

# CITY OF LOS ANGELES

CALIFORNIA



## SHERMAN OAKS NEIGHBORHOOD COUNCIL

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[www.shermanoaksnc.org](http://www.shermanoaksnc.org)

### Committee Members:

Tom Capps – Chair

Carolyn Casavan  
Howard Katchen  
Canyon Mooney  
Lisa Petrus

### **Sherman Oaks Neighborhood Council Finance Committee Meeting Agenda Thursday, June 30, 2016 6:30 p.m. Sherman Oaks Neighborhood Council Offices 13907 Ventura Blvd, Suite 104 - Upstairs**

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Reports and other committee reference materials may be seen on our website under each committee's meeting agenda. Agendas are posted publicly in the window of City Council District 4 Office at 13907 Ventura Blvd #104 Sherman Oaks, 91423. Printed copies of board and committee agendas can be obtained by sending a written public records request after the document has been published to PO Box 5721, Sherman Oaks 91413. A check for \$1 plus 10 cents per page plus 49 cents postage made out to the City of Los Angeles must be included with the request. If additional payment is required, you will be notified. For information on the process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sherman Oaks Neighborhood Bylaws. The Bylaws are available at our Board meeting and our website [www.shermanoaksnc.org](http://www.shermanoaksnc.org)

## AGENDA

1. Call to Order by Tom Capps, Chair
2. Roll Call
3. Review and approval of minutes
4. Introduction of elected officials and staff
  - a. Questions and answers.
5. Public forum: comments by the public on non-agenda items within the Committee's jurisdiction
6. Chair's Report
7. New Business – VOTE REQUIRED
  - a. Approve and adopt Monthly Expense Report for May 2016;
  - b. Approve and adopt Monthly Expense Report for June 2016;
  - c. Approve and adopt SONC revised budget for Fiscal Year 2016 – 2017 for \$37,000;
  - d. Approve and adopt SONC strategic plan for Fiscal Year 2016-2017;
  - e. Approve and adopt SONC an assessment of the 2015-2016 budget;

- f. Approve up to \$1,320.00 to pay The Web Corner for SONC website hosting and maintenance and one extra SONC domain email during Fiscal Year 2016 – 2017
- g. Approve up to \$300.00 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2016 – 2017
- h. Approve up to \$750.00 to pay for SONC Board and Committee printing and copying services during Fiscal Year 2016 – 2017
- i. Approve up to \$1,900.00 to pay Los Angeles Unified School District for SONC Board Meeting space rental during Fiscal Year 2016 – 2017
- j. Approve up to \$3,000.00 to pay Los Angeles Public Library for Land Use Committee Meetings overtime security during Fiscal Year 2016 – 2017
- k. Approve up to \$7,000.00 to pay Lloyd’s Staffing for SONC Administrative Assistant hours worked during Fiscal Year 2016 – 2017
- l. Approve up to \$2,040.00 to pay for refreshments at SONC Board, Committees meetings during Fiscal Year 2016 – 2017
- m. Approve up to \$750.00 to pay Carla’s Café at CBS Studios toward refreshments for three Valley Alliance of Neighborhood Council events (Planning Forum, Anniversary Mixer and Holiday Mixer - \$250.00 each event) during Fiscal Year 2016 – 2017
- n. Approve up to \$240.00 to pay United States Postal Service for postage and SONC post office box annual renewal fee during Fiscal Year 2016 – 2017
- o. Approve up to \$500.00 to pay Sherman Oaks Chamber of Commerce for a space, canopy, table and chairs for SONC participation in the annual Sherman Oaks Street Fair on Sunday, October 16<sup>th</sup> from 10:00 a.m. – 6:00 p.m.
- p. Approve up to \$5,000 for a Neighborhood Purposes Grant to Los Angeles Family Housing Event for the purpose of purchasing and providing supplies for “Outreach Backpacks to be given to homeless individuals and families in the Sherman Oaks community AND to obtain basic hygienic items such as deodorant, soap, shampoo, toothbrushes, toilet paper, baby wipes etc. for individuals or families who have moved off the street;
- q. Approve up to \$1,300 for a benches and plant materials to improve for Ernie’s Walk located at Kester and the LA River;
- r. Approve up to \$750 for a Movie in the Park to be held at Van Nuys-Sherman Oaks Park between July 1 and September 30, 2016;

- s. Approve up to \$750 for the Land Use – Vision subcommittee for printing and mounting of presentation materials to the board and committees;
- t. Approve up to \$250 for a 12' X 12' Shade Canopy and weights to be used for off site events;
- u. Approve up to \$2,500 for funding to the Budget Advocates.

8. Committee Business

9. Announcements from the Committee on subject matters within SONC's jurisdiction

10. Adjourn