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| **Officers:**  Ron Ziff, President Bus-6  Jeff Hartsough, 1st Vice Pres.CI-2  Sue Steinberg, 2nd Vice Pres Bus.4  Tom Capps, Treasurer, Res. 2  Avo Babian, Secretary, Bus. 5  **Board Members:**  Garett Ross, Res. 1  Levon Baronian, Bus-1  Kristin Sales, CI-1  Howard Katchen, Res. 3  Raphael Morozov, Bus.3  Richard Marciniak, CI-3  Lisa Petrus, Res. 4  Sidonia Lax, CI-4  Vacant, Res-5  Sherry Revord, CI-5  Jill Banks Barad, Res. 6  Melissa Menard, CI-6  Michael Binkow, Res. 7  Neal Roden, Bus-7  Jeffrey Kalban, CI-7 | CALIFORNIA | **SHERMAN OAKS**  **NEIGHBORHOOD COUNCIL**  P O Box 5721  Sherman Oaks, CA 91413  (818) 503-2399  [www.shermanoaksnc.org](http://www.shermanoaksnc.org/)  OR CONTACT  **Department of Neighborhood Empowerment linked through our website under "Resources"** |
| **Sherman Oaks Neighborhood Council**  **Executive Committee**  **Meeting April 24, 2017 6:30PM**  **Sherman Oaks Library**  **14245 Moorpark Street**  **Sherman Oaks** |

**Minutes**

1. **Meeting Called to order by** Ron Ziff, President at 6:34 pm
2. **Roll Call:** Present: Ron Ziff, Jeff Hartsough, Tom Capps, Avo Babian. Absent: Sue Steinberg

2. Executive Committee Minutes of Previous meeting: Tom put forth motion to accept the minutes. Jeff 2nded the motion. 4-0-0 Motion Passed unanimously.

3. **Public comment** on non-agenda items: None.

4. **President’s Report**

Mr.William Kuzmin wanted copies of Agendas and minutes. We quoted him a price. He has not responded.

5. **Action item –**

**Add Standing Rule that Board Members, Committee Chairs, and Liaisons only use dedicated email accounts for SONC business.**  4-0-0 Motion Passed, Unanimously.

Discussion: Jeff explained how to get a separate email set up. Tom explained that Jeff will do the administration with a standard name @gmail.com.

6. **Treasurer’s Report/Finance Committee** –Tom Capps, Treasurer

Monthly Expense Report: There are $19,588 that are uncommitted, and $6,000 was committed last month. $2,000 was needed for operating.

We will vote on $13,000 before the fiscal year is over.

Invoice for $6,200, for new tables in Library. Tom said we can go through the “friends of the library” to get the letter of accommodation.

National Night out with Kristin might fall in next year’s budget.

Jeff and Tom discussed if we had a high resolution brand sign, which we need to ask from Lidia Mathers.

There will be an issue with pre paying for refreshments for the June Board meeting

Jeff asked for the color of the future name tags, green was the consensus.

Tom discussed the importance of event forms before planning events.

For food at those events, we need tent insurance.

Pauline needs to do weekly invoices till the end of June

7. Planning of Agenda for May 8, 2017 Board meeting:

Karen Swift will be invited as a guest speaker.

Michael Leonard will also be a guest speaker regarding project surrounding LAX

8. Announcements from the Executive Committee on items within SONC’s Jurisdiction

9. Meeting Adjourned at 7:42 pm

*Respectfully submitted,*

Avo Babian

Secretary