Business – Discussion and possible action item - VOTE REQUIRED
  - a. Approval of the Monthly Expense Report for the month ending June 30, 2017;
  - b. Approve and adopt SONC annual budget for Fiscal Year 2017-2018 for \$42,000;
  - c. Approve and adopt SONC strategic plan for Fiscal Year 2017-2018
  - d. Approve a payment of \$44.00 to City of Los Angeles Dept. of Recreation and Parks for room rental fees (Staff time) for the July 10, 2017 SONC Board Meeting;
  - e. Approve up to \$1,400.00 to pay The Web Corner for SONC website hosting and maintenance and one extra SONC domain email during Fiscal Year 2017-2018;
  - f. Approve up to \$200.00 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2017-2018
  - g. Approve up to \$1,500.00 to pay for SONC Board and Committee printing and copying services during Fiscal Year 2017-2018;
  - h. Approve up to \$1,020.00 to pay Los Angeles Unified School District for SONC Board Meeting & PLUM space rental during Fiscal Year 2017-2018

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- i. Approve up to \$1,080.00 to pay Los Angeles Public Library for Land Use Committee Meetings overtime security during Fiscal Year 2017-2018
- j. Approve up to \$4,500.00 to pay Lloyd's Staffing for SONC Administrative Assistant hours worked during Fiscal Year 2017-2018
- k. Approve up to \$1,500 to pay for refreshments at SONC Board, Committees meetings during Fiscal Year 2017-2018
- l. Approve up to \$750.00 to pay JCS Catering at CBS Studios toward refreshments for two Valley Alliance of Neighborhood Council events (Planning Forum and Anniversary Mixer - \$325.00 each event) during Fiscal Year 2017-2018
- m. Approve up to \$150.00 to pay United States Postal Service for postage and SONC post office box annual renewal fee during Fiscal Year 2017-2018
- n. Approve up to \$1,000.00 to pay Sherman Oaks Chamber of Commerce for a space, canopy, table and chairs and Outreach Material or SONC participation in the annual Sherman Oaks Street Fair on Sunday, October 15, 2017 from 10:00 a.m. – 6:00 p.m.
- o. Approve \$1,500 for a Neighborhood Purposes Grant to Enrich LA for a Garden Ranger program at Kester Elementary, Van Nuys Middle and Riverside Charter schools;
- p. Re-certify the funding request for up to \$5,000 for the Summer Series events at VNSO Park on July 29 and August 26, 2017;
- q. Approve an additional \$1,000 to the previously approved \$5,000 for the Summer Series Movie events to be held at Van Nuys-Sherman Oaks Park on July 29 and August 26, 2017;
- r. Approve up to \$450 for the PLUM – Vision subcommittee for printing and mounting of presentation materials to the board and committees
- s. Approve up to \$2,500 for outreach material and to co-sponsor a Sherman Oaks 90<sup>th</sup> Birthday event at the Annual Street Fair on October 15 and other celebration events that my take place between Oct – December 2017;
- t. Approve up to \$750 for refreshments, materials and copies for the annual board retreat
- u. Approve up to \$1600 for the Annual Spring Tree Give-A-Way held in Spring 2018 at VNSO Park;

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- v. Approve \$750 to Budget Advocates 2017-18 Budget;
  - w. Approve \$750 for the annual 2018 Annual LA Congress of Neighborhood event.
8. Budget Advocate Report
  9. Announcements from the Committee on subject matters within SONC's jurisdiction
  10. Adjourn