

**Officers:**

Ron Ziff, President Bus-6  
Jeff Hartsough, 1st Vice Pres. CI-2  
Sue Steinberg, 2<sup>nd</sup> Vice Pres Bus.4  
Tom Capps, Treasurer, Res. 2  
Avo Babian, Secretary, Bus. 5

**Board Members:**

Garett Ross, Res. 1  
Levon Baronian, Bus-1  
Kristin Sales, CI-1  
Howard Katchen, Res. 3  
Raphael Morozov, Bus.3  
Richard Marciniak, CI-3  
Lisa Petrus, Res. 4  
Sidonia Lax, CI-4  
Vacant, Res-5  
Sherry Revord, CI-5  
Jill Banks Barad, Res. 6  
Melissa Menard, CI-6  
Michael Binkow, Res. 7  
Neal Roden, Bus-7  
Jeffrey Kalban, CI-7

CALIFORNIA



**Sherman Oaks  
Neighborhood Council**

**Executive  
Committee**

**Regular Meeting**

**May 8, 2018**

**6:30PM**

**Council Office**

**14930 Ventura Blvd #210**

**SHERMAN OAKS  
NEIGHBORHOOD  
COUNCIL**

P O Box 5721  
Sherman Oaks, CA  
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OR CONTACT

Department of  
Neighborhood  
Empowerment linked  
through our website under  
"Resources"

**Minutes**

1. **Meeting Called to order** by Ron Ziff, President, at 6:34 pm
2. **Roll Call:** Ron Ziff, Jeff Hartsough, Sue Steinberg, Avo Babian, Tom Capps, Jill Banks Barrad
2. **Approval of SONC Executive Committee Minutes** of Previous meeting: Sue moved to approve minutes. Tom 2<sup>nd</sup> the motion. 4-0-2. Motion passed. Avo and Jill abstained, because they were absent last meeting
3. **Public comment** on non-agenda items: N/A
4. **President's Report-** Grievance #130 was dealt with Apr 9<sup>th</sup>, and filed on Apr 16<sup>th</sup>. They had 7 days to object, but we received no notification so we are done with our obligation. 4 other issues came up that were not in our jurisdiction. There was more info about how to file a community impact statement. The way to do it is to go to council file, file it, and it becomes part of it. CIS filing has to have the motion, word for word, and all the yeas and nays etc. The newsletter posted, to 18720 people with the email blast plus next door. NextDoor reached 14240 recipients and was read by 3,886 so far. There was an explanation of details of Robert's rules. Motions have to be complete in the agenda with minor amendments only. Discussion ensued on what's major and what's minor. Next issue, abstention vote, we amended our bylaws and now it counts as a non-vote, some may recuse themselves if there is a conflict of interest. The secretary will continue to take Roll Call Votes. Other Robert's rules explanations were brought up: Calling the question is a motion that ends the debate. The person who calls must be recognized, make the motion, get a second, and needs 2/3 vote. If not, then debate continues. The website issues are being taken

care of. There are no requirements for the Strategic plan. There was a discussion on how to make it Board Morale better. Many issues were brought up.

**5. A. Appointment of Jill Banks Barad as chair of Government Affairs Committee.** Will decide what night it will be to not be conflicting with other meetings.

**B. Council Attendance – Motion to Comply with SONC by-laws provisions-** After discussion, No Changes were recommended. A chart of attendance will be circulated at the May meeting.

**C. Defining the Duties of the Secretary:** The secretary will take roll, the vote count and minutes. Our Executive assistant will assist with the minutes.

**D. Defining the duties of the Treasurer, Second Signer, Cardholder, and "back up" second signer pursuant to the new City Clerk guidelines.** Roles defined and Tom is looking for a card holder and second signer.

**E. Motion** to request the weekly street sweeping of Ventura Blvd from Sepulveda to Fulton with support from the Council Office jointly with Sherman Oaks Chamber of Commerce, Sherman Oaks Homeowners, and Ventura/Van Nuys BID. Jill moved and Tom 2nded the motion. Motion Passed. Unanimously.

**F. Youth Representatives** – action item (see attachment). Deferred.

**G. Election Outreach by DONE:** A Combined effort by the City Clerk and DONE

- a) Create Awareness May-July
- b) Solicit Candidates June-Sept
- c) Outreach to voters to the end of elections: To show that NCs exist and to increase voter turnout

**6. Treasurer's Report/Finance Committee** –Tom Capps, Treasurer

Monthly Expense Report: All the funds are committed and might have \$1,700 Left. June 1<sup>st</sup> last chance to use a check, June 15<sup>th</sup> last chance for Credit Card usage.

7. Agenda for May 14 Board meeting – Guest Speaker Kevin James

8. Announcements from the Executive Committee on items within SONC's Jurisdiction: Homeless Issue. Vision Comm will reach out to community for their input, as asked by Ryu's office. There will be a June panel about it. Also the location for July 9<sup>th</sup> meeting is not set yet

9. Meeting Adjourned at 9:30 pm.

*Respectfully submitted,*  
Avo Babian  
Secretary

Attachment A

Amend Article V section 1 to read: Composition

The Board shall be comprised of up to (delete twenty-one (21)) twenty-three (23) elected or appointed "Members" from each of the following (delete three (3)) four (4)

Stakeholder groups identified in Article IV, *and two appointed members per section 1 D, as follows:*

*Add Article V Section 1 D to the SONC By-laws.*

*The President, with the approval of the executive committee, will appoint a Nomination Committee of three Board Members to interview and select two persons to be affirmed and appointed by the Board as Youth Members of the Board for one year terms starting July 1 and ending June 30 of each year. The persons nominated will have the following qualifications:*

- 1) Be between the age of 16 and 18 at the start of the person's term of office.*
- 2) Be a U.S. citizen or a legal permanent resident.*
- 3) Be a high school student that resides within the Council boundaries or attends a public or private high school within the Council boundaries.*
- 4) Have at least a 2.5 grade average.*
- 5) Have signed permission from the person's parents and school.*