



3366 E. WILLOW COURT  
SIGNAL HILL CA 90755

LYNNE JACKSON  
FURNITURE SPECIALIST  
310-740-6529 ph  
fax

lynne.jackson@officedepot.com

**SHERMAN OAKS LIBRARY**  
ARTHUR POND  
14245 MOORPARK ST.  
SHERMAN OAKS CA 91423

**Proposal**

Date: 4/20/2017  
Reference #: 368808

**LIBRARY TABLES**

Item	Qty	Product	Sell Price:	Unit	Extended
1	7	<b>HMT3072E</b> Huddle 30x72 Table Top w/T-mold		\$198.72	\$1,391.04
		Select Grommet .N No Grommets			
		Select Laminate \$(L1STD) Grd L1 Standard Laminates			
		Select Laminate .G2 LAM: Gray			
		Select T-Mold Color .Q T-Mold: Light Grey			
2	7	<b>HMBFLIP30L</b> Huddle Flip Top Base for 30x60 & 30x72 Tops		\$271.68	\$1,901.76
		Select Caster .C Casters			
		Select Paint Grade \$(CORE) Paint Grade: Core Paint			
		Select Base Color .SHDW PAINT:Shadow			
3	4	<b>HMT3048E</b> Huddle 30x48 Table Top w/T-mold		\$158.88	\$635.52
		Select Grommet .N No Grommets			
		Select Laminate \$(L1STD) Grd L1 Standard Laminates			
		Select Laminate .G2 LAM: Gray			
		Select T-Mold Color .Q T-Mold: Light Grey			
4	4	<b>HMBFLIP30S</b> Huddle Flip Top Base for 30x48 Tops		\$271.68	\$1,086.72
		Select Caster .C Casters			
		Select Paint Grade \$(CORE) Paint Grade: Core Paint			
		Select Base Color .SHDW PAINT:Shadow			
5	1	<b>LABOR</b> Receive, Deliver, and Install during normal business hours		\$622.00	\$622.00
		Estimated Sales Tax 8.75%		\$493.24	\$493.24
<b>Total:</b>					<b>\$6,130.28</b>

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Sherman Oaks

### SECTION I - APPLICANT INFORMATION

- 1a) EnrichLA 27-2797687 CA 08/13/11  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 2173 Cedarhurst Dr. Los Angeles CA 90027  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c)      
**Business Address (If different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**  
Tomas O'Grady (323) 387-3866 tomasogrady@enrichla.org  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**
- 3)      
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

### SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

EnrichLA will offer our Garden Ranger Program at Kester Avenue Elementary School and Van Nuys Middle School. The Garden Ranger Program offers weekly, interdisciplinary garden-based lessons. These lessons correspond to the California Common Core standards and provide participants with hands-on opportunities to learn about nutrition, science, and environmental stewardship. By years end, hundreds of students at Kester Avenue Elementary School and Van Nuys Middle School will have engaged in the Garden Ranger Program. Our goal is to reach all students within the school. Garden Rangers and garden educators at these sites will also provide maintenance of the garden throughout the academic year and during the summer months to ensure that the garden thrives.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The Garden Ranger Program offered by EnrichLA positively impacts hundreds of people in the community served by this Neighborhood Council. Additionally, these gardens provide the surrounding community with access to open, green space. Community members—youths and adults alike—are routinely invited to participate in garden events. These garden events or garden workdays provide community members with a fun, active, fulfilling day spent enriching their own neighborhood. Garden workdays also offer the opportunity for neighbors to take home a bag of locally grown produce!

68% of students in Los Angeles County are eligible for free or reduced fee lunches, and 73% are either Latino or Black. According to the CDC, 1 in 3 people will develop diabetes in their lifetime; persons identifying as Latino or Black are 50% more likely to be diagnosed with diabetes than those white. Our Garden Ranger Program aims to change that trend.

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Kester Avenue Elementary School Garden Ranger	\$ 0.00	\$ 5,400.00
Van Nuys Middle School Garden Ranger	\$ 0.00	\$ 5,400.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Kester Avenue Elementary School Garden supplies	\$ 500.00	\$ 1,500.00
Van Nuys Middle School Garden supplies	\$ 500.00	\$ 1,500.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No  Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Kester Avenue Elementary School	\$ 3,450.00	\$ 6,900.00
Van Nuys Middle School	\$ 3,450.00	\$ 6,900.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000.00

10a) Start date: 08/01/17      10b) Date Funds Required: 08/01/17

10c) Expected completion date: 06/01/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No  Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Tomas O'Grady	Executive Director		3/27/17
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Johanna Recalde	Operations		3/27/17
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Date: AUG 13 2011

Employer Identification Number:  
27-2797687

DLN:

17053091329041

Contact Person:

JACOB A MCDONALD

ID# 31649

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

June 10, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner  
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



**CITY OF LOS ANGELES**

OFFICE OF FINANCE  
P.O. BOX 53200  
LOS ANGELES CA 90053-0200

30 100-006172 1111 1

ENRICHLA  
2173 CEDARHURST DR  
LOS ANGELES CA 90027-2108

2173 CEDARHURST DRIVE  
LOS ANGELES, CA 90027-2108

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

**CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE**

THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

**BUSINESS TAX**

ISSUED: 12/4/2011

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	STARTED	STATUS
0002586182-0001-6	L049	Professions/Occupations	04/01/2011	Active

ISSUED TO

ENRICHLA  
2173 CEDARHURST DRIVE  
LOS ANGELES, CA 90027-2108  
2173 CEDARHURST DRIVE  
LOS ANGELES, CA 90027-2108



ISSUED BY:

*Antoinette P. Christaugh*

DIRECTOR OF FINANCE

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Sherman Oaks

### SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/15  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c) \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
**Business Address (If different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**  
William (Bill) Hopkins (818) 835-5384 Bill.Hopkins@SoCalPrep.us  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**
- 3) \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

### SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Participation in the 10th Annual Valley Disaster Preparedness Fair on October 7, 2017, sponsored by the Southern California Preparedness Foundation, at LAFD Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA, 91343. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website ([www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils. Venue is ADA compliant.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This Emergency and Disaster Preparedness Fair, which regularly draws over 3,000 participants, benefits the Neighborhood Council and surrounding communities by increasing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness starter kits, informative presentations, displays and basic trainings, in a family-friendly environment. Lunch with attendance (while supplies last).

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
None		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 850.00	\$ 29,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No  Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 850.00

10a) Start date: 01/25/17 10b) Date Funds Required: 07/03/17

10c) Expected completion date: 10/07/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No  Yes - Please describe below:

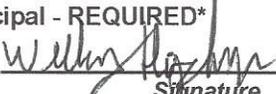
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

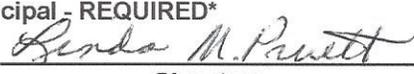
**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

William J. Hopkins, Jr. President & Director  1/27/17  
**PRINT Name** **Title** **Signature** **Date**

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Linda M. Pruett Corporate Secretary & Director  1/27/17  
**PRINT Name** **Title** **Signature** **Date**

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

# Save The Date

10th Annual

## VALLEY DISASTER PREPAREDNESS FAIR



[WWW.VALLEYDISASTERFAIR.COM](http://WWW.VALLEYDISASTERFAIR.COM)

Saturday, October 7, 2017 10:00 am – 2:00 pm

QUESTIONS? [INFO@VALLEYDISASTERFAIR.COM](mailto:INFO@VALLEYDISASTERFAIR.COM)

ONLINE REGISTRATION OPENS JULY 1



Fire Station 87—10124 Balboa Bl. (between Devonshire St. & Lassen St. in Granada Hills)

Special thanks to the crews of Fire Station 87

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**

### Some Fair Highlights:

- Family friendly & ADA accessible
- Free admission, lunch\* & parking
- Free Family EP Starter Kits\*
- Free child ID
- Exhibits & displays
- CERT demos and info
- Demonstrations
- Special events
- Learn Sidewalk CPR
- American Red Cross
- Pet safety & preparedness
- Children's Safety Puppet Show
- Disaster Response Agencies
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Map Your Neighborhood (MYN)
- Drawings for EP and specialty items
- Ham radio station **K6D**. Talk-in: 145.570 mHz
- ARES meeting (8:00 am, Community Room)
- LANCC meeting (10:00 am, CIS building<sup>†</sup>)
- Send a Radiogram to your out-of-state contact<sup>‡</sup>
- And so much more!

# Valley Disaster Preparedness Fair 2017

### Online Fair Registration

Present your emailed Voucher to any **Pre-Registered Check-in Station** for a quick scan.

### Speaker Series at the Fair

An exciting lineup of five 30-minute talks on diverse preparedness topics in the Community Room.

### Cedars-Sinai Bloodmobile

Give the gift of life. Donors may enter the Fair starting at 9:00 am to proceed directly to donor screening.

**Ham Radio Exams<sup>φ</sup>** for new and license upgrades at 11:00 am, sponsored by [ARES NW](http://ARES.NW).

**Solar Powered** by LA Department of Water & Power's mobile Solar Power System.

**Social Media**  

**Southern California Preparedness Foundation** is on [Facebook](http://Facebook). On [Twitter](http://Twitter), we're @SoCalPrepUS. "Follow" and "like" us to stay informed of our efforts with the Fair, MYN, and CERT.

You can help with: Kit Prep, Registration, Set-up, Take-down, Promotion, Volunteer. & more! [Info@ValleyDisasterFair.com](mailto:Info@ValleyDisasterFair.com)

For photos, videos, and more, please visit [www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)

This annual event is sponsored by [www.SoCalPrep.us](http://www.SoCalPrep.us)  
[Info@SoCalPrep.us](mailto:Info@SoCalPrep.us)  
Ph: 818-835-5384



**Southern California Preparedness Foundation**



Co-sponsored by the Patriot Oil Community Benefit Trust Fund (administered by the North Valley Coalition)

Supported by Los Angeles [Neighborhood Councils](http://Neighborhood Councils), Councilmember [Mitchell Englander](http://Mitchell Englander), County Supervisor [Kathryn Barger](http://Kathryn Barger), with Federal, State, County, and City agency participation.

\*While supplies last. EP kits to registered families. Events, exhibitors, and features subject to availability and may change. <sup>φ</sup>ARRL Fee: \$15  
<sup>†</sup>Los Angeles Neighborhood Council Coalition's October 2017 meeting will be at 10100 Balboa Blvd. (on the corner just south of Fire Station 87).

<sup>‡</sup>Be sure to have your out-of-state contact's full name, complete address, and phone number with area code.



January 31, 2017

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 10<sup>th</sup> Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member
Theodore C. Snyder	Treasurer and Director	Not a board member of any Los Angeles Neighborhood council

Please direct any questions to Theodore C. Snyder at [Ted.Snyder@SoCalPrep.us](mailto:Ted.Snyder@SoCalPrep.us).

Sincerely,

A handwritten signature in blue ink that reads "Theodore C. Snyder". The signature is written in a cursive style.

Theodore C. Snyder  
Treasurer and Director

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS  
FOUNDATION  
19300 RINALDI ST UNIT 7333  
NORTHRIDGE, CA 91327-8818

Employer Identification Number:  
47-2811120  
DLN:  
26053420004015  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 29, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

*Tamara Ripperda*

Director, Exempt Organizations

**STATEMENT**  
As of 03/17/17

CITY OF LA PUBLISHING SERVICES  
PIPER TECH BLDG. 555 RAMIREZ ST SPACE200  
DEPT. 40, FUND 706, APPR 40000A  
REVENUE SOURCE 4591  
LOS ANGELES CA 90012  
U.S.A.  
Phone: 213 473-8400  
Fax: 213 473-8416  
Customer: SONC

SHERMAN OAKS NEIGHBORHOOD COUNCIL  
15226 SUTTON ST.,  
ATTN: JILL BANKS BARAD  
SHERMAN OAKS CA 91403

Reference Date	Type	Reference	Original Deposit	Unapplied Deposit	Original Amount	Amount Open
<b>Currency:</b>	<b>USD</b>					
03/30/11	Inv	71134			194.43	194.43
12/29/16	Inv	106068			187.80	187.80
			<b>UNAPPLIED DEPOSITS:</b>	<b>0.00</b>	<b>BALANCE DUE:</b>	<b>382.23 USD</b>
			<b>TOTAL UNAPPLIED DEPOSITS:</b>	<b>0.00</b>	<b>TOTAL BALANCE DUE:</b>	<b>382.23 USD</b>
<b>Unapplied Credits and Current</b>		<b>Over 30</b>	<b>Over 60</b>	<b>Over 90</b>	<b>Over 120</b>	
	0.00	0.00	187.80	0.00	194.43	
<b>Unapplied Deposits</b>						
	0.00					

CITY OF LA PUBLISHING SERVICES  
 PIPER TECH BLDG. 555 RAMIREZ ST SPACE200  
 DEPT. 40, FUND 706, APPR 40000A  
 REVENUE SOURCE 4591  
 LOS ANGELES CA 90012  
 U.S.A.  
 Phone: 213 473-8400  
 Fax: 213 473-8416

Invoice Number: 106068  
 Invoice Date: 12/29/16  
 Due Date: 12/29/16  
 Salesperson: NO SALES REP.  
 Purchase Order: AHT

Bill To: SONC  
 SHERMAN OAKS NEIGHBORHOOD COUNCIL  
 15226 SUTTON ST.,  
 ATTN: JILL BANKS BARAD  
 SHERMAN OAKS CA 91403

Quantity Ordered	Quantity Shipped	Order Number or Job	Description	Unit Price	Unit of Measure	Amount
1,600	1,600	17sonc01	SHERMAN OAKS NC BUS CARDS 2/C 8UP 1 SIDED 8 NAMES 1 LOT EA \$172.80 (plus delivery charge) C/O PAULINE VAISSIE 818-941-2911			187.80

Subtotal: 187.80

Invoice Total: 187.80

CITY OF LA PUBLISHING SERVICES  
 PIPER TECH BLDG. 555 RAMIREZ ST SPACE200  
 DEPT. 40, FUND 706, APPR 40000A  
 REVENUE SOURCE 4591  
 LOS ANGELES CA 90012  
 U.S.A.  
 Phone: 213 473-8400  
 Fax: 213 473-8416

Invoice Number: 71134  
 Invoice Date: 03/30/11  
 Due Date: 03/30/11  
 Salesperson: NO SALES REP.  
 Purchase Order: JOB13220/13219

Bill To: SONC  
 SHERMAN OAKS NEIGHBORHOOD COUNCIL  
 15226 SUTTON ST.,  
 ATTN: JILL BANKS BARAD  
 SHERMAN OAKS CA 91403

Quantity Ordered	Quantity Shipped	Order Number or Job	Description	Unit Price	Unit of Measure	Amount
9	9	SMUF	BUS CARDS ONLINE FOR SHERMAN OAKS NC C/O JILL BARAD *direct invoice*			194.43

Subtotal: 194.43  
 =====  
 Invoice Total: 194.43

**Sherman Oaks Neighborhood Council  
 2017 Summer "Movies in the Park"  
 (Sherman Oaks 90th Year Anniversary)**

**Working Budget - One Movie  
 Proposed - Three (3) Movies - one each June, July, and August**

Description		Amount	Comment
	Screen and Projection Rental	\$1,300.00	Look for support - Film LA
	Movie Rental - Licensing	\$650.00	Licensing Fee for 201-500 Attendees
	Park Fees		
	Maintenance	\$675.00	Three (3) Full Time
	Recreation Staff	\$705.00	Four (4)
	Fees/Clean Up	\$500.00	\$100-\$500 depending
	Entertainment	\$400.00	DJ
	Refreshments	\$200.00	Donation to VNSO
	Promotion	\$300.00	Graphics / Print / Flyers
	Outreach	\$500.00	Giveaways, including promotion including 2018 election
	Total	\$5,230.00	

\$500 for Outreach to Promote the Dash

Design a Tour Map	\$300
Copies of Maps/ Flyers	\$25
Plastic flyer holders, to have maps and flyers	\$50
Install Plastic Flyer holders materila	\$25
Labor cost to install at local business	\$100
	\$500

\$500 to promote "Brunch Tour" Event

Copies of Flyers	\$25
Food Snacks	\$50
Refreshments	\$50
Decorations, For reserved spots at local brunch rest	\$175
Posters at local stores that will be visited on tour	\$100
Outside easels for tour spots	\$100
	\$500

# Welcome to Beverly Hills



Virginia Robinson Gardens  
Beverly Hills Hotel

Franklin  
Houses

Crystalline  
Museum

Beverly Terrace  
Hotel

BEVERLY  
HILLS

BEVERLY  
HILLS

U.S. Virginia Memorial  
Park

66

Restaurant Row

The O'Hall House

Commodore  
Hotel

The Cutler  
Gardens

Platinum Equity  
Headquarters

Clare Boothe's  
House

The Plaza  
Hotel

Post Office

BEVERLY  
HILLS

The Electric  
Frontier

Walter Winchell  
Park

Wynwood  
Bldg.

Museum  
140

Hammond  
Hotel

Beverly Hills  
High School

Manor  
Hotel

Charteris  
Bldg.

Gregory  
Way

Olympic  
Bldg.

Rodney  
Park

Department  
Store  
Bldg.

Beverly  
Whisper  
A Fine  
Linen  
Store

230  
Street  
Beverly  
Diner

Victory  
Information

Post Office

Anden  
Hotel

Map of Beverly Hills

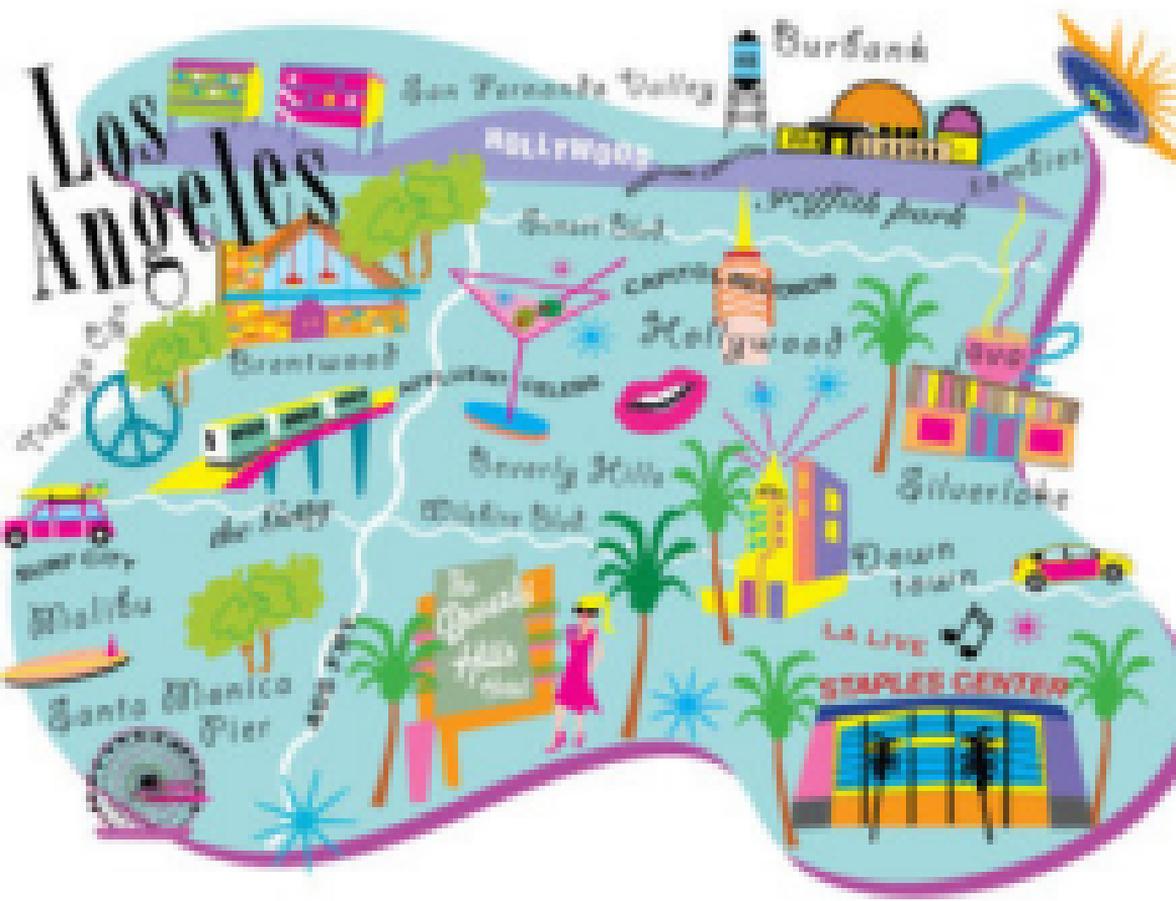
The Academy of  
Motion Picture Arts & Sciences

Looney Tunes  
Cartoon  
& Park

Trumpet  
Beverly Hills

Walter Winchell  
Park

# Los Angeles



**2017 Congress of Neighborhoods / NC Budget Advocates / EmpowerLA Awards**  
*Board Support Resolution*

We, \_\_\_\_\_ (*President Name*) and

\_\_\_\_\_ (*Treasurer Name*), declare that we are the

President and Treasurer, respectively of the \_\_\_\_\_ Neighborhood Council (Neighborhood Council) and that on \_\_\_\_\_ (*date adopted*), a Brown Act noticed public meeting was held by the Neighborhood Council with a quorum of \_\_\_\_\_ (*number*) board members present and that by a vote of \_\_\_\_\_ (*number*) yes, \_\_\_\_\_ (*number*) no, and \_\_\_\_\_ (*number*) abstentions the Neighborhood Council adopted the following resolution:

Resolved: That the Neighborhood Council supports:

LA Congress of Neighborhoods – September 9, 2017 Annual event in the amount of:

\$1000      \$500      \$250       \*Other Amount \$\_\_\_\_\_

and/or

LA Congress of Neighborhoods – Networking/EmpowerLA Awards event in the amount of:

\$1000      \$500      \$250       \*Other Amount \$\_\_\_\_\_

and/or

Neighborhood Council Budget Advocates in the amount of:

\$1000      \$500      \$250       \*Other Amount \$\_\_\_\_\_

Therefore, be it resolved that the Neighborhood Council approves the submission of this resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the aforementioned amount from our checking account (or appropriation account if funds are available) and into the Congress and/or Budget Advocacy Account(s).

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in the name and on behalf of the Neighborhood Council and as of the date set forth below.

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Treasurer

\_\_\_\_\_  
Date

Submit this form by emailing [jasmine.duckworth@lacity.org](mailto:jasmine.duckworth@lacity.org), faxing to (213) 978-1751, or mailing to City Hall, 200 North Spring Street, 20<sup>th</sup> Floor, Los Angeles, CA 90012.

Form must be received by the Department no later than Thursday, June 1, 2017 in order to be processed from Fiscal Year 2016-17 available funds.

\*Please specify a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not be processed.

**Department of Neighborhood Empowerment**

Reporting Month:	APRIL	MONTHLY EXPENDITURE REPORT
NC Name:	Sherman Oaks	Submitted: 4/24/2017 14:42:12
Budget Fiscal Year:	2016-2017	



**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**

**EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)**

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Goodway	38572		3/31/17 Copies - Agenda/Minutes Board	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$79.33
2	Goodway	38548		3/31/17 Copies - Agenda/Minutes PLUM	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$2.61
3	AT&T	7258954		4/3/17 - Voice Mail Service	OPERATIONS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$15.26
4	Lloyds Staffing	6-614606		4/3/17 - Admin Assit WE 03/26/17 10.25 HRS	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$295.61
5	Goodway	38606		4/3/17 - Copies Treasurer's Report - Board Mtg	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$18.76
6	Ralphs	70-604		4/3/17 - Refreshments - Board Meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$176.47
7	Avo Babian		16240	4/4/17 - Board Member Reimbursement	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$258.91
8	Jeff Hartsough		16240	4/4/17 - Board Member Reimbursement	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$184.48
9	Neal Roden		16240	4/4/17 - Board Member Reimbursement	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$454.55
10	The Web Corner	14758		4/10/17 Website Maintenance/ One Email	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$102.50
11	Goodway			4/18/17 Copies Public Safety Events	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$58.73
12	AT&T	7267751		4/25/17-Voice Mail Service	NPG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$15.26
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								<b>\$2,579.57</b>
<b>B</b>	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)</b>							<b>\$19,832.32</b>
<b>C</b>	<b>OUTSTANDING COMMITMENTS (OBLIGATIONS)</b>							
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Outstanding Commitments (Includes total on page 3)</b>								<b>\$0.00</b>
<b>D</b>	<b>Total Expenditures &amp; Commitments</b>							<b>\$22,411.89</b>
<b>E</b>	<b>Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)</b>							<b>\$0.00</b>
<b>F</b>	<b>Approved Budget 2016-2017</b>							<b>\$42,000.00</b>
<b>G</b>	<b>Balance of Budget 2016-2017</b>							<b>\$19,588.11</b>

Reporting Month:	<b>APRIL</b>
NC Name:	<b>Sherman Oaks</b>

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$11,265.68	\$11,691.24	\$22,956.92	\$2,579.57	\$20,377.35

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C )	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$8,025.00	\$1,328.67	\$0.00	\$5,055.25	\$1,641.08
200	Outreach	\$24,825.00	\$1,235.64	\$0.00	\$11,503.45	\$12,085.91
300	Community Improvement	\$4,650.00	\$0.00	\$0.00		\$4,650.00
400	NPG	\$3,500.00	\$15.26	\$0.00	\$3,273.62	\$211.12
500	Elections	\$1,000.00	\$0.00	\$0.00		\$1,000.00
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$2,579.57</b>	<b>\$0.00</b>	<b>\$19,832.32</b>	<b>\$19,588.11</b>

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	<b>Tom Capps</b>	Print Name	<b>Jeff Hartsough</b>
Date		Date	
NC Additional Comments			

<b>Reporting Month:</b>	<b>APRIL</b>
<b>NC Name:</b>	<b>Sherman Oaks</b>

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13	LAUSD	S2197		04/18/17 -Room Rental - PLUM Mtg 04.20.2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$37.48
14	Lloyds Staffing	6-613976		04/27/17 Admin Asst - WE 08/14/16 7.0 HRS	OPERATIONS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$201.88
15	Lloyds Staffing	6-614099		04/27/17 Admin Asst - WE 09/25/16 11.5 HRS	OPERATIONS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$331.66
16	Lloyds Staffing	6-614678		04/27/17 Admin Asst - WE 04/16/17 12.0 HRS	OPERATIONS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$346.08
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
35						<input type="checkbox"/>	<input type="checkbox"/>	
36						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$917.10</b>